

Pecyn Dogfen Gyhoeddus

Gareth Owens LL.B Barrister/Bargyfreithiwr

Chief Officer (Governance)

Prif Swyddog (Llywodraethu)



Swyddog Cyswllt:

Maureen Potter on 01352 702322

maureen.potter@flintshire.gov.uk

At: Bob Aelod o'r Cyngor

Dydd Mercher, 14 Mehefin 2023

Annwyl Gynghorydd,

RHYBUDD O GYFARFOD HYBRID
CYNGOR SIR Y FFLINT
DYDD MAWRTH, 20FED MEHEFIN, 2023 2.00 PM

Yn gywir

Steven Goodrum

Rheolwr Gwasanaethau Democraidd

Sylwch: Gellir mynychu'r cyfarfod hwn naill ai wyneb yn wyneb yn Siambr Cyngor yr Arglwydd Barry Jones, Cyngor Sir y Fflint, Yr Wyddgrug, Sir y Fflint neu ar-lein.

Bydd y cyfarfod yn cael ei ffrydio'n fyw ar wefan y Cyngor. Bydd y ffrydio byw yn dod i ben pan fydd unrhyw eitemau cyfrinachol yn cael eu hystyried. Bydd recordiad o'r cyfarfod ar gael yn fuan ar ôl y cyfarfod ar <https://flintshire.publici.tv/core/portal/home>

Os oes gennych unrhyw ymholiadau, cysylltwch ag aelod o'r Tîm Gwasanaethau Democraidd ar 01352 702345.

R H A G L E N

1 CYFLWYNIADAU

Gwobrau

Gwobrau Rhwydwaith Perfformiad 2023 Cymdeithas Rhagoriaeth mewn Gwasanaethau Cyhoeddus (APSE)
Mynwentydd ac Amlosgfeydd – Y perfformiwr sydd wedi gwella fwyaf

Gwobrau Partneriaethau 2023
Prosiect Addysg ac Addysg Uwch Gorau – Campws Mynydd Isa

2 YMDDIHEURIADAU AM ABSENOLDEB

Pwrpas: I dderbyn unrhyw ymddiheuriadau.

3 TEYRNGEDAU I'R DIWEDDAR GYNGHORYDD TONY SHARPS

Er mwyn caniatáu i'r Aelodau dalu teyrnged i'r diweddar Gyngorydd Tony Sharps.

4 DATGAN CYSYLLTIAD

Pwrpas: I dderbyn unrhyw ddatganiad o gysylltiad a chynghori'r Aelodau yn unol a hynny.

5 COFNODION (Tudalennau 5 - 30)

Pwrpas: Cadarnhau fel cofnod cywir o gofnodion y cyfarfodydd a gynhaliwyd ar 17 Mawrth 2023, 4 Mai 2023 (10am) a 4 Mai (1pm).

6 CYHOEDDIADAU'R CADEIRYDD

Pwrpas: Derbyn unrhyw gyhoeddiad fel y'i dosbarthwyd.

7 DEISEBAU

Pwrpas: Mae hwn yn gyfle i Aelodau'r Cyngor gyflwyno deisebau ar ran pobl yn eu ward. Unwaith y byddant wedi dod i law, caiff deisebau eu pasio i'r Prif Swyddog priodol ar gyfer gweithredu ac ymateb iddynt.

PRIF EITEMAU BUSNES

8 CYNLLUN Y CYNGOR 2023-28 (Tudalennau 31 - 108)

Adroddiad Prif Weithredwr -

Cymeradwyo dogfennau Rhan 1 a Rhan 2 Cynllun y Cyngor (2023-28) sy'n amlinellu'r camau gweithredu, y mesurau a'r risgiau sy'n tanatgu blaenoriaethau, is-flaenoriaethau ac amcanion lles Cynllun y Cyngor (2023-28).

9 MABWYSIADU IS-DDEDDFAU TYLLU'R CROEN (Tudalennau 109 - 114)

Argymhell mabwysiadu is-ddeddfau mewn perthynas â thyllu'r croen. Mae'r rhain yn unol â darpariaethau Deddf Llywodraeth Leol (Darpariaethau Amrywiol) 1982, Rhan VIII, adrannau 14 a 17.

10 ADOLYGIAD O'R DATGANIAD POLISI HAPCHWARAE DRAFFT (Tudalennau 115 - 202)

Adroddiad Prif Swyddog (Cynllunio, Amgylchedd ac Economi) -

I geisio cymeradwyaeth Cyngor Sir y Fflint ar gyfer y Datganiad Polisi Gamblo Drafft 2023 – 2026

11 CYNLLUN LLES BWRDD GWASANAETHAU CYHOEDDUS SIR Y FFLINT A WRECSAM 2023-28 (Tudalennau 203 - 238)

Adroddiad Prif Weithredwr

Rhannu'r Cynllun Lles pum mlynedd newydd ar gyfer Bwrdd Gwasanaethau Cyhoeddus Sir y Fflint a Wreccsam a cheisio cymeradwyaeth y Cyngor, fel aelod statudol o'r Bwrdd, ar gyfer y Cynllun newydd, gan gynnwys yr amcanion lles a'r camau nesaf mae'r Cyngor yn ymrwymo i'w cymryd i'w bodloni ar y cyd â'i sefydliadau partner ar y Bwrdd Gwasanaethau Cyhoeddus

12 RHYBUDD O GYNNIG (Tudalennau 239 - 240)

Pwrpas: Mae'r item hon i dderbyn unrhyw Rhybuddion o Gynnig: mae un wedi cael ei dderbyn ac wedi ei atodi i'r rhaglen.

ER GWYBODAETH

13 CWESTIYNAU GAN Y CYHOEDD

Pwrpas: Derbyn Cwestiynau Cyhoeddus ar gyfer yr eitem hon: doedd dim wedi dod I law erbyn y dyddiad cau.

14 CWESTIYNAU

Pwrpas: Nodi'r atebion I unrhyw gwestiwn a gyflwynwyd yn unol a Rheol Sefydlog 9.4(a) y Cyngor Sir: doedd dim wedi dod I law erbyn y dyddiad cau.

15 CWESTIYNAU GAN AELODAU AM GOFNODION PWYLLGORAU

Ystyried unrhyw faterion a godwyd gan yr Aelodau o Gofnodion cyfarfodydd y Cabinet, Pwyllgorau Craffu a Phwyllgorau eraill, ynghyd ag unrhyw gwestiynau a godwyd dan Adran 4.20 Cyfansoddiad y Cyngor. Os bydd angen, mae'n bosib cael gafael ar gopiâu o Gofnodion yr amrywiol gyfarfodydd a gynhaliwyd ers cyfarfod arferol diwethaf y Cyngor, sydd wedi'u cymeradwyo a'u cyhoeddi ar wefan yr Awdurdod, drwy fynd i'r Adran Pwyllgorau a Gwasanaethau'r Aelodau.

Sylwch, efallai y bydd egwyl o 10 munud os yw'r cyfarfod yn para'n hirach na dwy awr.

Eitem ar gyfer y Rhaglen 5

FLINTSHIRE COUNTY COUNCIL **17TH MARCH 2023**

Minutes of the meeting of Flintshire County Council held as a hybrid meeting on Friday, 17th March 2023.

PRESENT: Councillor Mared Eastwood (Chair)

Councillors: Bernie Attridge, Glyn Banks, Marion Bateman, Sean Bibby, Chris Bithell, Gillian Brockley, Helen Brown, Mel Buckley, Teresa Carberry, Tina Claydon, David Coggins Cogan, Bill Crease, Rob Davies, Chris Dolphin, Rosetta Dolphin, David Evans, Gladys Healey, Andy Hughes, Dave Hughes, Ray Hughes, Dennis Hutchinson, Alasdair Ibbotson, Paul Johnson, Christine Jones, Richard Jones, Simon Jones, Richard Lloyd, Dave Mackie, Allan Marshall, Ryan McKeown, Billy Mullin, Debbie Owen, Ted Palmer, Andrew Parkhurst, Mike Peers, Michelle Perfect, Vicky Perfect, Carolyn Preece, David Richardson, Ian Roberts, Dan Rose, Kevin Rush, Dale Selvester, Jason Shallcross, Sam Swash, Linda Thomas, Arnold Woolley and Antony Wren.

IN ATTENDANCE:

Chief Executive, Chief Officer (Governance), Chief Officer (Planning, Environment and Economy), Chief Officer (Education and Youth), Chief Officer (Streetscene and Transportation), Chief Officer (Housing and Assets), Senior Manager (Social Services), Democratic Services Manager, Democratic Services Team Leader and Democratic Services Officers.

APOLOGIES FOR ABSENCE:

Councillors: Mike Allport, Pam Banks, Steve Cople, Paul Cunningham, Adele Davies-Cooke, Jean Davies, Ron Davies, Chrissy Gee, David Healey, Roz Mansell, Linda Thew and Roy Wakelam.

95. DECLARATIONS OF INTEREST

None were received.

96. FREEDOM OF THE COUNTY – LORD BARRY JONES

The Chief Executive introduced the report and explained that in 2020, Lord Barry Jones would have celebrated 50 years as a parliamentarian representing the people of Flintshire. The Council had previously made arrangements for the Council Chamber at County Hall to be renamed 'The Lord Barry Jones Council Chamber' in recognition of this feat. Unfortunately, due to COVID and the restrictions in place at the time, the event did not take place.

It was since suggested that, in addition to the renaming of the Council Chamber, the Freedom of the County of Flintshire should be bestowed on Lord Barry Jones which would be a fitting tribute to his service and dedication to the local communities that made up Flintshire.

The nomination, which had been agreed by all the Political Group Leaders of the Council, was to grant Lord Barry Jones the Freedom of the County of Flintshire,

in recognition of his long and distinguished political career. Lord Jones had been an advocate for Flintshire throughout his career and continued to work tirelessly for the people, businesses, and community groups across the county. It was the highest accolade that a County Council could bestow.

The Freedom of the County was granted under Section 249 (5) of the Local Government Act 1972. The legislation provided that a County Council could grant the Freedom of the County to “persons of distinction” and “persons who have, in the opinion of the Authority, rendered eminent services to that place or area”.

A resolution to admit Honorary Freemen or Honorary Freewomen must be passed at a specially convened meeting of the Council, where notice of the object of the meeting had been given and passed by not less than two-thirds of the Members of the Council who vote upon it.

The title of Honorary Freemen or Honorary Freewomen in Flintshire was purely honorary and did not confer any special rights or privileges.

The Chair welcomed Lord and Lady Jones, and their distinguished guests, to the meeting. She led the tributes to Lord Barry Jones, followed by the Chief Executive, commenting on his attendance at civic events where he had supported the Chair of the Council. He was a local man and was best known for his passion for the area and the people who lived and worked in the area, where he was instrumental in safeguarding and promoting businesses.

They commended the support Lady Janet had given to Lord Barry throughout his career whilst holding important roles in the community herself. Investment in the area and business growth was testament to the early work Lord Barry Jones had undertaken supporting the development of the Deeside Industrial Park, Airbus, the related Aerospace Industries, the A55 Expressway and the Flintshire Bridge.

The Leader of the Council, Councillor Ian Roberts, led tributes from the Chamber, followed by a number of Members. They commented on Lord Barry Jones being an exemplary example of public service and dedication who had worked tirelessly. He fought against the closures of Courtaulds and Shotton Steel Works, followed by working tirelessly since then supporting industrial development in Flintshire. Tributes were then paid by distinguished guests.

Councillor Roberts moved the recommendations in the report, which was seconded by Councillor Attridge.

Personal memories were shared and Lord Barry was thanked by all for his help and support over the years, including the support for the county.

Lord Barry Jones addressed the Chamber and responded to all comments and memories that had been shared. He thanked the Council for the honour of being granted Freedom of the County of Flintshire, and the re-naming of the Chamber to be “Lord Barry Jones Council Chamber”.

RESOLVED:

- (a) That the Council confers upon Lord Barry Jones, the Freedom of the County of Flintshire under Section 249 of the Local Government Act 1972 in recognition of his 52 years public service as a parliamentarian and his ongoing service and dedication to the local communities that make up Flintshire; and
- (b) That the Council Chamber be renamed “The Lord Barry Jones Council Chamber”.

97. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There were 30 members of the public in attendance.

(The meeting started at 11.00 a. m. and ended at 12.55 p.m.)

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Chair

Mae'r dudalen hon yn wag yn bwrpasol

FLINTSHIRE COUNTY COUNCIL
4th MAY 2023

Minutes of the meeting of Flintshire County Council held as a hybrid meeting on Thursday, 4th May 2023.

PRESENT: Councillor Mared Eastwood (Chair)

Councillors: Mike Allport, Bernie Attridge, Glyn Banks, Pam Banks, Sean Bibby, Chris Bithell, Helen Brown, Mel Buckley, Teresa Carberry, Tina Claydon, David Coggins Cogan, Geoff Collett, Steve Cople, Bill Crease, Paul Cunningham, Rob Davies, Ron Davies, Chris Dolphin, Rosetta Dolphin, David Evans, Ian Hodge, Andy Hughes, Dave Hughes, Alasdair Ibbotson, Paul Johnson, Christine Jones, Richard Jones, Simon Jones, Dave Mackie, Gina Maddison, Roz Mansell, Allan Marshall, Ryan McKeown, Billy Mullin, Debbie Owen, Ted Palmer, Andrew Parkhurst, Mike Peers, Michelle Perfect, Vicky Perfect, Carolyn Preece, David Richardson, Ian Roberts, Dan Rose, Kevin Rush, Dale Selvester, Jason Shallcross, Sam Swash, Linda Thew, Linda Thomas, Roy Wakelam and Antony Wren.

IN ATTENDANCE:

Chief Executive, Chief Officer (Governance), Chief Officer (Streetscene and Transportation), Chief Officer (Housing and Assets) Corporate Manager, People and Organisational Development, Service Manager – Strategy, Community and Business Protection Manager, Team Leader – Democratic Services and Democratic Services Officers.

APOLOGIES FOR ABSENCE:

Councillors: Jean Davies, Adele Davies-Cooke, Carol Ellis, Chrissy Gee, and David Healey.

98. PUBLIC QUESTION TIME

The Chair explained that one public question had been received from Vicki Roskams:

“Following the recent devastation that has happened to the nature and established woodland down in a SSSI area that runs alongside the Dee Estuary, which is also a listed garden and site we would like to ask:-

What is Flintshire going propose to improve both its procedures, reporting strategies and to ENSURE clearer communication and timelines are formalised and adhered, to stop this type of devastation expediting with clearer guidance of reporting and shared responsibilities, guaranteeing clear set rules and consequences for breaking such guidance which are published and enforced?”

In response, the Cabinet Member for Planning, Public Health and Public Protection, Councillor Bithell said:

“The Council is presently dealing with a Planning Enforcement investigation at the John Summers Shotton Point complex, following a series of issues that have

been raised with the Council from a number of secondary sources and by third parties, including and unhelpfully in this instance, social media coverage.

Following an email from Mrs Vicki Roskams of Enbarr Enterprises Limited received on Friday 28th April querying progress, Mrs Roskams and other key stakeholders have already been made fully aware of the ongoing investigation that is taking place by the Council, including the steps the Council has already taken and intends to take, in order to ensure that the best interests of all of the relevant conservation assets at this site are taken into account.

The Council can only act in accordance with the legislation and powers available to it, and in the instances where clear planning harm has been identified. In response to the question posed, it is difficult for the Council to understand what it can alter or indeed needs to, as far as its enforcement policies, processes, or response is concerned. The Council has and follows its adopted Enforcement Policy and deals with each case on its merits, which is a well-established planning convention.

What is also important in any enforcement investigation is that the Council takes a balanced and proportionate approach. This includes the need to gain full information before acting, and to hear from both sides of the argument or issue, rather than just taking one perspective. This is what the Council has done and continues to do in a timely and proportionate manner, within the powers available to it.

The Council's response has been clear, well informed, and proportionate but this has not been helped at times by the coverage given on social media which can act as a barrier to an ongoing enforcement investigation.

The Council will continue to manage the situation and has now fully engaged with the site owners including the receipt of an outline strategy for the whole site which the Council can discuss with them and advise on the appropriate way to take this forward and remain compliant. This in fact is often one of the best outcomes of an enforcement investigation where far from simply seeking to penalise or punish someone, a positive and beneficial outcome can be achieved. This is very much the aim of the Council for this site".

The following supplementary question was asked, and Ms Roskams was advised that a written response would be provided:

"You clearly state Ms Roskams and other stakeholders had already been made fully aware of the ongoing investigation, including the steps already taken and those the Council intend to take to protect the heritage assets of the site, yet no information has been received and all parties have not yet been spoken to, to gain a balanced and measured overview, hence the email on the 28th April asking for information. Also, later in your answer you discuss how to converse with stakeholders about taking plans forward.

What about everything in the past, and the perceived eradication of greenspace and listed garden, and renovation which has already taken place over the past years. With this in mind- What does the council deem a timely and proportionate manner? – as measures were put in place in **March 2022** by

Enforcement for further planning for the works undertaken at the site to be submitted the Landlord, but these have yet to be materialised and we are now in May 2023 and when the issue were brought to FCC attention in March 2023 about that trees being removed and the habitats of many “At Risk” wildlife destroyed from the listed site by not just myself but members of the public, your constituents, it took until Ms Roskams got the support of CADW and members of the Senedd for the council to progress this concern forwards.

I also take exception to the comments blaming social media impeding the investigation, because on some of them I was answering public posts or alerting the public that the unsanctioned works and fires that were happening had nothing to do with ourselves or our volunteers and we wanted to distance ourselves from the responsibility, after the numerous messages we received through various social media channels by concerned members of our public / community, and I was called to site on several occasions by the fire service for unsanctioned fires which were burning out of control late into the night, not caused by myself or Enbarr Foundation or Enterprises, when the landlord did not answer there phone.

I have a professional reputation to uphold not just on myself but on members of the community that have gifted their time over the matter of 3 years to turn a place of desolation and neglect into an award-winning place of excellence, so I would like to put back to the council, what they are going to do, to turn this situation around? And what they class as a timely manner because a year to me is not timely manner, hence why I have now brought it up under a whistleblowing policy, because I do not think you have followed your own procedures or dealt with individuals equally or balanced. Thank You.

Can I just make one more comment, I would like to state that both Cllr Selvester and Cllr Jones have been nothing but supportive in this whole situation, they have been down to site, dealt with community members, and I cannot commend them enough on the support they have given?

99. DECLARATIONS OF INTEREST

None were received.

100. MINUTES

The minutes of the meeting held on 23rd February were submitted.

Councillor Attridge moved them as a correct record which was seconded by Councillor Dave Hughes.

RESOLVED:

That the minutes be approved as a correct record.

101. PETITIONS

None were submitted.

102. ADOPTION OF THE MODEL ORDINARY LANGUAGE GUIDE TO THE CONSTITUTION AND UPDATES MADE TO THE NATIONAL MODEL CONSTITUTION

The Chief Officer (Governance) introduced the report and explained that the Council's constitution was based on a national model prepared jointly by the Welsh Local Government Association (WLGA) and Lawyers in Local Government during 2014. An updated model was commissioned by those bodies during 2021 to reflect changes in legislation and the need to modernise language.

The Constitution and Democratic Services Committee established a working group to consider the new document. It looked at the document, which it thought should be adopted. At its meeting on 12 January the Committee was asked to undertake a further review of provisions which appeared to change how the Council's current rules/procedures operated. The working group satisfied itself that whilst the terminology, and in some cases the layout, may have changed the new document did not fundamentally change how the Council operated. The document was now recommended for adoption.

The current model and the new model both contained role descriptions for different positions within the council e.g. chair of Committee and ward Councillor. In 2014 the Council did not wish to adopt the role descriptions but this time the working group believed they may be of utility. The working group however recognised that all Councillors should be consulted on the role descriptions which required further work before being adopted. They would be shared with all Members to ensure Members agreed that the descriptions reflected the different roles of Members. A consistency check would also take alongside the plain English guidelines.

The Chief Officer thanked Matt Georgiou who had left his role in Flintshire of Head of Legal Services and Deputy Monitoring Officer, for his work undertaken with the Working Group which had been a large piece of work and wished him well in his new role at Conwy County Borough Council.

Councillor Rob Davies moved the recommendation which was seconded by Councillor Hodge.

Councillor Richard Jones said page 119 needed to be amended to reflect the number of Overview and Scrutiny Committees as five and not six. On page 115, the wording should be 'a LDP' and not 'the LDP'. In response to a question, the Chief Officer explained that any words that were underlined in the document reflected changes that had been made. In response to a further question, the Chief Officer confirmed that the Act permitted Cabinet positions to be shared, which included the Deputy Leader. Councillor Jones sought advice as to whether or not the arrangements over the last 12 months had not been in line with the Constitution. The Chief Officer explained that the document was a live document and the work had commenced on it in autumn the previous year. It described what was done when any changes were made so it was documented. The document had not caught up, but the legislation did allow for what had been in place since last year in relating to sharing the role of Deputy Leader. The Leader had the autonomy to appoint who he

wished including shared roles which he reported at the AGM in 2022. Since the legislation had been in force the document had been worked on, but it was not ready to be reported in May 2022 and adoption was recommended as soon as officers were able to present it to Members. This was deemed the next reasonable opportunity to present the amended document. Councillor Jones asked that the document detail that information.

Councillor Peers commended the work undertaken by the Working Group and formally thanked officers, the Chair of the Constitution and Democratic Services Committee and the Members of the Working Group.

Councillor Bithell commented on a number of amendments that were required: page 110 – Streetscene and Transportation should show Councillor Dave Hughes as the Cabinet Member and the Cabinet Member for Communities and Housing should be Councillor Sean Bibby. On page 201 the reference to the Independent Alliance Group needed to be removed. Page 563, David Hanson was no longer the MP for Delyn and Michelle Brown was no longer a MS. The Chief Officer asked if Members identified any inaccuracies to please let him know.

RESOLVED:

- (a) That the updated model constitution be adopted, with the exception of the role descriptions contained in Section 31 of the draft consultation and subject to a final internal consistency check, proof-read and cross reference with the ordinary language guide;
- (b) That the Council considers a further report on the role descriptions contained within section 31 of the amended model after consultation has taken place with all Councillors on their wording; and
- (c) That authority be delegated to the Chief Officer (Governance), in consultation with the chair of the Constitution and Democratic Services Committee, to make any changes following the proof read and consistency check.

103. ROLLING REVIEW OF THE COUNCILLORS CODE OF CONDUCT

The Chief Officer (Governance) introduced the report and explained that the Standards Committee conducted a rolling review of the codes and protocols within the constitution. As part of its most recent review, it considered changes to the Councillors' Code of Conduct in response to recommendations in the Penn Review.

It recommended the following changes to Full Council for approval:

iv) Paragraph 4a of the Code (to have due regard to equality of opportunity for all people) should be extended to include all nine protected characteristics under the Equality Act 2010.

vi) 6(1)(b) of the Code of Conduct should be amended to make it an obligation on a Member to report their own criminal behaviour as well as that of others (as at

present).

vii) training on the Code of Conduct should be mandatory for all Members
The Constitution and Democratic Services Committee considered the changes at its meeting on 15 March 2023 and agreed to recommend them for adoption.

An updated draft had been circulated to Members which addressed any concerns that had been raised, particularly in relation to new offences since commencing the Council term.

On page 668, Councillor Peers asked if the Council were being asked to approve something that had not been tested in a tribunal. The Chief Officer explained that in changing the Code, Welsh Government (WG) had published a proposal to amend the national model of the Code which was part of the consultation and could be removed in due course. If it was accepted, it had to be submitted to Parliament to pass that legislation. If a tribunal advised it was not for Flintshire to include those aspects in the Code then Flintshire would remove it. However, legislation did permit the Council to make the changes to their own Code. In response to a further question, the Chief Officer said it was a good suggestion that the reference to facsimile be removed.

Councillor Richard Jones suggested that rather than listing the three protected characteristics on page 668, that the wording say 'protective characteristics' which would future proof the document. The Chief Officer explained that, as the recommendation of the report had not been moved, this became the substantive motion.

In response to a question from Councillor Bithell, the Chief Officer explained that when a person stood for election, they would be disqualified if they had been sentenced to imprisonment for three months or more. However, there would become a point where the previous crimes would become 'spent'. The Constitution and Democratic Services Committee had requested a report on the updating of Disclosure and Barring Service checks which would be reported to the meeting in June.

Councillor Ibbotson moved an amendment that the three protected characteristics should remain to ensure there was no regression in the characteristics.

At this point the discussion was on the amendment.

The Chief Officer explained that either proposal was legitimate, and it was for Members to determine.

Councillor Coggins Cogan spoke in support of retaining listing individual characteristics as these could be amended or added to which he felt was safer.

On being put to the vote, the amendment proposed by Councillor Ibbotson was carried. The amendment then became the substantive motion which was moved

by Councillor Attridge and seconded by Councillor Hodge. No further amendments were proposed so the vote on the amendment was carried.

RESOLVED:

That the proposed amendments to the Councillors' Code of Conduct be approved, including the change proposed by Councillor Peers.

104. APPOINTMENT OF A LAY PERSON TO THE GOVERNANCE AND AUDIT COMMITTEE

The Chief Officer (Governance) introduced the report and explained that the Local Government and Elections (Wales) Act 2021 required the Council to ensure that 1/3 of members on the Governance and Audit Committee were Lay Members.

The term of office for one of the existing Lay Members was due to expire in May 2023, having already served five years. The Lay Member was willing to serve for a further term if the Council was willing to re-appoint her.

Sally Ellis was appointed by the Council in May 2017 for a period of five years. Her term of office therefore expired in May 2022. She had been a diligent and active member of the Committee and was its current chair.

In order to allow Councillor's time to "settle in" and time for mature consideration of the skills mix on the Committee, Sally Ellis was reappointed for 12 months. Members having had nearly 12 months experience of the Committee and her as chair. If she was re-appointed, it was suggested that it should be for a further period of three years so that the Council could recruit for a replacement in 2026 before the next elections.

The recommendations were moved by Councillor Attridge and seconded by Councillor Parkhurst.

RESOLVED:

That Sally Ellis be reappointed as a Lay Member of the Governance and Audit Committee for further three years until 31st May 2026.

RESOLVED:

That the political balance allocated appended to the report be approved.

105. QUESTIONS

One was received and Members had been provided with a copy, including the response:

Councillor Bernie Attridge

“Can the Cabinet Member commit to an urgent review of employee’s holidays due to lots of employees taking annual leave at the end of the financial year and leaving services vulnerable. I would be grateful if you could look at employee birthday as a way of sorting this problem out. I appreciate it is for managers to manage but I am aware of services with all agency staff whilst our employees take annual leave. I would like to ask the Cabinet Member a supplementary question at Full Council depending on his response”.

In response to the question, Councillor Mullin, the Cabinet Member for Governance and Corporate Services including Health and Safety and Human Resources said:

“I would like to thank Councillor Attridge for his question.

The holiday year can be any 12-month period but is most commonly defined in the United Kingdom as the calendar year (1 January to 31 December) or the financial year running from 1 April to 31 March.

The Council’s annual leave year is and has always been aligned to the financial year (1 April to 31 March). This enables finance colleagues to make accurate financial provision for any leave carried forward into the new leave year. It is also aligned to the outcome of national negotiations in respect of pay and terms and conditions which are effective 1 April annually.

Chief Officers have previously considered the question of leave and changes to leave years, however, and as part of those considerations there are a number of complexities which would involve substantial rework with little overall business benefit. The fundamental position should clearly be that leave should be effectively managed within the portfolios and form part of active ongoing discussions with managers and their team members to avoid large amounts of leave, which cannot realistically be used sensibly by the end of the leave year.

In relation to Cllr Attridge’s point relating to leaving services vulnerable, I don’t believe that this is or has ever been the case and would of course welcome any specific information he can furnish me with so that it may be fully considered”.

He suggested that a meeting could be held with the Chief Executive, Cabinet Member, the Corporate Manager, People and Organisational Development and Councillor Attridge.

Councillor Attridge added that it was a widespread issue across the whole authority as employees were unable to carry over leave. He commented on one service area which had a high number of managers off at the same time, with agency workers covering, which was not acceptable. He welcomed the opportunity of the meeting which was offered by the Cabinet Member.

Councillor Mullin said a suitable solution needed to be found that worked for everybody.

The Chief Executive said further work was required on the issue and a report would be submitted to a future meeting.

108. NOTICE OF MOTION

None were received.

109. QUESTIONS FROM MEMBERS ON COMMITTEE MINUTES

None were received.

110. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There were no members of the press or public in attendance.

(The meeting started at 10.00 a. m. and ended at 11.20 a.m.)

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Chair

Mae'r dudalen hon yn wag yn bwrpasol

FLINTSHIRE COUNTY COUNCIL
4 MAY 2023

Minutes of the Flintshire County Council Annual Meeting held as a hybrid meeting on Thursday, 4 May 2023 (1pm)

PRESENT: Councillor Mared Eastwood (Chair)

Councillors: Mike Allport, Bernie Attridge, Glyn Banks, Pam Banks, Marion Bateman, Sean Bibby, Chris Bithell, Gillian Brockley, Helen Brown, Mel Buckley, Teresa Carberry, Tina Claydon, David Coggins Cogan, Geoff Collett, Steve Copple, Bill Crease, Paul Cunningham, Rob Davies, Ron Davies, Adele Davies-Cooke, Chris Dolphin, Rosetta Dolphin, David Evans, Chrissy Gee, David Healey, Gladys Healey, Ian Hodge, Andy Hughes, Dave Hughes, Ray Hughes, Dennis Hutchinson, Alasdair Ibbotson, Paul Johnson, Christine Jones, Richard Jones, Simon Jones, Richard Lloyd, Dave Mackie, Gina Maddison, Roz Mansell, Allan Marshall, Hilary McGuill, Ryan McKeown, Billy Mullin, Debbie Owen, Ted Palmer, Andrew Parkhurst, Mike Peers, Michelle Perfect, Vicky Perfect, Carolyn Preece, David Richardson, Ian Roberts, Dan Rose, Kevin Rush, Dale Selvester, Jason Shallcross, Sam Swash, Linda Thew, Linda Thomas, Ant Turton, Roy Wakelam, Arnold Woolley and Antony Wren

APOLOGIES: Councillors Jean Davies and Carol Ellis

IN ATTENDANCE: Chief Executive, Chief Officer (Governance), Chief Officer (Education and Youth), Chief Officer (Streetscene and Transportation), Chief Officer (Housing and Assets), Chief Officer (Social Services), Corporate Manager (People and Organisational Development), Community & Business Protection Manager and Democratic Services team

1. DECLARATIONS OF INTEREST

None.

2. CHAIR'S REVIEW OF THE YEAR 2022-23

As the outgoing Chair, Councillor Mared Eastwood presented her review of the year 2022-23.

In addition to thanking her husband and Consort Mr Tim Eastwood, her Chaplain and officers who had all supported her in the role, Councillor Eastwood paid tribute to those who had been adversely impacted by the pandemic. During her review, she highlighted a range of civic services and events at which she had been proud to represent Flintshire during her term of office. She welcomed opportunities to speak Welsh and encouraged all across the Chamber to raise awareness of the Welsh language. She also commented on fundraising activities in support of her chosen charities, including the Coastal Path walk challenge which she was currently undertaking.

In concluding her review, Councillor Eastwood also expressed her gratitude to the Chief Executive, Chief Officer (Governance), the Leader of the Council and Leader of the largest opposition group for their support in helping her to carry out her role as Chair.

3. **ELECTION OF CHAIR OF THE COUNCIL FOR THE MUNICIPAL YEAR 2023/24, INVESTITURE OF CHAIN OF OFFICE AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Ian Roberts thanked the outgoing Chair for her work during the year and for encouraging use of the Welsh language in the Chamber. In nominating Councillor Gladys Healey as Chair of the Council for the municipal year 2023/24, he spoke about her background and was confident that she would carry out the role successfully with the support of her Consort, Councillor David Healey.

Speaking in support, Councillor Bernie Attridge seconded the proposal.

No further nominations were received.

On being put to the vote, Councillor Gladys Healey was appointed as Chair of the Council for the municipal year 2023/24. In response, Councillor Healey congratulated the outgoing Chair on her successful year and led a vote of thanks from Members. She thanked officers for their work and paid tribute to acquaintances in her community and to Lord Barry Jones and Lady Jones who were in attendance.

RESOLVED:

That Councillor Gladys Healey be elected Chair of the Council for the municipal year 2023/24.

Councillor Gladys Healey was invested with the Chain of Office by the retiring Chair and signed her Declaration of Acceptance of Office in the presence of the Chief Executive.

Councillor Mared Eastwood was presented with her retiring Chair's Badge of Office and accepted a gift on behalf of her Consort, Mr Tim Eastwood.

The Chair's Consort, Councillor David Healey, was invested with his Chain of Office.

(At this point Councillor Gladys Healey chaired the remainder of the meeting)

4. **APPOINTMENT OF VICE-CHAIR OF THE COUNCIL FOR THE MUNICIPAL YEAR 2023/24, INVESTITURE OF CHAIN OF OFFICE AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Bernie Attridge congratulated the Chair on her appointment and wished her well. He proposed that Councillor Dennis Hutchinson be elected Vice-Chair of the Council for the municipal year 2023/24 and referred to his personal qualities and experience.

In seconding the proposal, Councillor Ian Roberts paid tribute to Councillor Hutchinson's long service in local government.

No further nominations were received.

On being put to the vote, Councillor Dennis Hutchinson was appointed as Vice-Chair of the Council for the municipal year 2023/24. In response, Councillor Hutchinson thanked Members for the honour and congratulated the Chair on her appointment.

RESOLVED:

That Councillor Dennis Hutchinson be elected Vice-Chair of the Council for the municipal year 2023/24.

Councillor Hutchinson was invested with the Chain of Office by the Chair and signed his Declaration of Acceptance of Office in the presence of the Chief Executive. Councillor Hutchinson's Consort, Mrs Jean Hutchinson, was invested with her Chain of Office.

5. ELECTION OF THE LEADER OF THE COUNCIL

It was proposed by Councillor Sean Bibby and seconded by Councillor Mel Buckley that Councillor Ian Roberts be appointed Leader of the Council for the municipal year 2023/24.

Councillor Bernie Attridge referred to efforts by his group to establish a leadership team with a Memorandum of Understanding. His proposal that Councillor Helen Brown be appointed Leader of the Council was seconded by Councillor Mike Peers.

No other nominations were received.

Councillor Attridge requested a recorded vote for which the requisite number of Members stood in support.

The following Councillors voted for Councillor Helen Brown:

Mike Allport, Bernie Attridge, Glyn Banks, Pam Banks, Marion Bateman, Helen Brown, Steve Copple, Bill Crease, Rob Davies, Adele Davies-Cooke, Chrissy Gee, Ian Hodge, Andy Hughes, Richard Jones, Dave Mackie, Roz Mansell, Allan Marshall, Debbie Owen, Andrew Parkhurst, Mike Peers, David Richardson, Dale Selvester, Jason Shallcross, Linda Thew, Ant Turton, Roy Wakelam and Antony Wren.

The following Councillors voted for Councillor Ian Roberts:

Sean Bibby, Chris Bithell, Gillian Brockley, Mel Buckley, Teresa Carberry, Tina Claydon, David Coggins Cogan, Geoff Collett, Paul Cunningham, Ron Davies, Chris Dolphin, Rosetta Dolphin, Mared Eastwood, David Evans, David Healey, Gladys Healey, Dave Hughes, Ray Hughes, Alasdair Ibbotson, Paul Johnson,

Christine Jones, Simon Jones, Richard Lloyd, Gina Maddison, Hilary McGuill, Ryan McKeown, Billy Mullin, Ted Palmer, Michelle Perfect, Vicky Perfect, Carolyn Preece, Ian Roberts, Dan Rose, Kevin Rush, Sam Swash, Linda Thomas and Arnold Woolley.

The following Councillors abstained:
Dennis Hutchinson

On being put to the vote, Councillor Ian Roberts was appointed Leader of the Council for the municipal year 2023/24 and expressed his thanks for the honour, adding that he would continue to work with all political groups for the good of the people of Flintshire.

RESOLVED:

That Councillor Ian Roberts be appointed Leader of the Council for the municipal year 2023/24.

6. APPOINTMENT OF THE CABINET BY THE LEADER OF THE COUNCIL

In accordance with the Constitution, Councillor Ian Roberts set out his choice of Councillors to serve on the Cabinet.

RESOLVED:

That the choice of Councillors to serve on the Cabinet and their portfolios detailed below, be noted.

Cabinet Member	Portfolio
Ian Roberts	Leader of the Council
Christine Jones	Deputy Leader for Partnerships and Cabinet Member for Social Services and Well-being
Dave Hughes	Deputy Leader and Cabinet Member for Streetscene and the Regional Transport Strategy
Chris Bithell	Cabinet Member for Planning, Public Health and Public Protection
Billy Mullin	Cabinet Member for Governance and Corporate Services including Health & Safety and Human Resources
Paul Johnson	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement
Sean Bibby	Cabinet Member for Housing and Regeneration
David Healey	Cabinet Member for Climate Change and Economy
Mared Eastwood	Cabinet Member for Education, Welsh Language, Culture & Leisure

7. **CONSTITUTIONAL ISSUES INCLUDING COMMITTEES**

The Council considered the report of the Chief Officer (Governance) which dealt with matters that required decision at the Annual Meeting of the County Council, in accordance with Council Procedure Rule 1.1 (vii) - (xiv). The report also dealt with the appointment of other Committees and Chairs and other issues such as allocation of seats under political balance.

The report was split into sections, each one dealing with one decision that needed to be made and the relevant issues for consideration.

(i) Appointment of Committees

The Chief Officer (Governance) explained that the Constitution provided for the appointment of the committees listed in paragraph 1.01 of the report.

The recommendation was moved and seconded by Councillors Ian Roberts and Billy Mullin. On being put to the vote, this was carried.

RESOLVED:

That Council appoints the following Committees for 2022/23:

Appeals Committee
Climate Change Committee
Clwyd Pension Fund Committee
Constitution and Democratic Services Committee
Governance & Audit Committee
Grievance Committee
Grievance Appeals Committee
Investigation and Disciplinary Committee
Joint Governance Committee (for Pensions)
Licensing Committee

Overview & Scrutiny Committees as follows:

- Community & Housing
- Corporate Resources
- Education, Youth & Culture
- Environment & Economy
- Social & Healthcare

Planning Committee
Standards Committee

(ii) Determination of the size of Committees

The Chief Officer (Governance) explained that the size of each committee must be decided at the Annual Meeting and that Council had previously agreed that the major Committees should be large enough for all political groups to be represented. Reference was made to legislative requirements relating to the size and composition of the Planning Committee, Governance & Audit Committee and Standards Committee, as detailed in 1.04 of the report.

The recommendation was moved and seconded by Councillor Ian Roberts and Billy Mullin.

Councillor Glyn Banks referred to the political balance rule which stated that a majority group was entitled to a majority upon every committee. He pointed out that where the majority group held half the seats, including the Chair, on a committee of 12, the Chair's casting vote would in effect give them overall control.

The Chief Officer advised that Council could change the size of committees after the Annual Meeting if a consensus could be reached amongst Group Leaders. He added that the political balance rule did not take account of Chairs' casting votes and said that there were a number of committees where the majority group did not have the casting vote.

In response to a question from Councillor Mike Peers, the Chief Officer advised that the Planning Strategy Group was an advisory group appointed under Executive arrangements whose role was recognised in the Constitution, therefore was not included in the list of formal decision-making bodies in the report.

Councillor Bernie Attridge proposed an amendment that Councillor Banks' request be referred to the Constitution & Democratic Services Committee so that a report could be brought back to Council. He was seconded by Councillor Richard Jones.

The amendment was accepted by Councillor Ian Roberts who requested that the matter also be discussed with Group Leaders. This became the substantive motion which was put to the vote and carried.

RESOLVED:

- (a) That the size of each committee be as set out in paragraph 1.03 of the report; and
- (b) That the review of size of committees to odd numbers be referred to Group Leaders prior to the Constitution & Democratic Services Committee to enable a report back to Council.

(iii) Terms of Reference of Committees

The Chief Officer (Governance) explained that the Annual Meeting was required to decide the terms of reference of the Committees that it appointed. These were set out in the Constitution and reviewed periodically.

Councillor Bernie Attridge moved approval of the recommendation and was seconded by Councillor Richard Jones. When put to the vote, this was carried.

RESOLVED:

That the terms of reference for each Committee, as set out in the Constitution, be approved.

(iv) Political Balance

The Chief Officer (Governance) explained that at, or as soon as practicable after the Annual Meeting, the Council was required to decide the allocation of seats to political groups in accordance with the Political Balance Rules contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 (as amended). Those rules did not apply to Cabinet or to the Standards Committee. Explanation was given on the basis of the statutory requirement for allocating committee seats to political groups as well as separating out the 'employment' committees to ensure that smaller groups were not disadvantaged; a practice which required specific agreement from all Members.

The recommendation was moved and seconded by Councillors Bernie Attridge and Rob Davies. On being put to the vote, this was carried.

RESOLVED:

- (a) That seats be allocated in accordance with political balance as set out in Appendix 1 and the rules on membership of the Committees as set out within the report; and
- (b) That the seats on the Grievance, Grievance Appeals and Investigation and Disciplinary Committees be allocated to give a broad political spread of membership.

(v) Determination of Groups to appoint Overview & Scrutiny Chairs

The Chief Officer (Governance) explained that the Chairs of Overview & Scrutiny Committees were chosen by the political groups based on the strength of the various groups and which had seats on the Cabinet. Table 2 of the political balance calculation appended to the report provided a basic indication of entitlement to Overview & Scrutiny Chairs based on the sizes of political groups and those with Cabinet seats.

In response to Members' comments, it was clarified that entitlement for the Labour and Liberal Democratic groups had been rounded down to the nearest whole number as they had seats on the Cabinet. In conclusion, the Labour and Independent groups were each entitled to nominate two Chairs and the Eagle group was entitled to nominate one Chair.

Councillor Bernie Attridge proposed that the Independent group nominate Chairs for the Community & Housing and Corporate Resources Overview & Scrutiny Committees, the Labour group nominate Chairs for the Education, Youth & Culture and Environment & Economy Overview & Scrutiny Committees and that the Eagle

group nominate the Chair of the Social & Healthcare Overview & Scrutiny Committee.

In seconding the proposal, Councillor Ian Roberts advised that the Labour group nominations were Councillor Teresa Carberry as Chair of the Education, Youth & Culture Overview & Scrutiny Committee and Councillor Dave Evans as Chair of the Environment & Economy Overview & Scrutiny Committee.

On being put to the vote, the recommendation was carried.

RESOLVED:

That the Chairs of Overview & Scrutiny Committees be allocated as follows:

Overview & Scrutiny Committee:	Group to choose Chair:
Community & Housing	Independent
Corporate Resources	Independent
Education, Youth & Culture	Labour (Councillor Teresa Carberry)
Environment & Economy	Labour (Councillor David Evans)
Social & Healthcare	Eagle

(vi) Appointment of Chairs of Standing Committees

The Chief Officer (Governance) explained that Committee Chairs were appointed by different bodies, some of which were subject to restrictions, as set out in paragraph 1.19 of the report.

Councillor Bernie Attridge proposed the following nominations, which were seconded by Councillor Helen Brown:

- that Councillor Allan Marshall be appointed as Chair of the Climate Change Committee;
- that Councillor Ted Palmer be appointed as Chair of the Clwyd Pension Fund Committee;
- that Councillor Rob Davies be appointed as Chair of the Constitution and Democratic Services Committee;
- that Councillor Marion Bateman be appointed as Chair of the Licensing Committee; and
- that Councillor Richard Lloyd be appointed as Chair of Planning Committee.

Councillor Ian Roberts proposed an amendment to the above and put forward the following nominations which were seconded by Councillor Paul Johnson:

- that Councillor Alasdair Ibbotson be appointed as Chair of the Climate Change Committee; and
- that Councillor Rosetta Dolphin be appointed as Chair of Licensing Committee.

As no further nominations were received, a vote was taken on each of the nominations in turn. On being put to the vote, the following Chairs were appointed:

Councillor Alasdair Ibbotson - Climate Change Committee
Councillor Rosetta Dolphin - Licensing Committee
Councillor Richard Lloyd - Planning Committee
Councillor Rob Davies - Constitution & Democratic Services Committee
Councillor Ted Palmer - Clwyd Pension Fund Committee

RESOLVED:

- (a) That the Chairs of the following Committees be appointed (noting any restrictions on eligibility):
- Climate Change Committee - Councillor Alasdair Ibbotson
 - Clwyd Pension Fund Committee - Councillor Ted Palmer
 - Constitution & Democratic Services Committee - Councillor Rob Davies
 - Licensing Committee - Councillor Rosetta Dolphin
 - Planning Committee - Councillor Richard Lloyd
- (b) That the Grievance Committee, the Grievance Appeals Committee and Investigation & Disciplinary Committee should each appoint its own Chair from amongst its membership.

(vii) Approval of the Constitution

The Chief Officer (Governance) explained that the Constitution was based on a national model which was updated in 2022. As required, adoption of the updated model had been approved at the meeting preceding the Annual Meeting.

Councillor Bernie Attridge moved approval of the recommendation in the report which was seconded by Councillor Paul Johnson. On being put to the vote, this was carried.

RESOLVED:

That the rules, procedures, delegations and codes/protocols within the Constitution be approved.

(viii) Nominations to Internal Bodies

The existing Scheme of Delegation provided for an Appointments Committee for first and second tier officers comprising seven Members. This was not a standing Committee and was convened when required by seeking nominations from Group Leaders. In the past it had been usual for Committee Members to be drawn from all groups, albeit not formally politically balanced, including the relevant Cabinet Member.

Councillor Bernie Attridge moved approval of the recommendation and was seconded by Councillor Paul Cunningham. On being put to the vote, this was carried.

RESOLVED:

That the make-up of the Appointments Committee be approved.

(ix) Standards Committee

The Chief Officer explained the composition of the Standards Committee, including the three County Councillors who had been appointed last year for a five year term and were able to serve a maximum of two terms.

The recommendation, as moved and seconded by Councillors Bernie Attridge and Ian Roberts, was put to the vote and carried.

RESOLVED:

That the three Councillors already appointed to serve on the Standards Committee for this term be noted.

(x) Appointments to Outside Bodies

The Chief Officer advised that the Council could nominate Councillors to serve on different bodies such as the Fire Authority, Police and Crime Panel plus local charities and organisations (collectively called “outside bodies”). Appointments were made at the last Annual Meeting for the whole Council term. Delegated authority was given to the Chief Executive, in consultation with Group Leaders, to make any amendments to those appointments as required.

Councillor Bernie Attridge sought clarity on the approval of appointments to the Welsh Local Government Association (WLGA) and proposed that two seats be allocated to the Labour group and two seats to the Independent group.

An amendment was moved by Councillor Ian Roberts that two seats be allocated to the Labour group, one seat to the Independent group and one seat to the Liberal Democrat group. Councillor Attridge subsequently withdrew his motion as he felt this was a more representative proportion of seats. He seconded Councillor Roberts’ proposal and on being put to the vote, this was carried.

RESOLVED:

That Council delegates authority to the Chief Executive, in consultation with Group Leaders, to make any amendments to appointments to outside bodies as required.

8. PETITIONS RECEIVED AT COUNCIL

The Chief Officer (Governance) presented the report on outcomes of petitions which had been submitted during 2022/23.

Councillor Glyn Banks asked that officers be thanked for their excellent responses to the petitions submitted by him and Councillor Maddison. He clarified

that the last petition in the report had been submitted on behalf of residents in Gwaenysgor.

The recommendation was moved by Councillor Paul Cunningham and seconded by Councillor Sean Bibby.

RESOLVED:

That the report be noted.

9. SCHEDULE OF MEETINGS

The Chief Officer (Governance) presented the schedule of meetings for 2023/24 following consultation. He advised that various requests made by Members had been accommodated where possible and that more provisional slots for Council meetings had been scheduled to allow more flexibility.

Councillor Sean Bibby moved the recommendation and was seconded by Councillor Mared Eastwood.

RESOLVED:

That the draft Schedule of Meetings for 2023/24 as appended to the report be approved.

10. MEMBERS OF THE PRESS IN ATTENDANCE

There were nine members of the public present at the start of the meeting.

(The meeting started at 2pm and ended at 2.55pm)

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Chair

Mae'r dudalen hon yn wag yn bwrpasol

Eitem ar gyfer y Rhaglen 8



FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Tuesday 20 th June 2023
Report Subject	Council Plan 2023-28
Cabinet Member	Leader of the Council
Report Author	Chief Executive
Type of Report	Strategic

EXECUTIVE SUMMARY

The Council Plan for 2023-28 has been reviewed and refreshed to reflect the key priorities of the Council for the five-year term of the new administration.

The 'super-structure' of the Plan comprises of seven priorities and relevant sub-priorities. The seven priorities take a long-term view of recovery, projects and ambitions over the next five years.

The Council Plan 2023-28 will be published in a similar format to previous years, identifying actions aimed at achieving the Well-being objectives, priorities and sub-priorities. National and regional issues/risks which could impact on the achievement of these priorities will be identified and monitored.

Part 2 of the Council Plan will be considered by the respective Overview and Scrutiny committees to ensure full coverage of Part 1 of the Council Plan 2023-28 and its respective measures and their targets.

RECOMMENDATIONS

1.	To approve the Council Plan 2023-28 Part 1 and Part 2 documents that outline the actions, measures and risks that underpin the Priorities, Sub-Priorities and Well-being objectives of the Council Plan 2023-28.
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REPORT DETAILS

1.00	Council Plan 2023-28
1.01	It is a requirement of the Local Government and Elections (Wales) Act 2021 for organisations to 'set out any actions to increase the extent to which the council is meeting the performance requirements.' Plans for organisations should be robust; be clear on where it wants to go; and how it will get there.
1.02	<p>A full review has been undertaken to ensure the appropriateness and relevance of the well-being objectives, priorities, and sub-priorities going forward. This includes a review of the current Council Plan 2022-23 to determine:</p> <ul style="list-style-type: none">• priority actions that continue from 2023 onwards for sustained attention• priority actions which could be removed as they have been completed or become operational (business as usual); and• emerging new priority areas, actions and measures for 2023-28
1.03	<p>The high-level structure of the Council Plan 2023-28 was agreed in October 2022, and consists of seven priorities, well-being objectives, and a number of sub-priorities as detailed below:</p> <p>Priority: Poverty Well-being Objective: Protecting our communities and people from poverty by supporting them to meet their basic needs and to be resilient Sub-priorities:</p> <ul style="list-style-type: none">- Income Poverty- Child Poverty- Food Poverty- Fuel Poverty- Digital Poverty <p>Priority: Affordable and Accessible Housing Well-being Objective: Housing in Flintshire meeting the needs of our residents and supporting safer communities Sub-priorities:</p> <ul style="list-style-type: none">- Housing Support and Homeless Prevention- Housing Needs and Housing Options- Social Housing- Private Rented Sector- Empty Properties* (Removed) <p>Priority: Green Society and Environment Well-being Objective: Limiting and enhancing the impact of the Council's services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint Sub-priorities:</p> <ul style="list-style-type: none">- Phosphates Mitigation- Net Zero Carbon Council (Previously called Carbon Neutrality)- Climate Change Adaptation- Flood Risk Management Strategy- Strategic Flood Consequences Assessment

- Fleet Strategy
- Green Environment
- Flintshire Forest
- Green Access
- Renewable Energy* (Removed)
- Active and Sustainable Travel Options
- Circular Economy

Priority: Economy

Well-being Objective: Connecting communities and enabling sustainable economic recovery and growth

Sub-priorities:

- Rural Regeneration
- Levelling Up* (Removed)
- Town Centre Regeneration
- Business
- Transport Connectivity
- Digital Infrastructure
- Local Development Plan (LDP) Targets
- Spending Money for the benefit of Flintshire* (Removed)
- Reducing Worklessness

Priority: Personal and Community Well-being

Well-being Objective: Supporting people in need to live as well as they can

Sub-priorities:

- Independent Living
- Safeguarding
- Direct Provision to support people closer to home
- Local Dementia Strategy
- A Well-connected, Safe and Clean Local Environment.

Priority: Education and Skills

Well-being Objective: Enabling and Supporting Learning Communities

Sub-priorities:

- Educational Engagement and Achievement
- Digital Learning Opportunities
- Learning Environments
- Learning Community Networks
- Specialist Educational Provision* (Removed)
- Welsh Education Strategic Plan (WESP)
- Well-being

Priority: A Well-managed Council

Well-being Objective: A responsible, resourceful, and trusted Council operating as efficiently as possible

Sub-priorities:

- People
- Anti-Racist and Anti-Discriminatory Council
- Financial Resilience
- Flintshire Assets
- Digital
- Partnerships

1.04	<p>Five of the sub priorities previously presented to Informal Cabinet, marked with an * above, have now been removed. The reason why they have been removed from the Council Plan 2023-28 is detailed below:</p> <ul style="list-style-type: none"> • Empty Properties* – Does not warrant a specific sub priority within the Council Plan going forward as work has now become business as usual. • Renewable Energy* - Does not warrant a specific sub priority within the new Council Plan as this has been captured within the Climate Change and Adaptation sub priority. • Levelling Up* - The Council was not awarded any funding from the Levelling Up Fund (LUF) Programme. Any actions and risks associated with LUF have therefore, been removed from the Council Plan 2023-28. • Spending Money for the benefit of Flintshire* - Does not warrant a specific sub priority in the Council Plan going forward as social value work has now become business as usual. • Specialist Educational Provision* - Does not warrant a specific sub priority within the Council Plan going forward as work has now become business as usual. <p>The specialist Educational Provision sub priority has been removed following Cabinet.</p>
1.05	<p>A lot of work has taken place within each of the portfolios to identify the actions, measures and risks that sit beneath each of the sub priorities and underpin the Council Plan. These are detailed within the Council Plan Part 2 document attached (Appendix Item 2).</p>
1.06	<p>These documents have been considered by all of the respective Overview and Scrutiny Committees and a number of minor changes have been made to include missing targets and also include footnotes to better explain the targets etc.</p>
1.07	<p>Following adoption by County Council, the Council Plan 2023-28 will be available as a web-based document published on the Flintshire County Council website.</p>

2.00	RESOURCE IMPLICATIONS
2.01	<p>Resource implications have been considered during preparation of the Medium-Term Financial Strategy and Capital Programme and will continue to be monitored during the regular budget monitoring and financial review arrangements.</p>

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	To date, all Members have had the opportunity to consider and review the draft Well-being objectives, priorities, and sub-priorities before these were agreed in October 2022.
3.02	Overview and Scrutiny Committees have had the opportunity to review the Council Plan Part 1 and Part 2 documents and scrutinise any actions, measures and/or targets set for 2023-28.

4.00	IMPACT ASSESSMENT AND RISK MANAGEMENT
4.01	<p>A summary Integrated Impact Assessment (IIA) has been completed for the Council Plan 2023-28 and considers the high-level priorities (detailed within Section 1.03 of this report). In addition to providing a high level IIA summary for the Council Plan, all portfolios have identified whether an IIA will be undertaken against each of the actions they have identified for the Council Plan, when the IIA will be undertaken, who the lead officer will be and when they envisage the IIA being reviewed. This information has been collated and will support the Council Plan IIA.</p> <p>Ways of Working (Sustainable Development) Principles</p> <p>In regard to the impact on the Ways of Working (Sustainable Development) Principles, the Council Plan 2023-28 continues to be aligned to these Principles;</p> <ul style="list-style-type: none"> • Long-term • Prevention • Integration • Collaboration • Involvement <p>By completing a high-level IIA for the Council Plan 2023-28, it will enable the Council to have an overview of the various additional IIA's that will be carried out to support the actions identified within the Council Plan 2023-28.</p> <p>Well-being Goals Impact</p> <p>The Council Plan 2023-28 continues to provide evidence of alignment with the seven Well-being Goals (part of the Well-being of Future Generations (Wales) Act 2015). To do this effectively the Council ensures that specific strategic and policy reports include impact and risk assessments and considers the Well-being Goals.</p> <p>The Well-being Goals are;</p> <ul style="list-style-type: none"> • Prosperous Wales • Resilient Wales • Healthier Wales

	<ul style="list-style-type: none"> • More Equal Wales • Cohesive Wales • Vibrant Wales • Globally Responsible Wales <p>Council's Well-being Objectives</p> <p>The Council's Well-being objectives have been reviewed as part of this exercise. The refreshed set Well-being objectives is found within this report in section 1.03.</p>
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5.00	APPENDICES
5.01	<p>Appendix 1 - Council Plan 2023-28 Part 1: An overview of the Well-being Objectives, Priorities, Sub priorities and their definitions</p> <p>Appendix 2 - Council Plan 2023-28 Part 2: How achievements will be measured - Supporting Actions, Measures and Risks</p>

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	The Council Plan 2023/28 Summary IIA is available upon request.

7.00	CONTACT OFFICER DETAILS
7.01	<p>Contact Officer: Sam Perry, Performance and Risk Management Support Officer</p> <p>Telephone: 01352 701476</p> <p>E-mail: Sam.perry@flintshire.gov.uk</p>

8.00	GLOSSARY OF TERMS
8.01	Council Plan: The document which sets out the annual priorities of the Council.
8.02	Medium Term Financial Strategy: A written strategy which gives a forecast of the financial resources which will be available to a Council for a given period and sets out plans for how best to deploy those resources to meet its priorities, duties, and obligations.
8.03	Council Plan Part 2: The document which underpins the Council Plan, which captures the Actions, Measures, and Risks set out within each priority.

Council Plan 2023/28 – Part 1

Priority Name	Poverty
Description/ Well-being Objective	Protecting our communities and people from poverty by supporting them to meet their basic needs and to be resilient
Income Poverty Definition: People on low income who are unable to meet day to day living costs	<ul style="list-style-type: none"> • Providing free access to swimming lessons (subject to WG funding), children's outdoor play areas, resources, and information via library services – by March 2024 • Providing free activities and sports sessions during all school holidays within communities across Flintshire (subject to external grant funding) – by March 2024 • Further develop our community hub approach giving access to a range of programmes, services, and agencies together in one place – by March 2024 • Explore development of support schemes to mitigate in work poverty – by March 2024 • Delivering Welsh Government support schemes linked to the cost-of-living crisis – by March 2024 • Maximising the number of people signposted for support to facilitate longer term change – by March 2024 • Ensuring that take-up to benefit entitlement is maximised in a timely way by processing claims efficiently – by March 2028 • Maximising the take up of the Discretionary Housing Payments scheme and other financial support – by March 2028
Child Poverty Definition: Children who do not have access to adequate food, clothing, shelter, and education to lead a healthy and active life	<ul style="list-style-type: none"> • Encouraging further take-up of the free school breakfast for year 7 pupils eligible for free school meals – by September 2023 • To contribute to the network of school uniform exchanges across the county supported by enhanced web and social media promotion – by September 2023 • Continuing to ensure children and young people have access to transitional play/youth activity to support succession from play opportunities into youth clubs to further support young people's development' - by March 2024 • Providing free access to Fit, Fed and Read sessions during summer holidays providing activities, sport, reading, crafts, and meals (subject to external grant funding) – by March 2024 • Providing free physical activity and well-being sessions within the summer School Holiday Enrichment Programme (SHEP) (subject to external grant funding) – by March 2024
Food Poverty	<ul style="list-style-type: none"> • Continuing to develop delivery of a "Hospital to Home" meals service – by March 2024

<p>Definition: People who are not able to access food that meets their daily nutritional needs and requirements</p>	<ul style="list-style-type: none"> • Further develop of the warm spaces initiative in partnership with organisations and third sector – by March 2024 • Providing free access to Fit, Fed and Read sessions during summer holidays providing activities, sport, reading, crafts, and meals (subject to external grant funding) – by March 2024 • Continue to roll out a transported and delivered food service “Mobile Meals” to those who are vulnerable – by March 2026 • Introduce and develop a “Well Fed at Home Service” – by March 2026
<p>Fuel Poverty</p> <p>Definition: Households that spend more than 10% of their income (after housing costs) on energy</p> <p>Linked to Affordable and accessible housing</p> <p>Linked to Personal and Community Well-being</p>	<ul style="list-style-type: none"> • Reducing the risk of fuel poverty for residents by increasing the energy efficiency of homes - by March 2024 • Engaging, supporting, and referring vulnerable households to reduce fuel poverty and improve health and wellbeing - by March 2024
<p>Digital Poverty</p> <p>Definition: Inability to interact fully in a digital world when, where and how an individual needs to</p>	<ul style="list-style-type: none"> • Aura - Free access to PCs and internet – by March 2024 • Supporting people to use digital technology through Digital Workforce Volunteers – by March 2026 • Continuing to provide free of charge public access to the internet at Flintshire Connects Centres - by March 2026
<p>Priority Name</p>	<p>Affordable and Accessible Housing</p>
<p>Description/ Well-being Objective</p>	<p>Housing in Flintshire meeting the needs of our residents and supporting safer communities</p>
<p>Housing Support and Homeless Prevention</p> <p>Definition: Offering support to people to retain their housing and live well and ensuring homelessness is rare, brief, and unrepeatable</p>	<ul style="list-style-type: none"> • Identify site for a young person’s homeless hub offering accommodation and support services – by June 2023 • Ensuring a multi-agency partnership approach to homeless prevention and develop a culture where homelessness is “everyone’s business” – by March 2024 • Ensuring when homelessness does occur it is rare, brief, and non-recurring – by March 2024 • Progress build project for the new homeless hub accommodation – by December 2024 • Delivering our Rapid Rehousing transition plan – by March 2025 • Promoting housing support and homeless prevention services with our residents and partners – by March 2028

	<ul style="list-style-type: none"> Commissioning a wide range of housing related support that meets the needs of the people of Flintshire – by March 2028
<p>Housing Needs and Housing Options</p> <p>Definition: Helping people to explore their housing options so they can access the right homes to meet their needs</p> <p>Linked to Poverty</p>	<ul style="list-style-type: none"> Create a Single point of access service for Housing help and advice – by March 2024 Developing self-service approaches that enable people to identify their own housing options through online support – by March 2024
<p>Social Housing</p> <p>Definition: Working with housing partners to develop and invest in affordable housing and social housing - with modern methods of construction, improving the quality of Council homes, and a commitment towards carbon neutral</p> <p>Linked to Poverty</p> <p>Linked to Green and Environment</p>	<ul style="list-style-type: none"> Finalise the plan for the de-carbonisation of Council homes in line with Welsh Government guidance to ensure their thermal efficiency is optimised and the cost of heating homes are minimised - by September 2023 Working with residents to ensure our communities are well managed, safe, and sustainable places to live - by March 2024 In partnership with Denbighshire CC, creating a new Dynamic Procurement System to ensure CPRs are met and provide a wider opportunity for tendering Disabled Adaptation projects – by December 2024 Supporting our tenants to access technology and create sustainable digital communities - by March 2025 Increasing the Council’s housing portfolio by building social housing properties and affordable properties for North-East Wales (NEW) Homes – by March 2028 Working with housing association partners to build new social housing properties and additional affordable properties – by March 2028 Ensuring that any new social housing stock meets DQR standard energy efficiency A rating – by March 2028 Maximising Welsh Government Funding to increase stock capacity – by March 2028 Ensuring increase in stock capacity meets the identified needs and demands – by March 2028 Ensuring that the Council’s housing stock maintains the current Welsh Housing Quality Standards – by March 2028 Implementation of the initial recommendations of the sheltered housing review to ensure that it continues to meet the needs of current and prospective tenants – by March 2028

<p>Private Rented Sector</p> <p>Definition: Supporting the private sector to raise standards in the management and condition of housing and promote tenancy sustainment in our communities</p>	<ul style="list-style-type: none"> • Creating a Private Sector Housing Support Team - by March 2024 • Engaging with private sector tenants, giving them a voice, and responding to their needs – by March 2028 • Working in partnership with landlords and private sector agents to better understand their needs – by March 2028
<p>Empty Properties</p> <p>Definition: Bringing empty homes back into use to enhance the local housing market and improve our local communities</p>	<p>REMOVED – Now business as usual</p>
<p>Priority Name</p>	<p>Green Society and Environment</p>
<p>Description/ Well-being Objective</p>	<p>Limiting and enhancing the impact of the Council's services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint</p>
<p>Phosphates Mitigation</p> <p>Definition: Provision of viable and deliverable options to mitigate the impact of phosphates from new development on Special Areas of Conservation protected rivers</p>	<ul style="list-style-type: none"> • Producing guidance on viable and deliverable options to mitigate the impact of phosphates from new development on SAC protected rivers – by March 2024
<p>Net Zero Carbon Council (Changed from Carbon Neutrality)</p> <p>Definition: A net carbon zero Council by 2030 and supporting wider decarbonisation actions across the County, making this central to Covid-19 recovery</p>	<ul style="list-style-type: none"> • Reviewing the procurement policy to reduce greenhouse gas emissions from suppliers – by March 2024 • Developing plans towards net zero carbon for our assets in line with Welsh Government guidance – by March 2024 • Working with Flintshire's leisure and culture trust partners to reduce carbon emissions – by March 2024 • A net zero carbon Council by 2030 and supporting wider decarbonisation actions across the County, making this central to Covid-19 recovery – by 2030
<p>Climate Change and Adaptation</p> <p>Definition: Be more resilient to the changes that have happened due to climate change and prepare for predicted future change</p>	<ul style="list-style-type: none"> • Reviewing the Council's Strategic Flood Consequences Assessment – by June 2023 • Reviewing the Council's Flood Risk Management Strategy – by June 2024 • Carrying out flood investigations and alleviation works where appropriate – by March 2024

	<ul style="list-style-type: none"> Assessing the feasibility of schemes within land assets for resisting flood and drought while enhancing biodiversity and increasing carbon storage – by March 2024 Ensuring climate change and biodiversity are considered a priority in key decision making across all Council services – by March 2024 Identifying projects to further support climate adaptation ambitions following Welsh Government guidance – by March 2024
<p>Flood Risk Management Strategy</p> <p>Definition: Refresh the Council's flood risk management strategy to align with the national strategy and identify communities at most risk in Flintshire and the actions required to mitigate this risk</p>	<ul style="list-style-type: none"> Reviewing the Council's Flood Risk Management Strategy – by June 2024
<p>Strategic Flood Consequences Assessment</p> <p>Definition: Review the Council's Strategic Flood Consequences Assessment in light of the Ministerial letter of November 2021, to prepare for the implementation of revised TAN15 Development and Flood Risk guidance which becomes operational in June 2023</p>	<ul style="list-style-type: none"> Reviewing the Council's Strategic Flood Consequences Assessment – by June 2024
<p>Fleet Strategy</p> <p>Definition: Reducing the environmental impact of our fleet</p>	<ul style="list-style-type: none"> Reducing the environmental impact of our fleet by transitioning to ultra-low emission vehicles (ULEV) – by March 2030
<p>Green Environment</p> <p>Definition: Enhance and increase biodiversity and trees to deliver multiple benefits for people, wildlife, and the environment</p>	<ul style="list-style-type: none"> Delivering an increase in canopy cover as part of the Urban Tree and Woodland Plan – by March 2024 Progressing Ash Dieback Action Plan – by March 2024 Enhancing the natural environment through the delivery of the Section 6 Environment Act Wales biodiversity duty – by March 2024 Developing a strategy to improve biodiversity and carbon sequestration on the agricultural estate – by March 2024

<p>Flintshire Forest</p> <p>Definition: Development of a plan to establish a Flintshire Forest that will identify available land assets, budget requirements and a realistic delivery timescale</p>	<ul style="list-style-type: none"> Developing a Flintshire Forest Plan – by March 2024
<p>Green Access</p> <p>Definition: The promotion, good management, and protection of our green spaces to deliver multiple benefits to the environment and our residents and visitors</p>	<ul style="list-style-type: none"> Exploring opportunities to develop the Flintshire Coast Park through the production of a scoping study – by March 2024 Delivering the Rights of Way Improvement Plan with a focus to ensure improved access for all and the promotions of Walking for Health – by March 2024
<p>Renewable Energy</p> <p>Definition: The promotion and support of renewable energy opportunities across the Council Estate and wider communities</p>	<p>REMOVED - Captured within the Climate Change and Adaptation Sub Priority</p>
<p>Active and Sustainable Travel Options</p> <p>Definition: Create opportunities to increase levels of walking and cycling (active travel) and the use of sustainable public transport options, enabling the undertaking of multi-modal transport journeys to access key destinations</p>	<ul style="list-style-type: none"> Implementation of 20mph national legislation - by September 2023 Promoting active travel and further develop the County's walking and cycleway network - by March 2028 Supporting the development of public electric vehicle charging network - by March 2028 Implementing formalised crossing facilities at existing school crossing patrol sites - by March 2028 Declassification of hazardous routes across the county where appropriate through the implementation of engineering initiatives - by March 2028
<p>Circular Economy</p> <p>Definition: Support and promote the Welsh Government's strategy to create a sustainable, circular economy in Flintshire</p>	<ul style="list-style-type: none"> Reviewing the Council's Waste Strategy – by September 2023 Achieving Welsh Government recycling targets – by March 2024 Working in partnership, actively support and engage with community led groups by developing recycling initiatives – by March 2024 Promoting the option to reuse and repair unwanted items at Household Recycling Centres by partnering with local Charities or social enterprises – by March 2024

	<ul style="list-style-type: none"> Developing a Recycling Waste Transfer Station for the deposit and processing of recyclable materials – by March 2025
Priority Name	Economy
Description/ Well-being Objective	Connecting communities and enabling a sustainable economic recovery and growth
Rural Regeneration Definition: Ensure that Economy interventions consider and meet the needs of rural businesses and individuals	<ul style="list-style-type: none"> Ensuring that Economy interventions consider and meet the needs of rural businesses and individuals – by March 2024 Recruit a Digital Connectivity Officer to support rural communities to access better quality connectivity options – buy June 2023. Commission a data review for rural Flintshire and hold community consultation to better understand rural community needs – by March 2024.
Levelling Up Definition: Prepare and submit bids to the UK Government Levelling Up Fund programme to invest in projects in deprived coastal communities in Flintshire	REMOVED - The Council was not awarded any funding by UK Government from the Levelling Up Fund programme. Any actions and risks associated with LUF have therefore, been removed
Town Centre Regeneration Definition: Regenerate and re-invent our town centres Linked to Personal and Community Well-being Linked to Affordable and accessible housing	<ul style="list-style-type: none"> Monitoring the health and vitality of town centres to support effective management and business investment decisions – by March 2024 Encouraging and supporting investment in town centre properties specially to facilitate more sustainable uses and including improvements to the environment – by March 2024 Understanding the needs of and supporting community enterprises in town centre locations – by March 2024 Engaging town centre small businesses and promote support packages available to them – by March 2024 Libraries and leisure centres are community well-being hubs with social objectives underpinning their operation – by March 2024
Business Definition: Enable business continuity and encourage appropriate investment Linked to Green Society and Environment	<ul style="list-style-type: none"> Supporting small and/or local businesses to engage with public sector procurement opportunities – by March 2024 Supporting recovery of the County's Street and indoor markets – by March 2024 Supporting growth of the local and regional food and drink business sector through marketing and collaborative projects – by March 2024 Supporting recovery of the tourism and hospitality sectors and rebuild confidence in the industry – by March 2024

	<ul style="list-style-type: none"> Increasing the scale and impact of the social business sector – by March 2024 Supporting local businesses in their efforts to reduce their carbon footprint and become more resource efficient – March 2024
<p>Transport Connectivity</p> <p>Definition: Develop and promote effective transport connectivity while supporting recovery and economic growth</p>	<ul style="list-style-type: none"> Review and update the Councils integrated transport strategy – by March 2024 Supporting the establishment of CJsCs and delivery of the Joint Regional Transport Plan - by May 2024
<p>Digital Infrastructure</p> <p>Definition: Ensure the digital networks facilitate and support recovery and growth</p>	<ul style="list-style-type: none"> Improving digital connectivity across the County for businesses and residents – by March 2024
<p>Local Development Plan (LDP) Targets</p> <p>Definition: Achieve Local Development Plan (LDP) policy objectives for growth, protection, and enhancement</p>	<ul style="list-style-type: none"> Monitoring overall Plan performance via the Annual Monitoring Report (AMR) and submit to Welsh Government – by January 2024 Maintaining and update the LDP Housing Trajectory in line with planning decisions made – by March 2024 Making decisions at Planning Committee in line with the adopted LDP – by March 2024 Referencing the LDP growth strategy in early work on a North Wales Strategic Development Plan (SDP) - by March 2024
<p>Spending money for the benefit of Flintshire</p> <p>Definition: Grow our local economic vitality through social value commitments and procurement strategy</p>	<p>REMOVED - Now business as usual and therefore, does not warrant a specific sub priority within the new Council Plan</p>
<p>Reducing Worklessness</p> <p>Definition: Work with our partners to support individuals to gain employment</p> <p>Linked to Poverty</p>	<ul style="list-style-type: none"> Co-ordinating a multi-agency approach to support businesses to recruit people from disadvantaged groups – by March 2024 Delivering mentoring and wider support programmes to assist disadvantaged people to re-engage with the labour market - by March 2024

Priority Name	Personal and Community Well-being
Description/ Well-being Objective	Supporting people in need to live as well as they can
<p>Independent Living</p> <p>Definition: People will be supported to live as independently as possible through the right type of support, when they need it</p>	<ul style="list-style-type: none"> • Continuing to grow the Microcare market, including access to commissioned care packages – by March 2024 • Developing a national, regional, and local approach to Early Years Transformation so that all our children ages 0-7 have the best possible start in life and can reach their full potential – by March 2024 • Supporting people to achieve their mental well-being outcomes by promoting personal and community well-being through open access courses delivered by the Learning Partnership – by March 2024 • Working in partnership with the Community Mental Health Team and Social Services Mental Health Support Service to develop clear pathways for individuals needing access to Mental Health services, and a sustainable model for the future – by March 2024 • Completing a review of Community Mental Health provision and define a model for the future – by March 2024 • Utilising the progression model as a way of promoting people’s independence skills – by March 2024 • Working with Housing to fund a small team of people to support individuals with low level Mental health problems to improve their housing – by March 2024 • Providing additional placements for step down care within our in-house provision (Croes Atti 2) – by March 2025 • Planning for the relocation of Tri Ffordd supported employment project to Maes Gwern in Mold – by March 2025
<p>Safeguarding</p> <p>Definition: Continue to embed safeguarding procedures so our employees understand how they can help safeguard people in the community</p>	<ul style="list-style-type: none"> • Promoting the corporate e-learning package – by March 2024 • Preparing for the implementation of the new Liberty Protect Safeguard procedures – by March 2024
<p>Direct Provision to support people closer to home</p> <p>Definition: The services we provide so people can access the support they need in their local community</p>	<ul style="list-style-type: none"> • Exploring the recommissioning of advocacy services on a regional basis – by March 2024 • Increasing skills around autism with respect to advocacy – by March 2024 • Delivering a programme of registered Children’s Homes to help avoid the need for residential placements outside Flintshire – by March 2025

	<ul style="list-style-type: none"> Continuing to grow our in-house homecare service to support more people to live at home, utilising a rolling scheme of recruitment – by March 2025 Continuing to grow our in-house fostering service to support more looked after children – by March 2025 Developing childcare expansion and seamless childcare provision across programs – by March 2025
Local Dementia Strategy Definition: Continuing to improve the lives of people living with dementia in Flintshire	<ul style="list-style-type: none"> Establishing a Dementia Strategy Implementation Group, to include representation from people with lived experience – by March 2024
A Well Connected, Safe and Clean Local Environment Definition: Resilient communities where people feel connected and safe	<ul style="list-style-type: none"> Working in partnership, actively support and engage with community led groups by developing Local Environmental Quality initiatives – by March 2024 Providing community hub sessions which target areas that have high anti-social behaviour and crime rates; to support young people who are at risk and to engage them with partners (subject to external grant funding) – by March 2024
Priority Name	Education and Skills
Description/ Well-being Objective	Enabling and Supporting Learning Communities
Educational Engagement and Achievement Definition: Providing diverse learning opportunities to support educational achievement in schools and communities	<ul style="list-style-type: none"> Supporting the implementation of the revised curriculum for secondary pupils in years 7 and 8 - by September 2023 Embedding the revised processes and procedures in relation to attendance and exclusion, using data to better inform and target interventions at both a pupil and school level - by September 2023 Through the roll out of the Wales Government delivery model for Community Focused schools establish a collaborative approach to reduce school exclusion and improve school attendance - by March 2024 Explore and develop options for in house provision in response to the increasing number of pupils struggling to engage with education due to mental health difficulties - by March 2024 Providing bespoke support for schools through training and development to improve the level of speech language and communication skills for pupils - by March 2024 Continuing to deliver Alternative Provision (Education) and to increase the number of young people on the programme

	gaining qualifications and achieving their full potential (subject to external grant funding) – by March 2023
<p>Digital Learning Opportunities</p> <p>Definition: Supporting education engagement and achievement through proactive use of accessible digital media</p> <p>Linked to Poverty</p>	<ul style="list-style-type: none"> • All schools to have a formally adopted Digital Strategy - by December 2023 • Embedding the delivery plan for Integrated Youth Services by maintaining focus on digital, school and community engagement - by March 2024 • Increasing take-up of digital learning opportunities supported by Aura - by March 2024
<p>Learning Environments</p> <p>Definition: Creating aspirational and flexible learning environments</p>	<ul style="list-style-type: none"> • Continuing construction of the 3-16 campus at Mynydd Isa - by March 2024 • Commence construction of the Drury CP refurbishment and extension - by March 2024 • Complete construction of the Penyffordd CP extension - by March 2024 • Scheduling Council approval to progress Wales Government's Band B Sustainable Communities projects within the Learning Investment Programme - by March 2024 • Commence design development options for a new Welsh medium primary school for Buckley/Mynydd Isa area - by March 2024. • Determine a strategy for school modernisation within the Saltney area - by March 2024 • Progressing the development of a new premises plan for the North-East Wales Archive - by March 2024 • To provide Duke of Edinburgh Award training opportunities for young people in Alternative Provision, schools, and community groups (subject to external grant funding) – by March 2024
<p>Learning Community Networks</p> <p>Definition: Supporting our learning communities to engage and achieve through extensive partnership working unpinned by common safeguarding practices</p> <p>Linked to Personal and Community Well-being</p>	<ul style="list-style-type: none"> • Continuing to consolidate the joint working between Flintshire County Council and Denbighshire County Council through the Northeast Wales Archive to provide a sustainable and resilient service - by March 2024 • Aura - Management of the Adult Community Learning (ACL) programme – By March 2024
Specialist Educational Provision	REMOVED – Now business as usual

<p>Definition: Extending local capacity to support learners with additional learning needs (ALN)</p>	
<p>Welsh Education Strategic Plan (WESP)</p> <p>Definition: Working with schools and partners to support the Welsh Government's strategy to enable one million Welsh speakers by 2050</p>	<ul style="list-style-type: none"> • Complete the strategic actions for Year 1 of the WESP 5-year action plan - by September 2023 • Extending the range of youth services delivered bilingually to encourage young people to retain and use their Welsh language skills into early adulthood - by March 2024 • Reviewing Welsh medium resource provision for pupils with Additional Learning Needs - by March 2024
<p>Well-being</p> <p>Definition: Working with schools and partners to provide opportunities for children, young people, and the education workforce to engage in activities which support their emotional health and well-being</p>	<ul style="list-style-type: none"> • Embedding a Whole School Approach to Emotional Health and Wellbeing in all Flintshire schools - by March 2024 • Improving awareness of trauma informed practice with schools and Education and Youth employees - by March 2024 • Running a referral programme for children and young people with ACEs or a disability and their families to provide low cost / no cost physical activity opportunities to improve overall health and well-being (subject to Action for Children funding) – by March 2024
<p>Priority Name</p>	<p>A Well-Managed Council</p>
<p>Description/ Well-being Objective</p>	<p>A responsible, resourceful, and trusted Council operating as efficiently as possible</p>
<p>People</p> <p>Definition: Recruit, retain, develop, and support the well-being of our employees to enable high quality service delivery</p>	<ul style="list-style-type: none"> • Providing a workforce planning framework for use across the organisation – by September 2023 • Implementing a compliant and sustainable new pay model - by October 2023 • Maintaining competitive pay and reward, and terms and conditions of employment – by March 2028 (On-going) • Recruiting sufficient permanent high-quality staff with suitable qualifications and experience - by March 2028 (On-going) • Retaining existing employees by supporting them to carry out their roles effectively, and by ensuring that our total offer for new and existing employees is competitive within the marketplace – by March 2028 (On-going) • Reducing the use of agency workers – by March 2028 (On-going) • Promoting the Council's Employee Assistance Programme to increase usage – by March 2028 (On-going) • Increasing the level of Welsh Language across the organisation – by March 2028 (On-going)

<p>Anti-Racist and Anti-Discriminatory Council</p> <p>Definition: Welsh Government Anti-Racist Wales Action Plan and public sector equality duties</p>	<ul style="list-style-type: none"> • Publish the Workforce Information report to meet our statutory public sector equality duties – by November 2023 • Publish the Strategic Equality Plan annual report to meet our statutory public sector duties and reduce unequal outcomes for people with protected characteristics – by November 2023 • Completing a Portfolio annual self-assessment against the Welsh language standards and implement action plan to improve – by December 2023 • Develop and implement an Action Plan to meet Welsh Government's Anti-racist Wales Action Plan – by September 2024
<p>Financial Resilience</p> <p>Definition: Ensuring that the Council is sustainable over the medium to longer term</p>	<ul style="list-style-type: none"> • Ensuring the funding needs of the Council over the medium term are met through financial planning – by March 2024 • Ensuring robust monitoring arrangements are in place for revenue and capital – by March 2024 • Ensuring that an adequate level of reserves is maintained by the Council – by March 2024 • Ensure robust processes exist for the management and recovery of debt including Council Tax and rent – by March 2024
<p>Flintshire Assets</p> <p>Definition: The provision of the right asset in the right place at the right time will ensure the effective and efficient delivery of a comprehensive range of high-quality public services</p>	<ul style="list-style-type: none"> • Monitor Council progress against the Corporate Asset Management Plan – by March 2028 (On-going) • County Hall Master Plan - Form/Agree Strategy – by March 2028 (On-going) <ul style="list-style-type: none"> ○ Review and refresh the Corporate Asset Management Plan – Annually ○ Form and agree an options appraisal/strategy for County Hall Master Plan – by March 2024 ○ Form and agree Office Accommodation Strategy – by April 2024 ○ Commercial Estate Rent Review – by April 2024 ○ Review of Industrial Estate Strategy (Area by Area) – by April 2025
<p>Digital</p> <p>Definition: Modernising our services so that they are designed around user needs and are simple, secure, and convenient</p>	<ul style="list-style-type: none"> • Continue to provide a corporate Contact Centre for handling telephone calls to the Council – by March 2026 • Continue to administer a complaints procedure for customers to provide feedback on their experience with the Council – by March 2026 • Continue to promote My Account as an access channel to access the Council and its services – by March 2026 • Provide access to Council services on the internet in a responsive way (information can be accessed using different devices) – by March 2026

<p>Partnerships</p> <p>Definition: Working collaboratively with partners across the private, public, voluntary and community sectors to achieve shared goals and priorities</p>	<ul style="list-style-type: none"> • Working with public sector partners, develop and publish a local Well-being Plan for 2023-28 setting out the local well-being objectives and how the Public Services Board, including the Council, aims to achieve them – by May 2023 • Deliver three engagement events to encourage other organisations to sign up to the Armed Forces Covenant, which contribute to Flintshire County Council being re-accredited with the Defence Employers Recognition Scheme Gold Award in 2024 – by March 2024 • Review arrangements with alternative delivery model partners to ensure the ongoing delivery of shared outcomes, priorities and services - by March 2024
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FLINTSHIRE COUNTY COUNCIL

Council Plan 2023/28

PART 2

How achievements will be measured - Supporting actions, tasks, and measures

Version 7 – June 2023

Performance Achievements 2023/28

Actions, tasks and measures have been set to monitor progress against an activity or plan. Actions are dated according to the target month for achievement. Performance will be monitored by percentage progress against the actions with supporting commentary.

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Priority: Poverty

Well-being Objective: Protecting our communities and people from poverty by supporting them to meet their basic needs and to be resilient

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Income Poverty	People on low income who are unable to meet day to day living costs	Chief Officer Housing and Communities AURA

Achievement Actions:

- Providing free access to swimming lessons (subject to WG funding), children's outdoor play areas, resources and information via library services – by March 2024
- Providing free activities and sports sessions during all school holidays within communities across Flintshire (subject to external grant funding) – by March 2024
- Further develop our community hub approach giving access to a range of programmes, services and agencies together in one place – by March 2024
- Explore development of support schemes to mitigate in work poverty – by March 2024
- Delivering Welsh Government support schemes linked to the cost-of-living crisis – by March 2024
- Maximising the number of people signposted for support to facilitate longer term change – by March 2028
- Ensuring that take-up to benefit entitlement is maximised in a timely way by processing claims efficiently – by March 2028
- Maximising the take up of the Discretionary Housing Payments scheme and other financial support – by March 2028¹

Associated Risks:

- HA04 - Increased financial risk due to business failures and ability to anticipate Council Tax Reduction Scheme (CTRS)
- HA27 - Increasing service demands to respond to HA04

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Average number of calendar days to process new claims for housing benefit and council tax reduction ²	17	20

¹ The aim is to spend 100% of Discretionary Housing Payments allocation from DWP year on year over the lifetime of the Plan.

² The target for average number of calendar days to process new claims is set by DWP at 20 days.

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Average number of calendar days to process change in circumstances for housing benefit and council tax reduction ³	3	8
Total spend of Discretionary Housing Payments (%)	130	100
Number of children enrolled in free swimming lessons	N/A – New Measure	TBC
Number of free to access outdoor play areas available to children across the county	195	195
Number of items loaned (physical and digital)	176,184	245,000

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³ The target for average number of calendar days to process change in circumstances is set by DWP at 8 days.

Priority: Poverty

Well-being Objective: Protecting our communities and people from poverty by supporting them to meet their basic needs and to be resilient

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Child Poverty	Children who do not have access to adequate food, clothing, shelter and education to lead a healthy and active life	Chief Officer Education and Youth AURA

Achievement Actions:

- Encouraging further take-up of the free school breakfast for year 7 pupils eligible for free school meals – by September 2023
- To contribute to the network of school uniform exchanges across the county supported by enhanced web and social media promotion – by September 2023
- Continuing to ensure children and young people have access to transitional play/youth activity to support succession from play opportunities into youth clubs to further support young people's development' - by March 2024
- Providing free access to Fit, Fed and Read sessions during summer holidays providing activities, sport, reading, crafts and meals (subject to external grant funding) – by March 2024
- Providing free physical activity and well-being sessions within the summer School Holiday Enrichment Programme (SHEP) (subject to external grant funding) – by March 2024

Associated Risks:

- None identified

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Total number of children pre-registered for Summer Play Scheme	2,712	2,500 ⁴
Total number of children pre-registered for community and school play sessions/support	349	300 ⁵
Number of children attending Fit, Fed and Read sessions during school holidays	5,400	5,000

⁴ Reduced target due to reduced funding for 2023/24 and the initial uptake from Town and Community Councils looks less than previous years.

⁵ Reduced target due to reduced funding for 2023/24 – No Summer of Fun or Winter of Well-being

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of children attending sessions held via Food and Fun	286	400 ⁶

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⁶ In 21/22 the number of children attending was 286. This is based on 8 schools (9 cohorts) of a max of 40 attending. The target for 22/23 is 400. This is based on 10 schools.

Priority: Poverty

Well-being Objective: Protecting our communities and people from poverty by supporting them to meet their basic needs and to be resilient

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Food Poverty	People who are not able to access food that meets their daily nutritional needs and requirements	Chief Officer Housing and Communities AURA

Achievement Actions:

- Continuing to develop delivery of a “Hospital to Home” meals service – by March 2024
- Further develop of the warm spaces initiative in partnership with organisations and third sector – by March 2024
- Providing free access to Fit, Fed and Read sessions during summer holidays providing activities, sport, reading, crafts and meals (subject to external grant funding) – by March 2024
- Continue to roll out a transported and delivered food service “Mobile Meals” to those who are vulnerable – by March 2026
- Introduce and develop a “Well Fed at Home Service” – by March 2026

Associated Risks:

- Funding discontinues
- Reduced take up from residents

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Numbers of residents enrolled in the “Mobile Meals” service	N/A – New Measure	40
Number of residents supported by the “Hospital to Home” meals service	N/A – New Measure	150
Number of children attending Fit, Fed and Read sessions during school holidays	5,400	5,000

Priority: Poverty

Well-being Objective: Protecting our communities and people from poverty by supporting them to meet their basic needs and to be resilient

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Fuel Poverty	Households that spend more than 10% of their income (after housing costs) on energy	Chief Officer Planning, Environment and Economy

Achievement Actions:

- Reducing the risk of fuel poverty for residents by increasing the energy efficiency of homes - by March 2024 [Linked to Affordable and accessible housing](#)
- Engaging, supporting and referring vulnerable households to reduce fuel poverty and improve health and well-being - by March 2024 [Linked to Personal and Community Well-being](#)

Associated Risks:

- E25 - Domestic energy service is self-funding so remains vulnerable to a shortfall in income levels

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Total number of households receiving energy efficiency improvements ⁷	1,293	1,200 300 (Quarter)
Providing advice and signposting support to vulnerable households	N/A – New Measure	25 (Quarter)

⁷ Targets are based on the level of grant funding that we receive and what can be delivered within the confines of that grant funding. We will always aim to maximise the number of improvements within the available funding, but this may mean that targets fluctuate year on year.

Priority: Poverty

Well-being Objective: Protecting our communities and people from poverty by supporting them to meet their basic needs and to be resilient

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Digital Poverty	Inability to interact fully in a digital world when, where and how an individual needs to	Chief Officer Governance AURA

Achievement Actions:

- Aura - Free access to PCs and internet – by March 2024
- Supporting people to use digital technology through Digital Workforce Volunteers – by March 2026
- Continuing to provide free of charge public access to the internet at Flintshire Connects Centres - by March 2026

Associated Risks:

- The number of people in digital poverty across Flintshire will increase
- Low-income households will not be able to access the internet
- People will not be able to access Council services online

The number of people in digital poverty across Flintshire will increase

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
The number of Digital Surgeries held at Connects Centres	N/A – New Measure	3 (Quarter)
The number of Sim Cards issued to people in low-income households	N/A – New Measure	15 (Quarter)
Number of digital stations available across the libraries' network	125	145 (Quarter)

Priority: Affordable and Accessible Housing

Well-being Objective: Housing in Flintshire meeting the needs of our residents and supporting safer communities

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Housing Support and Homeless Prevention	Offering support to people to retain their housing and live well and ensuring homelessness is rare, brief, and unrepeat ⁸	Chief Officer Housing and Communities
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Identify site for a young person's homeless hub offering accommodation and support services – June 2023 Ensuring a multi-agency partnership approach to homeless prevention and develop a culture where homelessness is “everyone’s business” – by March 2024 Ensuring when homelessness does occur it is rare, brief, and non-recurring – by March 2024 Progress build project for the new homeless hub accommodation – by December 2024 Delivering our Rapid Rehousing transition plan – by March 2025 Promoting housing support and homeless prevention services with our residents and partners – by March 2028 Commissioning a wide range of housing related support that meets the needs of the people of Flintshire – by March 2028 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> BA09 – Homelessness continues to increase significantly, and the council is unable to meet demand through staffing, budgetary and accommodation related challenges 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of presentations to the homeless service	1,372	1,400
Percentage of successful prevention outcomes for homelessness under Housing Wales Act 2014	63	70
Percentage of successful relief outcomes for homelessness under Housing Wales Act 2014	57	45
Number of households accommodated by the Council under Housing Wales act 2014 homeless duties	101	150

⁸ Rare, brief and unrepeat mirrors the language now used by Welsh Government when addressing homelessness. See [Welsh Government Ending Homelessness in Wales: A high level action plan 2021 – 2026](#)

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Average length of stay (days) for those households in interim homeless accommodation under Housing Wales Act 2014	117	130
Number of referrals received through the Housing Support Gateway	1,328	1,400

Priority: Affordable and Accessible Housing

Well-being Objective: Housing in Flintshire meeting the needs of our residents and supporting safer communities

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Housing Needs and Housing Options	Helping people to explore their housing options so they can access the right homes to meet their needs	Chief Officer Housing and Communities

Achievement Actions:

- Create a Single point of access service for Housing help and advice – by March 2024
- Developing self-service approaches that enable people to identify their own housing options through online support – by March 2024

Associated Risks:

- Demand and need for housing increases, as evidenced by common housing register and levels of homelessness and current housing market unable to meet demand

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of applicants on the Common Housing Register	2,401	2,400
Customer satisfaction data for the Housing Register Service (%)	32	40
Number of applicants rehoused via SARTH by All Housing Partners	619	610
Number of applicants rehoused via SARTH by Flintshire County Council	441	440
Number of households rehoused with significant adaptations requirements	10	10

Priority: Affordable and Accessible Housing

Well-being Objective: Housing in Flintshire meeting the needs of our residents and supporting safer communities

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Social Housing	Working with housing partners to develop and invest in affordable housing and social housing - with modern methods of construction, improving the quality of Council homes, and a commitment towards carbon neutral	Chief Officer Housing and Communities

Achievement Actions:

- Finalise the plan for the de-carbonisation of Council homes in line with Welsh Government guidance to ensure their thermal efficiency is optimised and the cost of heating homes are minimised - by September 2023 [Linked to Green and Environment](#), [Linked to Poverty](#)
- Working with residents to ensure our communities are well managed, safe, and sustainable places to live - by March 2024 [Linked to Green and Environment](#)
- In partnership with Denbighshire CC, creating a new Dynamic Procurement System in order to ensure CPR's are met and provide a wider opportunity for tendering Disabled Adaptation projects – by December 2024
- Supporting our tenants to access technology and create sustainable digital communities - by March 2025 [Linked to Poverty](#)
- Increasing the Council's housing portfolio by building social housing properties and affordable properties for North-East Wales (NEW) Homes – by March 2028
- Working with housing association partners to build new social housing properties and additional affordable properties – by March 2028
- Ensuring that any new social housing stock meets Development Quality Requirements (DQR) standard energy efficiency A rating – by March 2028
- Maximising Welsh Government Funding to increase stock capacity – by March 2028
- Ensuring increase in stock capacity meets the identified needs and demands – by March 2028
- Ensuring that the Council's housing stock maintains the current Welsh Housing Quality Standards – by March 2028
- Implementation of the initial recommendations of the sheltered housing review to ensure that it continues to meet the needs of current and prospective tenants – by March 2028

Associated Risks:

- Delays in pre-construction process due to planning and Sustainable Drainage Approval Body (SABS) applications
- Delays to the construction phase caused by current economic turbulence related supply chain issues and costs of living
- Unavailability of a wide range of contractors and supplies to deliver the Adaptations

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of Council Homes under construction	77	85
Number of Council Homes completed	0	22
Number of Affordable Homes under construction via NEW Homes	0	0
Number of Affordable Homes completed via NEW Homes	4	30
Number of Residential social landlords (RSL's) homes under construction	47	96
Number of Residential social landlords (RSL's) homes completed	66	33
100% spend of Welsh Government funding for the PDP	74	100
Increase in stock capacity correlates with demand profile	N/A – New Measure	100
Maintain the Welsh Housing Quality Standard to all Flintshire County Council stock (%)	100	100
Total number of Small Disabled Adaptations completed	531 (Higher than normal due to covid 20/21 – 349)	320
Average number of days to complete a Small Disabled adaptation	N/A - New Measure	28
Total number of Discretionary Medium Disabled Adaptations completed	32	40
Total number of Mandatory or Discretionary Medium Disabled adaptations	78	60
Average number of days to complete a Mandatory Medium Disabled adaptation	89	122
Total number of Mandatory Large Disabled Adaptations completed	11	8

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Average number of days to complete a Mandatory Large Disabled adaptation	469	456
Total number of Disabled Adaptations completed	652	428

Priority: Affordable and Accessible Housing

Well-being Objective: Housing in Flintshire meeting the needs of our residents and supporting safer communities

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Private Rented Sector	Supporting the private sector to raise standards in the management and condition of housing and promote tenancy sustainment in our communities	Chief Officer Housing and Communities

Achievement Actions:

- Creating a Private Sector Housing Support Team - by March 2024
- Engaging with private sector tenants, giving them a voice, and responding to their needs – by March 2028
- Working in partnership with landlords and private sector agents to better understand their needs – by March 2028

Associated Risks:

- Demand and need for housing increases, as evidenced by common housing register and levels of homelessness and current housing market unable to meet demand

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Landlords engaged through Flintshire Landlord Forum	40	40

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Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council’s services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Phosphates Mitigation	Provision of viable and deliverable options to mitigate the impact of phosphates from new development on Special Areas of Conservation (SAC) protected rivers	Chief Officer Planning, Environment and Economy

Achievement Actions:

- To produce guidance on viable and deliverable options to mitigate the impact of phosphates from new development on SAC protected rivers – by March 2024

Associated Risks:

- PE33 - Provision of viable and deliverable options to mitigate the impact of phosphates from new development on SAC protected rivers

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Completion of Flintshire County Council’s Wetlands Feasibility Study Report	N/A – New Measure	1
Completion of Review of Permits at wastewater treatment works by NRW	N/A – New Measure	1
Upgrade of Mold and Buckley wastewater treatment works by DCWW	N/A – New Measure	1

Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council’s services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Net Zero Carbon Council	A net carbon zero Council by 2030 and supporting wider decarbonisation actions across the County, making this central to Covid-19 recovery	Chief Officer Planning, Environment and Economy

Achievement Actions:

- Reviewing the procurement policy to reduce greenhouse gas emissions from suppliers – by March 2024
- Developing plans towards net zero carbon for our assets in line with Welsh Government guidance – by March 2024
- Working with Flintshire’s leisure and culture trust partners to reduce carbon emissions – by March 2024
- A net zero carbon Council by 2030 and supporting wider decarbonisation actions across the County, making this central to Covid-19 recovery – by 2030

Associated Risks:

- PE11 - Affordability of the Council being able to achieve its net zero carbon goal. Inability to commit or attract sufficient resource to coordinate the programme and deliver on projects, leading to opportunities not being maximised, actions not delivered, and benefits not realised
- PE36 - Risk of new opportunities arising between now and 2030 that we need to respond to support our carbon ambitions. Advances in carbon calculation methodologies and technological improvements could result in updates needed to the Council's targets and trajectory to 2030
- PE37 - Risk of not meeting public expectation on climate change agenda and democratic and reputational damage this could cause

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Reduction in Council greenhouse gas emissions	46,433	33,521 (total emissions not reduction amount)
Percentage of Councillors received carbon related training	N/A – New Measure	80
Percentage of employees received carbon related training	N/A – New Measure	5

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of contracts with carbon impact assessed	N/A – New Measure	10
Percentage of schools accessing the support package	N/A – New Measure	15
Percentage of Town and Community Councils accessing the support package	N/A – New Measure	15

Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council’s services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Climate Change and Adaptation	Be more resilient to the changes that have happened due to climate change and prepare for predicted future change	Chief Officer Planning, Environment and Economy
<p>Achievement Actions:</p> <ul style="list-style-type: none"> • Reviewing the Council’s Strategic Flood Consequences Assessment – June 2023 • Reviewing the Council’s Flood Risk Management Strategy – June 2024 • Carrying out flood investigations and alleviation works where appropriate – by March 2024 • Assessing the feasibility of schemes within land assets for resisting flood and drought while enhancing biodiversity and increasing carbon storage – by March 2024 • Ensuring climate change and biodiversity are considered a priority in key decision making across all Council services – by March 2024 • Identifying projects to further support climate adaptation ambitions following Welsh Government guidance – by March 2024 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> • PE11 - Affordability of the Council being able to achieve its net zero carbon goal. Inability to commit or attract sufficient resource to coordinate the programme and deliver on projects, leading to opportunities not being maximised, actions not delivered, and benefits not realised • PE36 - Risk of new opportunities arising between now and 2030 that we need to respond to support our carbon ambitions. Advances in carbon calculation methodologies and technological improvements could result in updates needed to the Council's targets and trajectory to 2030 • PE37 - Risk of not meeting public expectation on climate change agenda and democratic and reputational damage this could cause • PE46 - Inability of the Council to adapt to the impacts of climate change. Inability to identify risks associated with the impacts of climate change in order to build a resilient service to resilient communities. 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of homes protected in vulnerable flood risk areas in Flintshire	N/A – New Measure	TBC ⁹
Increase in carbon sequestered (Kg/tCO ₂ e)	N/A – New Measure	4000 KgCO ₂ e

⁹ A target for homes to be protected can only be set once the Flood Risk Management Strategy is completed.

Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council’s services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Flood Risk Management Strategy	Refresh the Council’s flood risk management strategy to align with the national strategy and identify communities at most risk in Flintshire and the actions required to mitigate this risk	Chief Officer Planning, Environment and Economy
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Reviewing the Council’s Flood Risk Management Strategy – June 2024 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> E28 - Risk to service delivery through inability to recruit into vacant posts E34 - Refresh the Council’s flood risk management strategy to align with the national strategy and identify communities at most risk in Flintshire and the actions required to mitigate this risk 		
71 Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Completion of the Flood Risk Management Strategy by the revised Welsh Government due date (March 2024)	N/A – New Measure	1

Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council’s services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Strategic Flood Consequences Assessment	Review the Council’s Strategic Flood Consequences Assessment in light of the Ministerial letter of November 2021, to prepare for the implementation of revised TAN15 Development and Flood Risk guidance which becomes operational in June 2023	Chief Officer Planning, Environment and Economy
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Reviewing the Council’s Strategic Flood Consequences Assessment – June 2024 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> E28 - Risk to service delivery through inability to recruit into vacant posts E35 - Review the Council’s Strategic Flood Consequences Assessment in light of the Ministerial letter of November 2021, to prepare for the implementation of revised TAN15 Development and Flood Risk guidance which becomes operational in June 2023 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Percentage compliance with Welsh Government delivery timetable ¹⁰	N/A	100

¹⁰ Percentage compliance with Welsh Government delivery timetable was not a requirement in 2021/22 therefore, unable to provide baseline data.

Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council’s services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Fleet Strategy	Reducing the environmental impact of our fleet	Chief Officer Streetscene and Transportation
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Reducing the environmental impact of our fleet by transitioning to ultra-low emission vehicles (ULEV) – by March 2030 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> Failure of suppliers/contractors to deliver goods, works or services to the agreed costs and specifications Loss or suspension of Vehicle Operators Licence or Environmental Permit 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Total number of Ultra Low Emission Vehicles on Fleet	N/A	10

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Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council’s services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Green Environment	Enhance and increase biodiversity and trees to deliver multiple benefits for people, wildlife, and the environment	Chief Officer Planning, Environment and Economy
Achievement Actions: <ul style="list-style-type: none"> Delivering an increase in canopy cover as part of the Urban Tree and Woodland Plan – by March 2024 Progressing Ash Dieback Action Plan – by March 2024 Enhancing the natural environment through the delivery of the Section 6 Environment Act Wales biodiversity duty – by March 2024 Developing a strategy to improve biodiversity and carbon sequestration on the agricultural estate – by March 2024 		
Associated Risks: <ul style="list-style-type: none"> PE12 - The implications of Ash Die back on finances and reputation of the Council due to the scale of the problem and the ability to make safe Highways and Council amenity land 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of Green infrastructure improvement and planting projects ¹¹	N/A – New Measure	6
Carry out baseline site species surveys on our 12 target sites to inform future increase in biodiversity from our interventions ¹²	N/A – New Measure	12

¹¹ The focus in 2021/22 was on increasing tree canopy cover by the planting of whips and standards as the applicable measure. This measure is enabled by external grant aid and thus targets can change from year to year. The 2023/24 target is new, the 2021/22 grant did not relate to Green Infrastructure.

¹² In 2022/23, 49 sites had biodiversity improvements. Of those sites, 12 will now be assessed during 2023/24 to understand the increase in biodiversity and what will happen in future projects. We are exploring land for new opportunities to increase biodiversity, so this year’s work will inform the baseline.

Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council’s services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Flintshire Forest	Development of a plan to establish a Flintshire Forest that will identify available land assets, budget requirements and a realistic delivery timescale	Chief Officer Planning, Environment and Economy
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Developing a Flintshire Forest Plan – by March 2024 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> PE32 - Ability to capture the required information to be able to produce a meaningful Flintshire Forest Plan in a timely manner 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Produce a detailed Plan for delivery, to include sites highlighted for inclusion, identified funding for planting and an Engagement Plan	N/A – New Measure	1

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Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council's services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Green Access	The promotion, good management, and protection of our green spaces to deliver multiple benefits to the environment and our residents and visitors	Chief Officer Planning, Environment and Economy

Achievement Actions:

- Exploring opportunities to develop the Flintshire Coast Park through the production of a scoping study – by March 2024
- Delivering the Rights of Way Improvement Plan with a focus to ensure improved access for all and the promotions of Walking for Health – by March 2024

Associated Risks:

- Risk to Welsh Government Access Improvement Grant is not approved which then impacts on the ability of the service to deliver the improvements

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Utilise external funding to produce management plans and feasibility documents to inform development of the Coast Park	N/A – New Measure	4 Plans developed
Install Kissing Gates on the network	N/A – New Measure	40
Surface 1500 metres of footpaths	N/A – New Measure	1,500m
Remove barriers from the network	N/A – New Measure	40
Install roadside way markers	N/A – New Measure	50
Carry out bridleway improvements	N/A – New Measure	1,200m

Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council's services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Active and Sustainable Travel Options	Create opportunities to increase levels of walking and cycling (active travel) and the use of sustainable public transport options, enabling the undertaking of multi-modal transport journeys to access key destinations	Chief Officer Streetscene and Transportation
<p>Achievement Actions:</p> <ul style="list-style-type: none"> • Implementation of 20mph national legislation - by September 2023 • Promoting active travel and further develop the County's walking and cycleway network - by March 2028 • Supporting the development of public electric vehicle charging network - by March 2028 • Implementing formalised crossing facilities at existing school crossing patrol sites - by March 2028 • Declassification of hazardous routes across the county where appropriate through the implementation of engineering initiatives - by March 2028 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> • Damage to reputation resulting in negative media reporting and adverse publicity e.g., 20mph • Inability to deliver highway network schemes and infrastructure projects due to service skill levels, training, experience, capacity, and resilience • Failure to meet Welsh Government targets for the implementation of public EV charging infrastructure • Failure to implement the required infrastructure changes as required by the 20mph National Rollout • Failure to deliver annual Active Travel Core Programme • Failure to provide resilience to the County's designated school crossing patrol sites through the implementation of permanent infrastructure • Failure to declassify the County's Hazardous Routes through the implementation of improved infrastructure • Failure to complete the Councils ongoing speed limit review with the delivery of a County wide Consolidation Order 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of formalised crossing facilities implemented at existing School Crossing Patrol sites	N/A	3

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Implementation of 20mph national change in legislation on the County's restricted roads	N/A – New Measure	1
Number of hazardous routes declassified through the Implementation of Active Travel infrastructure to provide safe routes to schools	1	1

Note: Reference to municipal bus companies has been omitted at this stage given the legislative proposals have yet to be concluded by Welsh Government.

Priority: Green Society and Environment

Well-being Objective: Limiting and enhancing the impact of the Council's services on the natural environment and supporting the wider communities of Flintshire to reduce their own carbon footprint

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Circular Economy	Support and promote the Welsh Government's strategy to create a sustainable, circular economy in Flintshire	Chief Officer Streetscene and Transportation

Achievement Actions:

- Reviewing the Council's Waste Strategy – by September 2023
- Achieving Welsh Government recycling targets – by March 2024
- Working in partnership, actively support and engage with community led groups by developing recycling initiatives – by March 2024
- Promoting the option to reuse and repair unwanted items at Household Recycling Centres by partnering with local Charities or social enterprises – by March 2024
- Developing a Recycling Waste Transfer Station for the deposit and processing of recyclable materials – by March 2025

Associated Risks:

- Inability to achieve portfolio objectives and strategic goals due to market or industry changes or wider political, economic landscape
- Risk of withdrawal of revenue support grants and consequential impact on revenue budgets/service delivery e.g., SWMG
- Regulatory risk and the effect of a change in legislation and regulation on responsibilities, costs, resources, service delivery and reputation e.g., enforcement responsibilities, trade waste, bus reform
- Inability to achieve national recycling targets due to increased residual waste tonnages collected
- Inability to influence public behaviours and habits which negatively impact service delivery and income streams e.g., recycling, parking, littering.
- Loss or suspension of Vehicle Operators Licence or Environmental Permit

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Percentage of waste reused, recycled or composted	60.08%	70%
Average Recycling rate across Household Recycling Centres (HRCs)	80.02%	80%

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Reduce the tonnage of residual waste collected from residential properties	N/A	10%
Increase the tonnage of food waste collected from residential properties	N/A	15%
Obtain Welsh Government funding to implement a reuse initiative at the household recycling centres	N/A	1
Implement a trial for the delivery of local benefits/local recycling targets initiative	N/A	1
Number of education campaigns on recycling and waste minimisation undertaken to improve recycling performance	N/A	3

Priority: Economy

Well-being Objective: Connecting communities and enabling a sustainable economic recovery and growth

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Rural Regeneration	Ensure that Economic interventions consider and meet the needs of rural businesses and individuals	Chief Officer Planning, Environment and Economy

Achievement Actions:

- Ensuring that Economy interventions consider and meet the needs of rural businesses and individuals – by March 2024
- Recruit a Digital Connectivity Officer to support rural communities to access better quality connectivity options – by June 2023
- Commission a data review for rural Flintshire and hold community consultation to better understand rural community needs – by March 2024.

Associated Risks:

- 31 - Ensure that Economy interventions consider and meet the needs of rural businesses and individuals

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Digital Connectivity Officer appointed - June 2023	N/A	1
Rural needs report completed by March 2024	N/A – New Measure	1

Priority: Economy

Well-being Objective: Connecting communities and enabling a sustainable economic recovery and growth

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Town Centre Regeneration	Regenerate and re-invent our town centres	Chief Officer Planning, Environment and Economy AURA

Achievement Actions:

- Monitoring the health and vitality of town centres to support effective management and business investment decisions – by March 2024
- Encouraging and supporting investment in town centre properties specially to facilitate more sustainable uses and including improvements to the environment – by March 2024
- Understanding the needs of and supporting community enterprises in town centre locations – by March 2024
- Engaging town centre small businesses and promote support packages available to them – by March 2024
- Libraries and leisure centres are community well-being hubs with social objectives underpinning their operation – by March 2024

Associated Risks:

- None identified

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Completion and circulation of town centre performance data analysis report	N/A – New programme of work	1
Completion of initial 3 (of 7) Place Making Plans in partnership with a range of stakeholders	N/A – New programme of work	3
Average number of weekly public opening hours available within leisure centres and library branches in Flintshire towns	536	536

Priority: Economy

Well-being Objective: Connecting communities and enabling a sustainable economic recovery and growth

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Business	Enable business continuity and encourage appropriate investment	Chief Officer Planning, Environment and Economy

Achievement Actions:

- Supporting small and/or local businesses to engage with public sector procurement opportunities – by March 2024
- Supporting recovery of the County’s Street and indoor markets – by March 2024
- Supporting growth of the local and regional food and drink business sector through marketing and collaborative projects – by March 2024
- Supporting recovery of the tourism and hospitality sectors and rebuild confidence in the industry – by March 2024
- Increasing the scale and impact of the social business sector – by March 2024
- Supporting local businesses in their efforts to reduce their carbon footprint and become more resource efficient – March 2024

Associated Risks:

PECO – Unable to sufficiently regenerate Town Centres through implementation of the Town Centre Strategy due to insufficient resources and the national economic trends impacting upon them

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of small or micro businesses receiving support	2,495	600 150 (Quarter)
Number of social enterprises receiving support	41	48 12 (Quarter)
Number of local businesses supported to reduce their carbon footprint and become more resource efficient	10	48 12 (Quarter)

Priority: Economy

Well-being Objective: Connecting communities and enabling a sustainable economic recovery and growth

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Transport Connectivity	Develop and promote effective transport connectivity while supporting recovery and economic growth	Chief Officer Streetscene and Transportation
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Review and update the Councils integrated transport strategy – by March 2024 Supporting the establishment of CJsCs and delivery of the Joint Regional Transport Plan – by May 2024¹³ 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> Failure to provide adequate local bus services to connect rural communities to the core bus network Failure to adequately represent the County's aspirations within the forthcoming Joint Local Transport Plan (JLTP) Failure to deliver annual Active Travel Core Programme Failure to reduce the number of Killed and Seriously Injured (KSI) road traffic collisions on the Counties Road Network in line with Welsh Government targets Regulatory risk and the effect of a change in legislation and regulation on responsibilities, costs, resources, service delivery and reputation e.g., enforcement responsibilities, trade waste, bus reform 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of schemes delivered through the Welsh Government Active Travel Fund	3	3

¹³ Regulations were made by the Welsh Government on 17 March 2021 creating four Corporate Joint Committees in Wales, and the North Wales Corporate Joint Committee (CJC) was established on 1 April 2021 for the delivery of statutory functions. The CJC must exercise functions relating to strategic development planning and regional transport planning, as well as being able to promote economic well-being. One of the immediate mandatory functions prescribed to be discharged by the CJC is the development of a Regional Transport Plan (RTP) with policies for regional transport.

Priority: Economy

Well-being Objective: Connecting communities and enabling a sustainable economic recovery and growth

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Digital Infrastructure	Ensure the digital networks facilitate and support recovery and growth	Chief Officer Planning, Environment and Economy
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Improving digital connectivity across the County for businesses and residents – by March 2024 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> PE24 Failure to deliver the Flintshire element of the Regional Growth Deal will reduce the competitiveness of the County as a business location 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
None identified	N/A	N/A

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Priority: Economy

Well-being Objective: Connecting communities and enabling a sustainable economic recovery and growth

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Local Development Plan (LDP) Targets	Achieve LDP policy objectives for growth, protection, and enhancement	Chief Officer Planning, Environment and Economy

Achievement Actions:

- Monitoring overall Plan performance via the Annual Monitoring Report (AMR) and submit to Welsh Government – by January 2024
- Maintaining and update the LDP Housing Trajectory in line with planning decisions made – by March 2024
- Making decisions at Planning Committee in line with the adopted LDP – by March 2024
- Referencing the LDP growth strategy in early work on a North Wales Strategic Development Plan (SDP) – by March 2024

Associated Risks:

- Failure to deliver the Annual Monitoring Report to Welsh Government on time
- AMR shows LDP falling behind its housing trajectory
- The need to consider an early review of the LDP
- Failing to make planning decisions in accordance with the adopted LDP
- Slow progress with Strategic Development Plan fails to set context for LDP 2

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Completion of first LDP Annual Monitoring Report and submission to Welsh Government (January 2024) ¹⁴	N/A	1
Completion of annual review of LDP housing trajectory ¹⁵	N/A	1
Percentage of decision made on planning applications in accordance with officer recommendation	N/A – New Measure	1
Contribution to the scoping of the form and content of the North Wales Strategic Development Plan	N/A – New Measure	1

¹⁴ The LDP was not adopted in 2021/22 therefore, unable to provide baseline data.

¹⁵ The LDP was not adopted in 2021/22 therefore, unable to provide baseline data.

Priority: Economy

Well-being Objective: Connecting communities and enabling a sustainable economic recovery and growth

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Reducing worklessness	Work with our partners to support individuals to gain employment	Chief Officer Planning, Environment and Economy

Achievement Actions:

- Co-ordinating a multi-agency approach to support businesses to recruit people from disadvantaged groups - by March 2024 [Linked to Poverty](#)
- Delivering mentoring and wider support programmes to assist disadvantaged people to re-engage with the labour market - by March 2024 [Linked to Poverty](#)

Associated Risks:

- Failure to help individuals to move into employment, learning or volunteering outcomes

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of individuals entering employment, learning or volunteering	153	185
Number of individuals receiving support	367	425

Priority: Personal and Community Well-being

Well-being Objective: Supporting people in need to live as well as they can

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Independent Living	People will be supported to live as independently as possible through the right type of support, when they need it	Chief Officer Social Services
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Continuing to grow the Microcare market, including access to commissioned care packages – by March 2024 Developing a national, regional, and local approach to Early Years Transformation so that all our children ages 0-7 have the best possible start in life and are able to reach their full potential – by March 2024 Supporting people to achieve their mental well-being outcomes by promoting personal and community well-being through open access courses delivered by the Learning Partnership – by March 2024 Working in partnership with the Community Mental Health Team and Social Services Mental Health Support Service to develop clear pathways for individuals needing access to Mental Health services, and a sustainable model for the future – by March 2024 Completing a review of Community Mental Health provision and define a model for the future – by March 2024 Utilising the progression model as a way of promoting people's independence skills – by March 2024 Working with Housing to fund a small team of people to support individuals with low level Mental health problems to improve their housing – by March 2024 Providing additional placements for step down care within our in-house provision (Croes Atti 2) – by March 2025 Planning for the relocation of Tri Ffordd supported employment project to Maes Gwern in Mold – by March 2025 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> SS31 - Commissioned providers exiting the market because of escalating costs, where a long-term sustainable fee model is unaffordable for Flintshire due to being a low funded council SS37 - Vacancy pressures across Social Services due to local, regional and national difficulties in recruitment and retention of qualified and experienced social workers, occupational therapists and direct care staff impact on service delivery 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of Microcare business established ¹⁶	24 – 2021/22 31 – 2022/23	34 – 2022/23 41 – 2023/24

¹⁶ The target for 23/24 is calculated from the number of business established up to March 2023 (31) plus a further 10 from the Foundation Economy target for 2023/24

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Direct Payments as a % of home-based services	39	40
Percentage of urgent requests for equipment that meet or exceed the national 1 Day response standards	100%	98%
Percentage of requests for equipment that meet or exceed the national 7 Day standard	100%	80%
Percentage of equipment that is re-used ¹⁷	92	70%
Number of courses delivered by the Learning Partnership	N/A	50
Number of attendees for courses delivered by the Learning Partnership	N/A	180

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¹⁷ The data for the equipment measures is provided by the North East Wales Community Equipment Service (NEWCES). The targets reflect the Welsh Government national standards for community equipment provision.

Priority: Personal and Community Well-being

Well-being Objective: Supporting people in need to live as well as they can

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Safeguarding	Continue to embed safeguarding procedures so our employees understand how they can help safeguard people in the community	Chief Officer Social Services

Achievement Actions:

- Promoting the corporate e-learning package – by March 2024
- Preparing for the implementation of the new Liberty Protect Safeguard procedures – by March 2024

Associated Risks:

- SS06 - Some individuals are illegally detained awaiting Liberty Protection assessments because there is insufficient capacity to absorb the introduction of Community assessments
- SS19 - More children and families experience ACE's (Adverse Childhood Experiences) as family relationships breakdown, or become strained, due to the pressures of lockdown and rising financial pressures

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
The percentage of adult safeguarding enquiries that met the 7day timescale	92.5%	92%
The percentage of children who were reported as having run away or gone missing from home who were offered a return interview	100%	100%
The percentage of reviews of children on the Child Protection Register due in the year that were carried out within the statutory timescales	99%	99%
The percentage of Pre-birth assessments completed within timescales	96%	96%

Priority: Personal and Community Well-being

Well-being Objective: Supporting people in need to live as well as they can

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Direct Provision to support people closer to home	The services we provide so people can access the support they need in their local community	Chief Officer Social Services
<p>Achievement Actions:</p> <ul style="list-style-type: none"> • Exploring the recommissioning of advocacy services on a regional basis – by March 2024 • Increasing skills around autism with respect to advocacy – by March 2024 • Delivering a programme of registered Children’s Homes to help avoid the need for residential placements outside Flintshire – by March 2025 • Continuing to grow our in-house homecare service to support more people to live at home, utilising a rolling scheme of recruitment – by March 2025 • Continuing to grow our in-house fostering service to support more looked after children – by March 2025 • Developing childcare expansion and seamless childcare provision across programs – by March 2025 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> • SS01 - Expenditure on out of county placements increases as placement costs increase in a demand led market • SS09 - Insufficient numbers of residential and nursing beds to meet demand because of the long-term fragility and instability of the care home sector and challenges in the recruitment of staff • SS10 - Insufficient capacity to provide the quantities and levels of care to clients at home and in the community because of challenges in recruitment of direct care workers and instability in the care market • SS22 - An insufficient supply of placements leads to young people being placed in unregulated settings 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Rate of people over 65 helped to live at home per 1,000 population	33	34
Number of new foster carer approvals in the year	8	9
People with a learning disability accessing Project Search to improve their employability skills	6	12

Priority: Personal and Community Well-being

Well-being Objective: Supporting people in need to live as well as they can

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Local Dementia Strategy	Continuing to improve the lives of people living with dementia in Flintshire	Chief Officer Social Services

Achievement Actions:

- Establishing a Dementia Strategy Implementation Group, to include representation from people with lived experience – by March 2024

Associated Risks:

- SS24 - Pressures on the care system as unpaid carers and families are not able to continue in their caring role due to the reductions in respite and day services

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of people supported through the Dementia Strategy	600	810

Priority: Personal and Community Well-being

Well-being Objective: Supporting people in need to live as well as they can

What we will do:

Sub-Priority	Definition	Lead Officer (s)
A Well Connected, Safe and Clean Local Environment.	Resilient communities where people feel connected and safe	Chief Officer Streetscene and Transportation, AURA

Achievement Actions:

- Working in partnership, actively support and engage with community led groups by developing Local Environmental Quality initiatives – by March 2024
- Providing community hub sessions which target areas that have high anti-social behaviour and crime rates; to support young people who are at risk and to engage them with partners (subject to external grant funding) – by March 2024

Associated Risks:

- Inability to influence public behaviours and habits which negatively impact service delivery and income streams e.g., recycling, parking, littering.
- Inability to deliver future change programmes due to reduced staff resilience and capacity issues
- Inability or lack of control of business activities that result in environmental damage or impact

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of targeted environmental educational campaigns undertaken promote improved Local Environmental Quality	5	8
Number of community engagement events attended to promote improved Local Environmental Quality	N/A	6
Number of current monthly members with NERS, Well-Being and Junior subscriptions	70	830
Number of community sessions held and number of participants attending	N/A	300

Priority: Education and Skills

Well-being Objective: Enabling and supporting learning communities

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Educational Engagement and Achievement	Providing diverse learning opportunities to support educational achievement in schools and communities	Chief Officer Education and Youth AURA
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Supporting the implementation of the revised curriculum for secondary pupils in years 7 and 8 - by September 2023 Embedding the revised processes and procedures in relation to attendance and exclusion, using data to better inform and target interventions at both a pupil and school level - by September 2023 Through the roll out of the Wales Government delivery model for Community Focused schools establish a collaborative approach to reduce school exclusion and improve school attendance - by March 2024 Explore and develop options for in house provision in response to the increasing number of pupils struggling to engage with education due to mental health difficulties - by March 2024¹⁸ To provide bespoke support for schools through training and development to improve the level of speech language and communication skills for pupils by March 2024 To continue to deliver Alternative Provision (Education) and to increase the number of young people on the programme gaining qualifications and achieving their full potential (subject to external grant funding) – by March 2023 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> EY26 - Ineffective school leadership results in poor pupil outcomes which increases risk of schools being placed in statutory Estyn categories EY37 – Lack of resource/capacity to meet increasing demand for specialist provision for young people 		
Achievement Measures ¹⁹	Baseline Data (2021/22)	Sept 2022 / August 2023 Target
Reduction in the number of permanent exclusions	10	25

¹⁸ This is a complex issue for which careful planning needs to be undertaken to achieve a sustainable longer-term solution. Provision is being made within current resources to try and meet this growing demand but there are considerable cost pressures which will need to be approved via the MTFs.

¹⁹ Measures for exclusions and attendance for 2023/24 will be for the academic year 2022/23 – reported in October 2023. The academic year 2021/22 was impacted significantly by Covid in terms of periods of remote learning, an increase in lower-level disruptive behaviour and a reduction in the range of strategies that schools could use to support pupils. This resulted in an overall reduced level of permanent exclusion and high level of fixed term exclusion. The targets for the 2022/23 were based on the assumption that schools would return fully to face to face learning and that strategies to support and prevent lower-level behaviours could be implemented. These figures were set taking into account the exclusion levels pre-Covid and the work that is being undertaken by services with schools with the aim of reducing overall levels of exclusion.

Achievement Measures	Baseline Data (2021/22)	Sept 2022 / August 2023 Target
Reduction in the number of fixed term exclusions	1,036	1,150
PAM/008 Percentage of pupil attendance in secondary schools	88.78%	89%
PAM/007 Percentage of pupil attendance in primary schools	92.7%	93%
Number of young people gaining qualifications through the Alternative Provision programme	N/A	15

Priority: Education and Skills

Well-being Objective: Enabling and supporting learning communities

What we will do:

Sub-Priority	Definition	Lead Officer (s)	
Digital Learning Opportunities	Supporting education engagement and achievement through proactive use of accessible digital media	Chief Officer Education and Youth, Chief Executive AURA	
<p>Achievement Actions:</p> <ul style="list-style-type: none"> All schools to have a formally adopted Digital Strategy - by December 2023 Embedding the delivery plan for Integrated Youth Services by maintaining focus on digital, school and community engagement - by March 2024 Increasing take-up of digital learning opportunities supported by Aura - by March 2024 Linked to Poverty 			
<p>Associated Risks: None identified</p>			
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Tunaten 96</p> <th>Achievement Measures</th> <th data-bbox="1203 808 1581 886">Baseline Data (2021/22)</th> <th data-bbox="1581 808 2060 886">2023/24 Target</th>	Achievement Measures	Baseline Data (2021/22)	2023/24 Target
All schools to have a formally adopted Digital Strategy by December 2023	N/A – New Measure	100%	
Number of Youth Work Sessions Delivered School / Community / Digital	N/A	390 / 400 /100	
Number of learners	N/A – New Measure	385	
Number of sessions	N/A – New Measure	15	

Priority: Education and Skills

Well-being Objective: Enabling and supporting learning communities

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Learning Environments	Creating aspirational and flexible learning environments	Chief Officer Education and Youth AURA

Achievement Actions:

- Continuing construction of the 3-16 campus at Mynydd Isa – by March 2024
- Commence construction of the Drury CP refurbishment and extension - by March 2024
- Complete construction of the Penyffordd CP extension - by March 2024
- Scheduling Council approval to progress Wales Government’s Band B Sustainable Communities projects within the Learning Investment Programme - by March 2024
- Commence design development options for a new Welsh medium primary school for Buckley / Mynydd Isa area - by March 2024.
- Determine a strategy for school modernisation within the Saltney area - by March 2024
- Progressing the development of a new premises plan for the North-East Wales Archive - by March 2024
- To provide Duke of Edinburgh Award training opportunities for young people in Alternative Provision, schools and community groups (subject to external grant funding) – by March 2024

Associated Risks:

- EY13 - Inability to fully deliver on Welsh Government Sustainable Communities for Learning Investment Programme due to financial, workforce and contractor implications

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of young people engaged in the Duke of Edinburgh Award scheme ²⁰	50	10

²⁰ In 2022/23 all schools were supported through a subsidy from the Youth Service to become a direct licensee to run their own Duke of Edinburgh (DofE) Awards. Schools will now therefore, report their progress direct to DofE. Flintshire Youth Service will continue to run its current two Open Award Centres which cater for Bronze and Silver Awards as reflected in the target.

Priority: Education and Skills

Well-being Objective: Enabling and supporting learning communities

What we will do:

Sub-Priority	Definition	Lead Officer (s)	
Learning Community Networks	Supporting our learning communities to engage and achieve through extensive partnership working unpinned by common safeguarding practices	Chief Officer Education and Youth AURA	
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Continuing to consolidate the joint working between Flintshire County Council and Denbighshire County Council through the Northeast Wales Archive to provide a sustainable and resilient service - by March 2024 Aura - Delivery of the Adult Community Learning (ACL) programme – By March 2024 			
<p>Associated Risks:</p> <ul style="list-style-type: none"> EY24 - Inability to meet national archive accreditation standards due to poor quality of the accommodation EY06 - Insufficient funding to deliver new archive premises 			
Achievement Measures		Baseline Data (2021/22)	2023/24 Target
Number of ACL courses available to the public		210 sessions 69 learners	230 sessions 450 learners

Priority: Education and Skills

Well-being Objective: Enabling and supporting learning communities

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Welsh Education Strategic Plan (WESP)	Working with schools and partners to support the Welsh Government's strategy to enable one million Welsh speakers by 2050	Chief Officer Education and Youth

Achievement Actions:

- Complete the strategic actions for Year 1 of the WESP 5-year action plan - by September 2023
- Extending the range of youth services delivered bilingually to encourage young people to retain and use their Welsh language skills into early adulthood - by March 2024
- Reviewing Welsh medium resource provision for pupils with Additional Learning Needs - by March 2024

Associated Risks:

- Y17 - Failure to meet the statutory targets in the Welsh in Education Strategic Plan due to insufficient parental take up of Welsh medium education

Achievement Measures ²¹	Baseline Data (2021/22)	Sept 2022 / Aug 2023 Target
Number of pupils in year 1 in Welsh medium education	120	130
Number of Year 11 pupils studying Welsh ²²	102	103

²¹ Achievement Measures for pupils in year 1 and year 11 will be for the academic year 22/23 - reported in October 2023

²² Baseline and targets reflect the school cohorts for those year groups already in School. The baseline is last year's year 11 cohort size, and the target is this year's year 11 cohort size.

Priority: Education and Skills

Well-being Objective: Enabling and supporting learning communities

What we will do:

Sub Priority	Definition	Lead Officer (s)
Well-being	Working with schools and partners to provide opportunities for children, young people, and the education workforce to engage in activities which support their emotional health and well-being	Chief Officer Education and Youth

Achievement Actions:

- Embedding a Whole School Approach to Emotional Health and Well-being in all Flintshire schools - by March 2024
- Improving awareness of trauma informed practice with schools and Education and Youth employees - by March 2024
- Running a referral programme for children and young people with ACEs or a disability and their families to provide low cost / no cost physical activity opportunities to improve overall health and well-being (subject to Action for Children funding) – by March 2024

Associated Risks:

- Y05 - Insufficient financial resources to support children and young people's emotional health

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
All schools to have a Whole School Approach to Emotional Health and Well-being	N/A – New Measure	100%
Number of referrals received, and number of referrals engaged (ACE)	N/A – New Measure	50 Young People 100 Young People with Disabilities

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Priority: A Well Managed Council

Well-being Objective: A responsible, resourceful, and trusted Council operating efficiently as possible

What we will do:

Sub-Priority	Definition	Lead Officer (s)
People	Recruit, retain, develop and support the well-being of our employees to enable high quality service delivery	Chief Executive
<p>Achievement Actions:</p> <ul style="list-style-type: none"> • Providing a workforce planning framework for use across the organisation – by September 2023 • Implementing a compliant and sustainable new pay model - by October 2023²³ • Maintaining competitive pay and reward, and terms and conditions of employment – by March 2028 (On-going) • Recruiting sufficient permanent high-quality staff with suitable qualifications and experience - by March 2028 (On-going) • Retaining existing employees by supporting them to carry out their roles effectively, and by ensuring that our total offer for new and existing employees is competitive within the marketplace – by March 2028 (On-going) • Reducing the use of agency workers – by March 2028 (On-going) • Promoting the Council's Employee Assistance Programme to increase usage – by March 2028 (On-going) • Increasing the level of Welsh Language across the organisation – by March 2028 (On-going) 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> • Volatility and change in the employment market which impacts on successful recruitment to vacancies • Increase in workforce turnover due to employees making personal life choices • Impact on recruitment and retention if new pay model is unaffordable or implementation is delayed • Increase in demand for Occupational Health and supplementary services • Increased numbers of mental health related absences • Impact of deferred medical events which affects the ability of employees returning to work within previously agreed timescales 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of working days lost per full time equivalent (FTE) local authority employees lost due to sickness absence	11.87	8

²³ The current pay model is legally compliant but is no longer competitive and is therefore impacting on the recruitment and retention of our workforce.

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Percentage of apprenticeships which result in a positive outcome	95	90
Percentage of permanent employees who leave within first year of employment	1.78	1
Percentage of employees who have completed all of the mandatory modules	1.46	100
Number of employees trained on Mental Health First Aid across the organisation (Increase)	106	150
Number of Mental Health First Aid Champions across the organisation (Increase)	0	30
To increase usage of the Council's Employee Assistance Programme	3.54	5
Percentage of employees undertaking Welsh Language Training (Increase)	1.18	5

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Priority: A Well Managed Council

Well-being Objective: A responsible, resourceful, and trusted Council operating efficiently as possible

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Anti-Racist and Anti-Discriminatory Council	Welsh Government Anti-Racist Wales Action Plan and public sector equality duties	Chief Executive

Achievement Actions:

- Publish the Workforce Information report to meet our statutory public sector equality duties – by November 2023
- Publish the Strategic Equality Plan Annual Report to meet our statutory public sector duties and reduce unequal outcomes for people with protected characteristics – by November 2023
- Completing a Portfolio annual self-assessment against the Welsh Language Standards and implement action plan to improve – by December 2023
- Develop and implement an Action Plan to meet Welsh Government's Anti-racist Wales Action Plan – by September 2024

Associated Risks:

- Non-compliance with statutory duties under Equality and Welsh language legislation

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Strategic Equality Action Plan in place and actions achieved	79%	100%
Workforce Information Report published	0%	100%
Strategic Equality Plan Annual Report published	100%	100%
Portfolio self-assessments against the Welsh Language Standards completed and Action Plans achieved	N/A – New Measure	100%

Priority: A Well Managed Council

Well-being Objective: A responsible, resourceful, and trusted Council operating efficiently as possible

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Financial Resilience	Ensuring that the Council is sustainable over the medium to longer term	Chief Executive
<p>Achievement Actions:</p> <ul style="list-style-type: none"> Ensuring the funding needs of the Council over the medium term are met through financial planning – by March 2024 Ensuring robust monitoring arrangements are in place for revenue and capital – by March 2024 Ensuring that an adequate level of reserves is maintained by the Council – by March 2024 Ensure robust processes exist for the management and recovery of debt including Council Tax and rent – by March 2024 		
<p>Associated Risks:</p> <ul style="list-style-type: none"> CF01 - Insufficient reserves impact on the financial resilience of the Council CF02 - Impact on the stability of the Medium-Term Financial Plan of negative Welsh Government Local Government Settlements from 2024/25 due to change to fiscal policy CF03 - Increase in costs from suppliers for goods and services due to high inflation and economic factors CF04 - Impact of higher than budgeted National Pay awards on the financial resilience of the Council CF05 - Increase in costs from energy suppliers due to demand, availability of demand and economic factors CF06 - Increase in demand for services including Social Care Sector, Out of County Placements etc. CF07 - Increased levels of Debt recovered from Council Tax and Rents as a result of increased costs for residents CF08 - Increase in interest rate costs over and above budget CF09 - Appetite of Council to borrow to fund capital schemes 		
Achievement Measures	Baseline Data (2021/22)	2023/24 Target
None identified	N/A	N/A

Priority: A Well Managed Council

Well-being Objective: A responsible, resourceful, and trusted Council operating efficiently as possible

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Flintshire Assets	The provision of the right asset in the right place at the right time will ensure the effective and efficient delivery of a comprehensive range of high-quality public services	Chief Executive

Achievement Actions:

- Monitor Council progress against the Corporate Asset Management Plan – by March 2028 (On-going)
- County Hall Master Plan - Form/Agree Strategy – by March 2028 (On-going)
 - Review and refresh the Corporate Asset Management Plan – Annually
 - Form and agree an options appraisal/strategy for County Hall Master Plan – by March 2024
 - Form and agree Office Accommodation Strategy – by April 2024
 - Commercial Estate Rent Review – by April 2024
 - Review of Industrial Estate Strategy (Area by Area) – by April 2025

Associated Risks:

- Commercial estate – changes in EPC legislation and compliance may affect rental ability
- Time and resource to conduct rent review
- Financial - investment required and income generation potential for commercial and industrial estate

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Review of Industrial Estate Strategy: To review the current use and develop plans which outline how the land/ property use can be optimized on an estate-by-estate basis. To increase energy efficiency within our retained units to meet EPC grade C by 2027 and Grade B by 2030	N/A	70%
Commercial rent review completed: To increase rental income in line with prevailing market rents to make sure that rental income is optimised. To ensure rental consistency within estates.	N/A	100%

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
County Hall Master Plan options appraisal/strategy: To develop a plan which will provide the blueprint for the redevelopment of County Hall site.	N/A	50%

Priority: A Well Managed Council

Well-being Objective: A responsible, resourceful, and trusted Council operating efficiently as possible

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Digital	Modernising our services so that they are designed around user needs and are simple, secure and convenient	Chief Officer Governance

Achievement Actions:

- Continue to provide a corporate Contact Centre for handling telephone calls to the Council – by March 2026
- Continue to administer a complaints procedure for customers to provide feedback on their experience with the Council – by March 2026
- Continue to promote My Account as an access channel to access the Council and its services – by March 2026
- Provide access to Council services on the internet in a responsive way (information can be accessed using different devices) – by March 2026

Associated Risks:

- Customers unable to access the Council by telephone
- Failure to collect feedback to improve services now and in the future
- People will not be able to access Council services online

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
80% of telephone calls to the corporate Contact Centre answered	82	80
70% of Step 1 complaints against Council services are dealt with within 10 working days	55	70
The number of My Account subscriptions	22,902	37,268
The number of unique website views	552,990	1,000,000
The number of eforms submitted to the Council	93,742	26,500

Priority: A Well Managed Council

Well-being Objective: A responsible, resourceful, and trusted Council operating efficiently as possible

What we will do:

Sub-Priority	Definition	Lead Officer (s)
Partnerships	Working collaboratively with partners across the private, public, voluntary and community sectors to achieve shared goals and priorities	Chief Executive

Achievement Actions:

- Working with public sector partners, develop and publish a local Well-being Plan for 2023-28 setting out the local well-being objectives and how the Public Services Board, including the Council, aims to achieve them – by May 2023
- Deliver three engagement events to encourage other organisations to sign up to the Armed Forces Covenant, which contribute to Flintshire County Council being re-accredited with the Defence Employers Recognition Scheme Gold Award in 2024 – by March 2024
- Review arrangements with alternative delivery model partners to ensure the ongoing delivery of shared outcomes, priorities and services - by March 2024

Associated Risks:

- Non-compliance with The Well-being of Future Generations (Wales) Act 2015 - well-being duty, production and publication of Well-being Plan and Annual Progress Report

Achievement Measures	Baseline Data (2021/22)	2023/24 Target
Number of engagement events held to encourage sign up to the Armed Forces Covenant	N/A – New Measure	3
Number of organisations who sign up to the Armed Forces Covenant	N/A – New Measure	3
Production and publication of an Annual Report which reports on progress to achieve the well-being objectives contained within the local Well-being Plan 2023-28	1 ²⁴	0 – 2023/24 1 – 2024/25

²⁴ 2021-22 Annual Report based on the objectives within the Well-being Plan 2021-23

Eitem ar gyfer y Rhaglen 9



FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Tuesday, 20 th June 2023
Report Subject	Adoption of Skin Piercing Byelaws
Report Author	Chief Officer (Planning, Environment & Economy)

EXECUTIVE SUMMARY

The purpose of this report is to recommend the adoption of byelaws in relation to skin piercing. These are in accordance with provisions of the Local Government (Miscellaneous Provisions) Act 1982, Part VIII, sections 14 to 17.

The adoption of these byelaws will ensure there is greater regulation with respect to activities such as ear piercing, tattooing, acupuncture and electrolysis. The byelaws help to safeguard the public and improve compliance.

A consultation exercise has been undertaken with stakeholders regarding the requirements of the byelaws and no adverse responses were received.

In addition, the content of the proposed byelaws has been reviewed by the Constitution and Democratic Services Committee on 12 January 2023, and the changes they requested have been incorporated.

RECOMMENDATIONS

1	To approve the formal adoption of byelaws relating to skin piercing.
2	To approve the formal adoption of the Local Government (Miscellaneous Provisions) Act 1982, Part VIII, sections 14 to 17, which will apply to the county of Flintshire as a whole with respect to skin piercing byelaws.

REPORT DETAILS

1.00	BACKGROUND
1.01	The adoption of the proposed byelaws will aid the effective regulation of businesses who undertake skin piercing. The vast majority of those who are registered with Flintshire County Council already adhere to the stringent hygiene standards set out in the byelaws. However, the growth in this sector, and the availability of low-cost DIY kits, has seen new practitioners enter this field.
1.02	In Flintshire tattooing and skin piercing in all its forms is increasingly popular. Currently there are 43 registered premises and 78 registered practitioners.
1.03	Public safety is the key driver to recommend the adoption of these byelaws. During skin piercing procedures blood and body fluids are released. This can pose a risk of blood-borne virus transmission, including hepatitis A, B, and C and HIV. Some blood-borne viruses, for example hepatitis B, can be transmitted by very small volumes of blood; too small to be visible to the naked eye. Such diseases can be debilitating and can have far-reaching consequences.
1.04	There are a range of enforcement powers available to the Council once the byelaws have been adopted, these include Fixed Penalty Notices and undertaking legal proceedings for their enforcement.

2.00	BACKGROUND TO THE ADOPTION PROCESS FOR SKIN PIERCING BYELAWS
2.01	The Local Government (Miscellaneous Provisions) Act 1982 (The Act) gave powers to local authorities to regulate ear piercing, tattooing, acupuncture and electrolysis by requiring practitioners to register and comply with local byelaws. The Local Government Act 2003 amended the 1982 Act to include cosmetic piercing and semi-permanent skin colouring businesses in the list of those that local authorities have powers to regulate.
2.02	The proposed byelaws enables Flintshire County Council to enforce businesses who undertake these activities if they fail to introduce minimum infection, prevention, and control measures to safeguard customers.
2.03	The amendments moved by the Constitution and Democratic Services Committee, from the original model byelaws drafted by Welsh Government, are as follows: <ul style="list-style-type: none">▪ in part 1, change b) and c) to i) and ii), and consequently change d) to b)▪ in part 1, insert "clean" means previously unused either (i) in the case of a single use item, at all, and (ii) in the case of a reusable item, since last thoroughly washed, disinfected and sterilised as appropriate and kept in a hygienic condition since"

	<ul style="list-style-type: none"> ▪ In part 2(1)(h), delete "may" and replace with "must". Insert "assistance" before second "animals". <p>In part 3(1)(b)(i)(aa) after "wherever possible", insert "and in all cases where a new premises is established after the commencement of these bylaws".</p>
2.04	The Local Government Byelaws (Wales) Act 2012 came into force in March 2015 and provides the framework with which local authorities can adopt byelaws pursuant to the 1982 Act.
2.05	<p>Before these proposed byelaws can be adopted, a number of steps have had to be completed. The following have been undertaken to date:</p> <p>Twelve week consultation with all skin piercers registered by Flintshire County Council. No adverse responses were received.</p> <p>Publication of statement on website, social media and press with summary of consultation responses.</p> <p>Publication of notice to adopt the byelaws (subject to Council approval)</p> <p>Review of the byelaws by the Constitution and Democratic Services Committee on 12 January 2023.</p> <p>Additional six-week consultation following amended wording requested by the Constitution and Democratic Service Committee prior to the report going to Full Council.</p> <p>The formal endorsement of Cabinet at their meeting on 23 May 2023.</p>
2.06	Subject to the approval of Full Council, the byelaws will come into force on 1 st August 2023.

3.00	RESOURCE IMPLICATIONS
3.01	Any additional resourcing requirements due to increased enforcement action will be absorbed by the Health, Safety and Environmental Control Team, which sits within the Planning, Environment and Economy Portfolio.

4.00	IMPACT ASSESSMENT AND RISK MANAGEMENT
4.01	It is anticipated that the adoption of the byelaws will reduce the overall risk to public health and bring about greater compliance in establishments that undertake skin piercing activities.
4.02	Ways of Working (Sustainable Development) Principles Impact

	Long-term	Positive: Will potentially improve longer term health outcomes for service users.
	Prevention	Positive: Rigorous infection, prevention and control measures will prevent the spread of blood borne illnesses.
	Integration	No impact identified
	Collaboration	Positive: Flintshire County Council has worked closely with the county's registered skin piercers.
	Involvement	Positive: Active engagement through consultation.
Well-being Goals Impact		
	Prosperous Wales	Positive for the reputation of the skin piercing sector in Flintshire..
	Resilient Wales	No impact identified
	Healthier Wales	Positive: Improve health outcomes, as outlined in the report.
	More equal Wales	No impact identified
	Cohesive Wales	No impact identified
	Vibrant Wales	No impact identified
	Globally responsible Wales	No impact identified
4.03	Not anticipated to be any negative anti-poverty, equalities or environmental impacts of the scheme.	

5.00	CONSULTATIONS REQUIRED / CARRIED OUT
5.01	The required consultations have been undertaken, as outlined in paragraph 2.05.

6.00	APPENDICES
6.01	<p>Draft Byelaws that are proposed to be adopted. Link to Flintshire County Council website as follows:</p> <p>https://www.flintshire.gov.uk/en/Business/Health-and-Safety/Draft-byelaws-in-respect-of-acupuncture-tattooing-semi-permanent-skin-colouring-cosmetic-piercing-and-electrolysis.aspx</p>

7.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
7.01	<p>None.</p> <p>Contact Officer: Sian Jones, Community and Business Protection Manager Telephone: 01352 702132 E-mail: sian-jones@flintshire.gov.uk</p>

8.00	GLOSSARY OF TERMS
8.01	None.

Mae'r dudalen hon yn wag yn bwrpasol

Eitem ar gyfer y Rhaglen 10



FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Tuesday, 20 June 2023
Report Subject	Draft Statement of Gambling Policy Review
Report Author	Chief Officer: Planning, Environment & Economy

EXECUTIVE SUMMARY

To present the Draft Statement of Gambling Policy to Flintshire County Council for consideration and final approval.

Flintshire County Council is required to review its Statement of Gambling Policy in accordance with the requirements of the Gambling Act 2005. The purpose of the Policy is to set out the principles that the local authority will apply when carrying its role under the Act.

RECOMMENDATIONS

1	That Members of Flintshire County Council consider and approve the Draft Statement of Gambling Policy.
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REPORT DETAILS

1.00	BACKGROUND
1.01	The Council is required to develop, consult on, produce and periodically review its Statement of Gambling Policy with regard to how it exercises its functions in accordance with the Gambling Act 2005

1.02	Flintshire County Council’s Licensing Team have worked collaboratively with the North Wales Licensing Group in reviewing its Statement of Gambling Policy. Each authority has had to retain area-specific content, but each individual authority has also followed the same structure to make the policies more consistent and accessible across the North Wales region.																														
1.03	Subject to Council approval, the policy will come into force on 21 st June 2023 and will be valid for three years.																														
1.04	The Draft Policy is shown at Appendix A, with changes shown in red font																														
1.05	The Policy must contain objectives regarding the following: <ul style="list-style-type: none"> • Preventing gambling from being a source of crime or disorder, being associated with crime or disorder, or being used to support crime; • Ensuring gambling is conducted in a fair and open way; and • Protecting children and other vulnerable persons from being harmed or exploited by gambling. 																														
1.06	A full summary of changes can be seen below: <table border="1" data-bbox="319 936 1385 2103"> <thead> <tr> <th>Section</th> <th>Change</th> </tr> </thead> <tbody> <tr> <td>Foreword</td> <td>Removed</td> </tr> <tr> <td>1.2.2</td> <td>Changes to statistics in line with Census 2021</td> </tr> <tr> <td>1.2.3</td> <td>Changes to information in line with Census 2021</td> </tr> <tr> <td>3.1.3</td> <td>Inserted “consult the National Strategy to reduce Gambling Harms, and”</td> </tr> <tr> <td>3.1.4</td> <td>Added “The completed local risk assessment for that specific premises.”</td> </tr> <tr> <td>3.3.5</td> <td>Inserted “where an application is granted by the Secretary of State”</td> </tr> <tr> <td>4.1.1</td> <td>Inserted “but are not limited to” and added “ Well-being of Future Generation (Wales) Act 2015”</td> </tr> <tr> <td>4.2.2</td> <td>Changed ‘Flintshire Unitary Development Plan’ to ‘Flintshire Local Development Plan’</td> </tr> <tr> <td>6.4.5</td> <td>Inserted “and local risk assessment”</td> </tr> <tr> <td>7.1.3</td> <td>Inserted “children’s recreational facilities”</td> </tr> <tr> <td>7.4.4</td> <td>Inserted “but not limited to”</td> </tr> <tr> <td>8.1.4</td> <td>Inserted “safeguarding strategies, and public health strategies”</td> </tr> <tr> <td>8.1.7</td> <td>Inserted “and local risk assessment”</td> </tr> <tr> <td>8.1.16</td> <td>Added “Motor racing track or similar”</td> </tr> </tbody> </table>	Section	Change	Foreword	Removed	1.2.2	Changes to statistics in line with Census 2021	1.2.3	Changes to information in line with Census 2021	3.1.3	Inserted “consult the National Strategy to reduce Gambling Harms, and”	3.1.4	Added “The completed local risk assessment for that specific premises.”	3.3.5	Inserted “where an application is granted by the Secretary of State”	4.1.1	Inserted “but are not limited to” and added “ Well-being of Future Generation (Wales) Act 2015”	4.2.2	Changed ‘Flintshire Unitary Development Plan’ to ‘Flintshire Local Development Plan’	6.4.5	Inserted “and local risk assessment”	7.1.3	Inserted “children’s recreational facilities”	7.4.4	Inserted “but not limited to”	8.1.4	Inserted “safeguarding strategies, and public health strategies”	8.1.7	Inserted “and local risk assessment”	8.1.16	Added “Motor racing track or similar”
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	8.1.23	Inserted “and local risk assessment”
	8.3.2	Added “Unlicensed Family Entertainment Centre”
	8.4.3	The process and principles for refusing registrations is in accordance with the Gambling Commission’s ‘Lotteries and the Gambling Act 2005 Guidance for Local Authorities’
	8.5.5	Inserted “children’s recreational facilities”
	8.5.6	Added “Operators are required to make the premises specific Risk Assessment available to licensing authorities when an application is submitted. A copy should be kept on the premises, or otherwise on request. This will form part of the Council’s inspection regime, and will be considered during the investigation of complaints”
	Appendix D	To remove the summary of gaming machine categories and entitlements table and refer to Gambling Commission website for up to date summary
1.07	The Council must have regard to any relevant code of practice issued by the Secretary of State and, guidance issued by the Gambling Commission on how they exercise their functions consistently with the objectives and in accordance with the policy itself.	
1.08	Consultation has taken place with relevant bodies and interested parties. Information relating to the consultation is set out in section 4 below.	
1.09	No responses were received in respect of the consultation.	
1.10	The Policy was presented at Flintshire County Council’s Licensing Committee on 1 st March 2023. Members of the Licensing Committee endorsed the new Policy, and recommended its approval to Council	
1.11	Cabinet then considered the Draft Policy on 23 rd May 2023, where it was again endorsed by Members ahead of its consideration by Council.	

2.00	RESOURCE IMPLICATIONS
2.01	The document has no effect on fees and charges for licenses and permits.
2.02	Officers will continue to implement and enforce the policy as required by the Gambling Act 2005

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
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3.01	Consultation took place between 16 th January 2023 and 20 th February 2023. Relevant parties were invited to make representations.
3.02	The following stakeholders were consulted in accordance with the Gambling Act 2005: <ul style="list-style-type: none"> • The Chief Officer of Police for the Authority's area • One or more persons who appear to the Authority to represent the interests of persons carrying on gambling businesses in the Authority's area. • One or more persons who appear to the Authority to represent the interests of persons who are likely to be affected by the Authority's functions under the Act.
3.03	In addition to mandatory consultees, the consultation was extended to all Members of Flintshire County Council, and Town and Community Councils.
3.04	The consultation was available to Members of the public: <ul style="list-style-type: none"> • On Flintshire Council's website • By way of a Public Notice displayed in the reception areas at County Hall and Ty Dewi Sant • By way of a Public Notice displayed in libraries across the County.
3.05	No responses were received from any interested party.

4.00	RISK MANAGEMENT
4.01	N/A

5.00	APPENDICES
5.01	Appendix A – Draft Statement of Gambling Policy June 2023 to June 2026 (English & Cymraeg)

6.0	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.0 1	<p>Gambling Commission Guidance to Licensing Authorities in respect of the policy statement: https://www.gamblingcommission.gov.uk/manual/guidance-to-licensing-authorities/part-1-licensing-authority-policy-statement</p> <p>Flintshire County Council's current Statement of Gambling Policy: https://committeemeetings.flintshire.gov.uk/mgConvert2PDF.aspx?ID=52995</p> <p>Contact Officer: Gemma Potter Team Manager: Licensing & Pest Control</p> <p>Telephone: 01352 703371</p> <p>E-mail: gemma.potter@flintshire.gov.uk</p>

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7.00	GLOSSARY OF TERMS
7.01	<p>Gambling Act 2005: Legislation regulating all forms of gambling</p> <p>Statement of Gambling Policy: The Act requires the Licensing Authority to prepare and publish this document to reflect the principles they will apply in exercising their functions under the Act.</p> <p>Gambling Commission: The Commission regulates most types of Gambling in the United Kingdom. They also provide advice and guidance to businesses that offer gambling.</p>

Mae'r dudalen hon yn wag yn bwrpasol

Statement of Gambling Policy

GAMBLING ACT 2005
(June) 2023 to (June) 2026

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1. INTRODUCTION

1.1 BACKGROUND

- 1.1.1 Under the provisions of the Gambling Act 2005, Flintshire County Council is the **Licensing Authority** (and is referred to in this document as “the licensing authority”) responsible for granting gambling Premises Licences, Notices, Permits and Registrations in the county of Flintshire.
- 1.1.2 The Gambling Act 2003 (“the Act”) requires a licensing authority to prepare and publish a statement of licensing policy (“the policy”) at least every three years. This policy is made under Section 349 of the Act and in accordance with the ‘Guidance to Local Authorities’ issued by the Gambling Commission under Section 25 of the Act (“the Guidance”).
- 1.1.3 The licensing authority is bound by the Act and any regulations made under the Act. The licensing authority must have regard to the Guidance and the Licence Conditions and Codes of Practice (LCCP) issued by the Gambling Commission (Section 153). If it considers it appropriate, the licensing authority may depart from the Guidance if they have good reason to do so and can provide full reasons.
- 1.1.4 The policy comes into force at the time of adoption, and will remain in force until a statutory or other review and consultation process is deemed necessary. The licensing authority will keep the policy under review, making any amendments it considers appropriate to support the licensing objectives. Any amendments will be published in the form of a new policy statement or, if appropriate, by publishing the amendment.
- 1.1.5 The policy will normally apply to any application determined after the date that the licensing authority resolved to make these policies operational, irrespective of the date on which the application was made.
- 1.1.6 The Appendixes are to be read in conjunction with this policy however they do not form part of the policy and may be updated at any time.

1.2 GEOGRAPHY OF FLINTSHIRE COUNTY COUNCIL

- 1.2.1 Flintshire is the north-eastern gateway to Wales, and is bounded by the counties of Wrexham, Denbighshire and Cheshire West and Chester. The Dee Estuary defines the North Eastern limit of the County. The extreme north-west of the county is bounded by the Irish Sea, although the North Wales coastal resorts of Rhyl and Prestatyn lie just outside the county, while the built-up area around Chester straddles the English / Welsh border at Saltney. The south-west of the county is bounded by the Clwydian Hills which forms a distinct boundary with Denbighshire.
- 1.2.2 Flintshire covers an area of 438 km² including the Dee Estuary and 43,464 hectares excluding the estuary. Census 2021 statistics show that the area supports 155,000 people, making the county the 11th most densely populated of Wales' 22 local authority areas. A map of the county is shown at **Appendix A**.
- 1.2.3 Flintshire has the largest population in North Wales, and ranked seventh for total population in Wales in 2021.

1.3 CONSULTATION PROCESS

- 1.3.1 The necessary consultation process has been undertaken and the responses incorporated into this policy where applicable.

2. SCOPE AND EXTENT

2.0.1 The purpose of this statement of licensing policy is to set out the principles the licensing authority will apply when exercising its licensing function, i.e. when regulating the gambling activities within the terms of the Act. Reference will be made to the Act for ease of understanding however it is not intended to be a simplified summary of the law.

2.0.2 The Act defines **Gambling** as:-

2.0.3 **Gaming** - means playing a 'game of chance' for a prize. A 'game of chance' includes a game that involves both an element of chance and skill, a game that involves an element of chance that can be eliminated by superlative skill, and a game that is presented as involving an element of chance, but does not include a sport.

2.0.4 **Betting** – means making or accepting a bet on the outcome of a race, competition, or any other event; the likelihood of anything occurring or not occurring; or whether anything is true or not.

2.0.5 **Taking part in a lottery** – means paying in order to take part in an arrangement, during the course of which one or more prizes are allocated by a process which relies wholly on chance.

A full glossary of the terms used in the Act and in this policy can be found in **Appendix B**.

2.0.6 It is a criminal offence under Section 33 of the Act to provide facilities for Gambling unless an exception is provided for under the Act.

2.0.7 The **types of authorisation** the Act requires the licensing authority to regulate are:-

- Premises Licences
- Temporary Use Notices
- Occasional Use Notices
- Permits as required under the Act; and
- Registrations as required under the Act.

2.0.8 This policy relates to all premises licences, notices, permits and registrations identified as falling within the provisions of the Act, namely: -

- Premises Licences
 - Casinos;
 - Bingo Premises;
 - Betting Premises;
 - Tracks (*site where races or other sporting events take place*);
 - Adult Gaming Centres;
 - Licensed Family Entertainment Centres;

- Notices
 - Temporary Use Notices
 - Occasional Use Notices
- Permits
 - Family Entertainment Centre Gaming Machine Permits;
 - Club Gaming Permits;
 - Club Gaming Machine Permits;
 - Alcohol licensed premises Gaming Machine Permits;
 - Prize Gaming Permits;
- Registrations
 - Registrations of Small Society lotteries.

3. LICENSING OBJECTIVES

3.0.1 When exercising its functions under the Act the licensing authority must seek to promote the three **licensing objectives** contained in the Act. The three objectives are:

- preventing gambling from being a source of crime or disorder, being associated with crime or disorder, or being used to support crime;
- ensuring that gambling is conducted in a fair and open way; and
- protecting children and other vulnerable persons from being harmed or exploited by gambling.

3.1 OBJECTIVE 1: PREVENTING GAMBLING FROM BEING A SOURCE OF CRIME AND DISORDER

3.1.1 The licensing authority will, when determining applications, consider whether the grant of a premises licence will result in an increase in crime and disorder.

3.1.2 The Guidance for local authorities notes that “disorder is intended to mean activity that is more serious and disruptive than mere nuisance. Factors to consider in determining whether a disturbance was serious enough to constitute disorder would include whether police assistance was required and how threatening the behaviour was to those who could see or hear it.” The licensing authority agrees with this statement.

3.1.3 Applicants are encouraged to **consult the National Strategy to Reduce Gambling Harms, and** discuss the crime prevention procedures in their premises with the licensing authority Licensing Officers and ~~or~~ North Wales Police before making a formal application.

3.1.4 In considering licence applications, the licensing authority will particularly take into account the following:

- The design and layout of the premises;
- The training given to staff in crime prevention measures appropriate to those premises;
- Physical security features installed in the premises. This may include matters such as the position of cash registers or the standard of CCTV that is installed;
- Where premises are subject to age-restrictions, the procedures in place to conduct age verification checks;
- The likelihood of any violence, public order or policing problem if the licence is granted.
- **The completed local risk assessment for that specific premises.**

3.2 OBJECTIVE 2: ENSURING THAT GAMBLING IS CONDUCTED IN A FAIR AND OPEN WAY

- 3.2.1 Generally, the Commission would not expect licensing authorities to become concerned with ensuring that gambling is conducted in a fair and open way as this will be a matter for either the management of the gambling business, and therefore subject to the Operating Licence, or will be in relation to the suitability and actions of an individual and therefore subject to the Personal Licence, both of which are the responsibility of the Gambling Commission.

3.3 OBJECTIVE 3: PROTECTING CHILDREN AND OTHER VULNERABLE PERSONS

- 3.3.1 With limited exceptions, the access of children and young persons to licensed gambling premises, which are adult only environments, will not be permitted.

3.3.2 The licensing authority will seek to limit the advertising for premises so that gambling products are not aimed at children or advertised in such a way that makes them particularly attractive to children.

3.3.3 The licensing authority will consult with the Local Safeguarding Children Board on any application that indicates there may be concerns over access for children or vulnerable persons.

3.3.4 The licensing authority will judge the merits of each separate application before deciding whether to impose conditions to protect children on particular categories of premises. This may include such requirements as:

- Supervision of entrances;
- Segregation of gambling areas from areas frequented by children;
- Supervision of gaming machines in non-adult gambling specific premises.

3.3.5 The 2005 Act provides for a Code of Practice on access to casino premises by children and young persons and **where an application is granted by the Secretary of State** the licensing authority will work closely with the police to ensure the appropriate enforcement of the law.

3.3.6 The licensing authority does not seek to prohibit particular groups of adults from gambling in the same way that it seeks to prohibit children but it will assume, for regulatory purposes, that **'vulnerable persons'** includes :

- people who gamble more than they want to;
- people who gamble beyond their means; and

- people who may not be able to make an informed or balanced decision about gambling due to a mental impairment, alcohol or drugs.

4. LEGISLATION AND POLICIES

4.1 LEGISLATION

4.1.1 In undertaking its licensing function under the Gambling Act 2005, the licensing authority must also consider other legislation. These include **but are not limited to:-**

- Equalities Act 2010
- Section 17 of the Crime and Disorder Act 1988;
- Human Rights Act 1998;
- Health and Safety at Work etc. Act 1974;
- Environmental Protection Act 1990;
- The Anti-social Behaviour Act 2003;
- Race Relations Act, 1976 (as amended)
- The Licensing Act 2003
- Regulatory Return (Fire Safety) Order 2005
- The Regulators' Compliance code
- **Well-being of Future Generation Wales Act 2015**
- Flintshire County Council's Enforcement Policy

However, the policy is not intended to duplicate existing legislation and regulation regimes that already place obligations on employers and operators.

4.2 PLANNING AND BUILDING CONTROL

4.2.1 When determining an application regard cannot, under the terms of the Act, be given to planning or building control permissions and / or any planning restrictions.

4.2.2 Flintshire County Council's planning policies are set out in the '**Flintshire Local Development Plan**' and various supplementary planning guidance, all of which are available to view on the Council's website. Building Regulation Guidance is also available on the Council's website and it is important to check that any changes made to a building, including structural, drainage or electrical accord with those regulations.

4.2.3 The issue of a Provisional Grant of a premises licence is a separate and distinct process to the granting of Planning Permission. Planning and Building Control

permissions will have to be sought and approved before any development takes place.

4.2.4 The licensing authority will normally expect that prior to the submission of a licensing application, the appropriate planning permission will have been granted in respect of any premises. However, applications for licences may be made before any relevant planning permission has been sought or granted.

4.2.5 The authority will also normally expect the activity to be authorised by the licence to be a lawful planning use and that any operating hours sought do not exceed those, if any, authorised by the planning permission.

4.2.6 Operating hours granted within the licensing process do not replace any restrictions imposed as a planning condition. Planning conditions will be addressed through the planning process.

4.2.7 The licensing authority will seek to discharge its responsibilities identified by other Government Strategies, so far as they impact on the objectives of the licensing function.

4.2.8 The licensing authority will consider applications with reference to other adopted local policies, including the following:

- The Council's Visions, Strategic Aims and Priorities
- Community Safety Strategy
- Enforcement Policy

5. DELEGATION, LICENSING COMMITTEE AND DECISION MAKING

5.1 DELEGATION

5.1.1 The licensing authority will be involved in a wide range of licensing decisions and functions and has established a Licensing Committee to administer them. Appreciating the need to provide a speedy, efficient and cost-effective service to all parties involved in the licensing process, the Committee has delegated certain decisions and functions and has established a Sub Committee to deal with them.

5.1.2 Many of the decisions and functions will be purely administrative in nature and the grant of non-contentious applications, for example, those licences and permits where no representations have been made, will be delegated to Council Officers.

5.1.3 The table shown at Appendix C sets out the agreed delegation of decisions and functions to the Licensing Committee, Sub Committee and Officers.

5.1.4 This form of delegation is without prejudice to Officers referring an application to a Panel, a Panel to Full Committee, or Committee to Full Council, if appropriate.

5.2 LICENSING COMMITTEE

5.2.1 The Act provides that the functions of the licensing authority, including its determinations are to be carried out by its licensing committee.

5.2.2 The licensing committee may delegate these functions to sub-committees or in appropriate cases, to officials supporting the licensing authority.

5.2.4 A Sub Committee made up of three councillors from the Licensing Committee will sit to hear applications where representations have been received from interested parties and responsible authorities. Ward Councillors will not sit on a panel involving an application within their ward.

5.2.5 Where a councillor who is a member of the licensing committee is making or has made representations regarding a licence on behalf of an interested party, in the interests of good governance they will disqualify themselves from any involvement in the decision-making process affecting the licence in question.

5.3 DECISION MAKING

- 5.3.1 Every determination of a licensing decision by the Licensing Committee or Subcommittee shall be accompanied with clear, cogent reasons for the decision. The decision and the reasons for that decision will be sent to the Applicant and those who have made relevant representations as soon as practicable.
- 5.3.2 The Council's licensing officers will deal with all other licence applications where either no representation have been received, or where representations have been received and it is agreed by the parties that a hearing is not necessary.
- 5.3.3 Decisions as to whether representations are irrelevant, frivolous or vexatious will be made by Council officers, who will make the decisions on whether representations or applications for licence reviews should be referred to the licensing committee or panels. Where representations are rejected written reasons as to why that is the case will be given.
- 5.3.4 In order to avoid duplication with other statutory regimes as far as possible the licensing authority will not attach conditions to a licence unless they are considered necessary for the promotion of the licensing objectives. Conditions will generally be considered unnecessary if they are already adequately covered by other legislation.

6. GENERAL PRINCIPLES

- 6.0.1 Nothing in this 'Statement of Policy' will:
- Undermine the rights of any person to apply under the Act for a variety of permissions and have the application considered on its individual merits; OR
 - Override the right of any person to make representations on any application or seek a review of a licence or permit where they are permitted to do so under the Act.
- 6.0.2 The licensing authority, in undertaking its licensing function, will have due regard to the need to eliminate unlawful discrimination and to promote equality and good relations between persons of different racial groups.
- 6.0.3 The licensing authority shall aim to permit the use of premises for gambling in so far as they think it is
- In accordance with any relevant code of practice under Section 24 of the Act;
 - In accordance with any relevant guidance issued by the Commission;
 - Reasonably consistent with the licensing objectives
 - In accordance with the licensing authority's statement of licensing policy.
- 6.0.4 Unmet demand is not a criterion that will be taken into consideration when determining an application for a premises licence under the Act.

6.1 COMPETENT AUTHORITY FOR PROTECTION OF CHILDREN FROM HARM

- 6.1.1 The licensing authority, designates the Local Safeguarding Children Board as the competent authority to provide advice on the protection of children from harm given the wealth of specialist knowledge and expertise to hand to fulfil this role.
- 6.1.2 The Act indicates each licensing authority must nominate a single body to undertake this function but it may be prudent for the licensing authority to involve other organisations if it believes it is right to do so for the prevention of their physical, moral or psychological harm, especially where it receives representations to that effect.

6.2 INTERESTED PARTIES

- 6.2.1 For the purposes of the Gambling Act 2005, a person is an interested party in relation to a premises licence if, in the opinion of the licensing authority which issues the licence or to which the application is made, the person:
- Lives sufficiently close to the premises to be likely to be affected by the authorised activities;
 - Has business interests that might be affected by the authorised activities; this could also include, for example, trade associations, charities, faith groups and medical practices.
 - Represents persons who satisfy either of the above; for example Residents' and Tenants' Associations.
- 6.2.2 When considering whether a person is an interested party, each case will be judged on its merits taking into consideration the relevant circumstances, including those contained in the Guidance to local authorities.
- 6.2.3 Where a person, whether or not directly affected by an application or living in the vicinity of a licensable premise under consideration, puts themselves forward as representing the interests of residents in the vicinity, the licensing authority will normally ask them to provide evidence that they are acting as representatives of others.

6.3 EXCHANGE OF INFORMATION

- 6.3.1 In fulfilling its functions and obligations under the Gambling Act 2005 the licensing authority will exchange relevant information with other regulatory bodies and will establish protocols in this respect. In exchanging such information the licensing authority will conform to the requirements of the Gambling Act, Data Protection and Freedom of Information legislation in accordance with the Council's existing policies.
- 6.3.2 Contact details of those persons making representations and details of the representations will be made available to applicants to allow for negotiation and, in the event of a hearing being held, will form part of a public document. Anyone making representation or applying for a review of a premises licence will be informed that these details will be disclosed.

6.4 INSPECTION AND CRIMINAL PROCEEDINGS

- 6.4.1 The licensing authority will be guided by the Gambling Commission's Guidance and will endeavour to be:
- **Proportional:** regulators will only intervene when necessary; remedies will be appropriate to the risk posed and costs identified and minimized.
 - **Accountable:** regulators will be able to justify decisions and be subject to public scrutiny.
 - **Consistent:** rules and standards will be joined up and implemented fairly.
 - **Transparent:** regulators will be open and endeavour to keep regulations simple and user friendly;
 - **Targeted:** regulation will be focused on the problem and minimize side effects.
- 6.4.2 The licensing authority will endeavour to avoid duplication with other regulatory regimes so far as possible.
- 6.4.3 The licensing authority recognises that, apart from the licensing function, there are a number of other mechanisms available for addressing issues of unruly behaviour that can occur away from licensed premises, including:
- Planning controls;
 - Ongoing measures to create a safe and clean environment in these areas in partnership with local businesses, transport operators and other Council Departments;
 - Regular liaison with the Police on law enforcement issues regarding **crime**, disorder and anti-social behaviour;
 - The power of the police, other responsible authorities or a local resident or business to seek a review of the licence.
- 6.4.4 This licensing authority has adopted a risk based inspection programme, i.e. those premises considered to pose a greater risk will be subject to more frequent inspections than those posing a lower risk.
- 6.4.5 When determining risk, consideration will be given to :-
- the nature of the gambling activities carried out on the premises
 - the location of the premises in relation to schools etc.
 - the procedures **and local risk assessment** put in place by the management to meet the licensing objectives.
- 6.4.6 The licensing authority will make arrangements to monitor premises, undertake inspections and take appropriate enforcement **it** deems necessary to support and promote the licensing objectives or following receipt of complaint. The district will be monitored for unlicensed premises.

6.4.7 The licensing authority will seek to work actively with the police in enforcing licensing legislation. It encourages the police to share information about licensees and licensed premises under the Crime and Disorder Act 1998.

6.4.8 In general terms, action will only be taken in accordance with the [Public Protection Service Enforcement Policy](#). To this end the key principles of consistency, transparency and proportionality will be maintained.

6.4.9 Where conditions have been imposed on a licence, an authorised person of the licensing authority may inspect the premises at any reasonable time for the purpose of checking that those conditions are being complied with.

6.4.10 The licensing authority will consider issuing a written informal warning to a licence holders specifying recommended improvement within a particular period of time if it deems necessary to support and promote the licensing objectives.

7. LICENSING PROCESS

- 7.0.1 Applicants are advised that the application process for each type of authorisation or permission is set out in detail in the Act, the Regulations and the Guidance.
- 7.0.2 Applications must be made on the prescribed or local form, and be accompanied by a fee. All prescribed forms and notices can be downloaded from the Commission's website www.gamblingcommission.gov.uk.
- 7.0.3 A request for an application form may also be made directly to the licensing authority via telephone 01352 703030
- 7.0.4 Applicants may submit applications electronically to the licensing authority by hardcopy or via email to Licensing@Flintshire.gov.uk.

7.1 APPLICATIONS

- 7.1.1 The starting point in determining applications will be to grant the application, without conditions.
- 7.1.2 Conditions will only be considered where they are needed to meet the requirements of the licensing objectives and any conditions applied will not be overly onerous and will be proportionate to the scale of the application and the 'risks' involved. Conditions will generally be considered unnecessary if they are already adequately covered by other legislation.
- 7.1.3 When determining an application to grant a premises licence or whether to review a premises licence, regard will be given to
- the proximity of the premises to schools, **children's recreational facilities**, vulnerable adult centres, or to residential areas with a high concentration of families with children, and
 - the size and scope of the gambling premises concerned.
- 7.1.4 **Each case will be determined on its own merits.** Therefore, if an applicant can effectively demonstrate how they might overcome licensing objective concerns, this will be taken into account.
- 7.1.5 Where there are no **relevant representations** from Responsible Authorities or Interested Parties to an application the licence will be granted provided that the application is made in accordance with the requirements of the Act. For representations to be relevant they must
- relate to the promotion of one of the three licensing objectives;

- be made by a responsible authority or interested party within the prescribed period;
- not been withdrawn; and
- they are not, in the opinion of the relevant licensing authority, frivolous or vexatious.

Where relevant representations on an application are received and the application has been made in accordance with the requirements of the Act, any non-compliance with other statutory requirements may be taken into account in reaching a decision about whether to grant a licence.

7.2 MEDIATION

7.2.1 Where a relevant representation concerning the licensing objectives is made by a responsible authorities or interested party, the licensing section will decide whether the representation is relevant.

7.2.2 Where the licensing authority find the representation to be relevant it may recommend a **mediation meeting** to address and clarify the issues of concern.

7.2.3 This process will not override the right of an applicant or interested party to decline to participate in a mediation meeting.

7.2.4 If this informal process is unsuccessful a hearing before the licensing committee or sub-committee will follow. All relevant parties will be notified.

7.2.5 The determination of the application will be made by the licensing committee or sub-committee and the details of that decision will be circulated to the parties concerned.

7.3 CONDITIONS

- 7.3.1 The Act and regulations provide for specific conditions to be attached to a Premises Licence as either “**mandatory**” or “**default**” conditions.
- 7.3.2 Section 169 of the Act gives licensing authorities the power to impose default conditions on premises licences that they issue.
- 7.3.3 When considering any conditions to be attached to licences, the licensing authority will consider the local circumstances and risks associated with specific premises or class of premises, which might give rise to the need for conditions.

7.3.4 The licensing authority will not impose any conditions unless its discretion has been engaged following the making of a relevant representation and it has been satisfied at a hearing of the necessity to impose conditions due to the representations raised. It will then only impose such conditions which are appropriate and proportionate to promote the licensing objectives arising out of the consideration of the representations.

- 7.3.5 Conditions on premises licences will relate only to gambling, as considered appropriate in light of the following principles:
- Must be proportionate to the circumstance which they are seeking to address;
 - Should be relevant to the need to make the proposed building suitable as a gambling facility;
 - Should be directly related to the premises (including the locality and any identified local risks) and the type of licence applied for;
 - Should be fairly and reasonably related to the scale and type of premises;
 - Should be reasonable in all other respects.

7.4 REVIEWS

- 7.4.1 At any time following the grant of a premises licence a **responsible authority** or any **interested party** may ask the licensing authority to review the premises licence because of a matter arising at the premises in connection with any of the three licensing objectives.
- 7.4.2 The review process represents a key protection for the community where problems associated with the licensing objectives occur at a premises.
- 7.4.3 In every case, an application for a review must relate to a particular premises and **must be relevant to the promotion of one or more of the licensing objectives.**

7.4.4 Grounds for a review may be that activities, including **but not limited to** the following, are taking place at the premises:

- Use of licensed premises for the sale and distribution of Class A drugs and the laundering of the proceeds of drugs crimes;
- Use of licensed premises for the sale and distribution of illegal firearms;
- Use of licensed premises for prostitution or the sale of unlawful pornography;
- Use of licensed premises as a base for organised criminal activity;
- Use of licensed premises for the organisation of racist, homophobic or sexual abuse or attacks;
- Use of licensed premises for the sale of smuggled tobacco or goods;
- The use of licensed premises for the sale of stolen goods.
- Children and/or vulnerable persons are put at risk.

7.4.5 The licensing authority will reject an application for a review if the applicant fails to provide supporting information and documents that one or more of the licensing objectives are not being met or if the reason for the review does not relate to the licensing objectives.

7.4.6 The licensing authority will also reject an application for a review if

- the grounds are frivolous;
- the grounds are vexatious;
- the grounds are irrelevant;
- the grounds will not cause the Council to revoke or suspend a licence or to remove or attach conditions on the Premises Licence;
- the grounds are substantially the same as the grounds cited in a previous application relating to the same premises; or
- the grounds are substantially the same as representations made at the time the application for a Premises Licence was considered.

7.4.7 The licensing authority considers it good practice for all responsible authorities that have concerns about problems identified at premises to give licence holders early warning of their concern and the need for improvement, and where possible they should advise the licence holder of the steps they need to take to address those concerns.

INITIATION OF REVIEW BY LICENSING AUTHORITY

7.4.8 A Premises Licence may also be reviewed by the licensing authority on its own volition.

7.4.9 Prior to discharging its power to initiate a review, the licensing authority will attempt to have constructive discussions with the operators about any concerns and may ask the operator to provide the licensing authority with its own **local risk assessment** which sets out the controls it has put in place to mitigate risks.

8. LOCAL STANDARDS

8.1 PREMISES LICENCES

8.1.1 Premises Licences can authorise the provision of gambling facilities on

- Casinos;
- Bingo Premises;
- Betting Premises, including Tracks;
- Adult Gaming Centres (AGC); and
- Family Entertainment Centres.

By distinguishing between premises types, the Act makes it clear that gambling activity of the premises should be linked to the premises described. **The Act does not permit premises to be licensed for more than one of the above activities.**

8.1.1 An application for a Premises Licence can only be made by persons (which includes companies or partnerships):

- Who are aged 18 or over, **and**
- Who have the right to occupy the premises and
- Who have an Operating Licence authorising him to carry out the proposed activity **OR** who have applied for an Operating Licence to allow them to carry out the proposed activity.

The premises licence cannot be determined until an operating licence has been issued.

8.1.2 The exception to this is an applicant for a premises licence to allow a track to be used for betting, as these applicants are not required to hold an operating licence if they merely provide space for other people to provide betting (and those other people hold valid betting operating licences).

8.1.3 The licensing authority strongly encourages applicants to discuss proposed applications with a licensing officer and responsible authorities at an early stage and prior to the submission of the application itself. This should identify potential problems and help to build good partnership working. It may also reduce the need for a hearing at a later stage.

8.1.4 Applicants are encouraged to make themselves aware of any relevant planning and transport policies, tourism and cultural strategies and local crime and disorder strategies, **safeguarding strategies, and public health strategies**, and to take these into account, where appropriate, in the formulation of their operating schedules.

- 8.1.5 The licensing authority will expect all applicants to specify the methods by which they will promote the three licensing objectives in their operating schedules, having regard to the type of premises, the licensable activity proposed, the operational procedures, the nature of the location and the needs of the local community.
- 8.1.6 The authority considers that a well-drawn, specific operating schedule indicates that an applicant understands and is prepared to meet the responsibilities of a licence holder under the Act.
- 8.1.7 The authority considers that a blank or sparsely completed operating schedule **and local risk assessment** may give the impression that the applicant has given inadequate thought to the responsibilities of a licence holder.

- 8.1.9 Unmet demand is not a criterion that will be taken into consideration when determining an application for a premises licence under the Gambling Act 2005.

CASINOS

- 8.1.10 There is no resolution to prohibit casinos in Flintshire at present. However, the licensing authority reserves its right to review this situation and may, at some time in the future, resolve not to permit casinos. Currently there are no casinos operating within Flintshire.
- 8.1.11 Should the licensing authority choose to make such a resolution, this will be a resolution of Full Council following considered debate and the reasons for making the resolution will be provided. There will be no right of appeal against such a resolution.

BINGO PREMISES

- 8.1.12 Bingo is not given a statutory definition in the Act although two types of bingo are commonly understood:
- Cash bingo, where the stakes paid make up the cash prizes that are won
 - Prize bingo, where various forms of prizes are won, not directly related to the stakes paid.
- 8.1.13 The licensing authority will attach mandatory and default conditions to all Bingo Premises licences.

BETTING PREMISES

- 8.1.14 The licensing authority is responsible for issuing and monitoring premises licences for all betting premises.
- 8.1.15 The licensing authority will attach mandatory and default conditions to all Betting Premises licences.

TRACKS

8.1.16 The Act does not give a list of premises that are officially recognised as ‘tracks’ but there are a number of venues where sporting events do or could take place, and accordingly could accommodate the provision of betting facilities. Examples of tracks include

- A horse racecourse
- A greyhound track
- A point-to-point horserace meeting
- Football, cricket and rugby grounds
- A golf course
- Venues hosting darts, bowls or snooker tournaments.
- **Motor racing track or similar**

8.1.17 The licensing authority will determine what constitutes a sporting event or race on a case by case basis.

ADULT GAMING CENTRES (AGC)

8.1.18 Applicants for an Adult Gaming Centre Premises Licence must hold a ‘Gaming Machines General Operating Licence (Adult Gaming Centre)’ from the Gambling Commission before the premises licence can be determined.

8.1.19 The licensing authority will attach mandatory conditions to all AGC Premises licences.

FAMILY ENTERTAINMENT CENTRES (FEC)

8.1.20 Applicants for a Family Entertainment Centre Premises Licence must hold a ‘Gaming Machines General Operating Licence (Family Entertainment Centre)’ from the Gambling Commission before the premises licence can be determined.

8.1.21 Licensed Family Entertainment Centres (FECs) are commonly located at seaside resorts, in airports and at motorway service stations, and cater for families, including unaccompanied children and young persons. They are permitted to make available category C and D gaming machines.

8.1.22 Children and young persons are not permitted to use category C machines and it is a requirement that there must be clear segregation between the types of machines so that persons under 18 years of age do not have access to them.

8.1.23 The licensing authority will take into account the policies and procedure and **local risk assessment** proposed by the applicant to protect children and young persons when considering applications for FEC Premises licences.

8.1.24 The licensing authority will attach mandatory conditions to all FEC Premises licences.

8.2 NOTICES

TEMPORARY USE NOTICES (TUN)

- 8.2.1 Temporary use notices allow the use of premises for gambling where there is no premises licence but where a gambling operator wishes to use the premises temporarily for providing facilities for gambling. Premises that might be suitable for a temporary use notice, according to the Gambling Commission, would include hotels, conference centres and sporting venues.
- 8.2.2 The licensing authority can only grant a temporary use notice to a person or company holding a relevant operating licence, i.e. a non-remote casino operating licence.
- 8.2.3 There are a number of statutory limits as regards temporary use notices.

8.2.4 In considering whether a place falls within the definition of "a set of premises", the licensing authority will look at, amongst other things, the ownership/occupation and control of the premises.

8.2.5 This licensing authority expects to object to notices where it appears that their effect would be to permit regular gambling in a place that could be described as one set of premises, as recommended in the gambling commission's guidance to licensing authorities.

OCCASIONAL USE NOTICES (OUN)

- 8.2.6 The licensing authority has very little discretion as regards these notices aside from ensuring that the statutory limit of 8 days in a calendar year is not exceeded. This licensing authority will though consider the definition of a 'track' and whether the applicant is permitted to avail him/herself of the notice.

8.3 PERMITS

- 8.3.1 Permits are designed as a light-touch approach to low level ancillary gambling. The permits regulate gambling and the use of gaming machines in specific premises.
- 8.3.2 The licensing authority are responsible for issuing
- Family Entertainment Centre Gaming Machine Permits (**Unlicensed Family Entertainment Centre**);
 - Club Gaming Permits and Club Gaming Machine Permits;
 - Alcohol-licensed premises Gaming Machine Permits;
 - Prize Gaming Permits.
- 8.3.3 The licensing authority will grant or reject an application for a permit. **No conditions may be attached to a permit.**
- 8.3.4 In addition, the licensing authority are responsible for receiving notification from holder of alcohol licences under the Licensing Act 2003 that they intend to exercise their automatic entitlement to 2 gaming machines in their premises.
- 8.3.5 See **Appendix D** for further information regarding the categories of gaming machines allowed by permit and information regarding stakes and prize limits.

8.3.6 When determining applications for permits the licensing authority will consider any convictions held by the applicant that would make them unsuitable to operate the premises plus the suitability of the premises in relation to their location and issues about disorder.

FAMILY ENTERTAINMENT CENTRE GAMING MACHINE PERMIT

- 8.3.7 Unlicensed Family Entertainment Centres are able to offer only category D machines on a gaming machine permit. Any number of category D machines can be made available.
- 8.3.8 An application for a permit can only be made by a person who occupies or plans to occupy the premises to be used as an unlicensed Family Entertainment Centre and, if the applicant is an individual, is aged over 18 years.
- 8.3.9 The permit may be granted only if the licensing authority is satisfied that the premises will be used as an unlicensed Family Entertainment Centre, and if the chief officer of police has been consulted on the application.

8.3.10 There is no prescribed application form for this permit however the licensing authority have created a **local application form** for this purpose. A plan for the unlicensed Family Entertainment Centre must be submitted with each application.

CLUB GAMING PERMITS AND CLUB GAMING MACHINE PERMITS

- 8.3.11 The licensing authority may grant members clubs and miners' welfare institutes (but not commercial clubs) club gaming permits which authorise the provision of gaming machines, equal chance gaming and games of chance as prescribed in regulations.
- 8.3.12 If a members' club or minter's welfare institute does not wish to have the full range of facilities permitted by a club gaming permit, they may apply for a club gaming machine permit using the prescribed form.
- 8.3.13 Holders of club gaming permits and club gaming machine permits are required to comply with the code of practice issued by the Gambling Commission on the location and operation of machines.

ALCOHOL-LICENSED PREMISES GAMING MACHINE PERMITS

- 8.3.14 The licensing authority may issue holders of alcohol licences under the Licensing Act 2003 a gaming machine permit which permits any number of Category C or D machines in licensed premises.
- 8.3.15 The application must be made by the person that holds the alcohol premises licence issued under the Licensing Act 2003.
- 8.3.16 The licensing authority may vary the number and category of gaming machines authorised by the permit if it considers it necessary to promote the licensing objectives.
- 8.3.17 Holders of licensed premises gaming machine permits are required to comply with the code of practice issued by the Gambling Commission on the location and operation of machines.

8.3.18 There is no prescribed form for this permit however the licensing authority have created a local application form for this purpose.

PRIZE GAMING PERMITS

- 8.3.19 The licensing authority may issue prize gaming permits to authorise the provision of facilities for gaming with prizes on specific premises.
- 8.3.20 The application must be made by the person who occupies or plans to occupy the premises and if the applicant is an individual, must be aged 18 or over.
- 8.3.21 Applicants are asked to set out the types of gaming that they are intending to offer in their application.

8.3.22 There is no prescribed form for this permit however the licensing authority have created a local application form for this purpose.

8.4 REGISTRATIONS

- 8.4.1 The Act denotes 'local authorities' as being responsible for registering societies to run Small Society Lotteries, as opposed to licensing authorities. In the interest of consistency, Flintshire County Council being the local authority defined under Section 25 of the Act will be referred to as the licensing authority in this document.
- 8.4.2 Applications for small society lottery registrations must be in the form prescribed and be accompanied by both the required registration fee and all necessary documents required by the licensing authority.
- 8.4.3 The process and principles for refusing registrations is in accordance with the Gambling Commission's 'Lotteries and the Gambling Act 2005 Guidance for Local Authorities'

8.4.4 The licensing authority will require applicants to provide a copy of their terms and conditions and their constitution to establish that they are a non-commercial society.

8.5 LOCAL RISK ASSESSMENTS

- 8.5.1 The Gambling Commission's '**Licence Conditions and Codes of Practice**' (LCCP) formalise the need for operators to consider local risks.
- 8.5.2 **The Social Responsibility code 10.1.1** requires all premises licensees to assess the local risks to the licensing objectives posed by the provision of gambling facilities at each of their premises, and have policies, procedures and control measures to mitigate those risks. In undertaking a risk assessment, licensees must take into account the matters identified in this statement of policy.
- 8.5.3 A local risk assessment must be undertaken when applying for a new premises licence and must be updated
- When applying for a variation of a premises licence;
 - To take account any significant changes in local risks;
 - When there are significant changes at a licensee's premises that may affect their mitigation of local risks.

- 8.5.4 The licensing authority will expect every risk assessment to cover the following broad headings:
- Reference to any specific local risks
 - How the operator proposes to mitigate these risks
 - How the operator will monitor the risks
- 8.5.5 The **Local risks** identified by the licensing authority include, but are not restricted to:
- The proximity of the premises to sensitive establishments such as schools, vulnerable adult centres, **children's recreational facilities**, or to residential areas with a high concentration of families with children.
 - The nature of the gambling activities and category of gaming machines made available at the premises.
 - Any age restrictions and segregation requirements at the premises necessary for the protection of children and young persons.
 - The prevalence of vulnerable persons in the locality of the premises.
- 8.5.6 Operators are required to make the **premises specific** Risk Assessment available to licensing authorities when an application is submitted. A copy should be kept on the premises, or otherwise on request. This will form part of the Council's inspection regime, and will be considered during the investigation of complaints.

9. COMPLAINTS AGAINST LICENSED PREMISES

- 9.0.1 The licensing authority will investigate complaints against licensed premises in relation to matters concerning the licensing objectives. In the first instance, complainants are encouraged to raise the complaint directly with the licensee or business concerned to seek a local resolution.
- 9.0.2 Where an interested party has made a complaint about licensed premises, or a valid application for a licence to be reviewed, the Council may initially recommend a conciliation meeting to address and clarify the issues of concern.
- 9.0.3 This process will not override the right of any interested party or for any licence holder to decline to participate in a conciliation meeting.
- 9.0.4 Due consideration will be given to all complaints unless they are considered to be frivolous, vexatious or repetitious.

10. FURTHER INFORMATION

10.1 GAMING MACHINES

- 10.1.1 The licensing authority notes that the term “Gaming Machine” covers all machines on which people can gamble and the term has only been preserved in the Act because it is one that is readily understood.
- 10.1.2 The definition of “gaming machines” is wider in the Gambling Act 2005 than those in previous gaming legislation and covers all types of gambling activities which can take place on a machine, including betting on virtual events.
- 10.1.3 It should be noted however that there still remains a distinction between skill machines and gaming machines plus important exemptions remain for certain equipment that is not considered a gaming machine, even when gambling can be performed on it, for example a home personal computer.
- 10.1.4 In order for a premises to site gaming machines an authorisation is normally required. Typically this is
- An operating licence from the Commission **and** a gambling premises licence from the licensing authority;
 - An alcohol premises licence, or
 - A gaming machine permit.
- 10.1.5 Where the licensing authority is concerned regarding the manufacture, supply, installation, maintenance or repair of gaming machines, or the manner in which they are operating will contact the Commission for guidance.
- 10.1.6 Regulations define four categories of gaming machine: categories A, B, C and D with category B divided into five further sub-categories. The maximum number of machines permitted varies according to the premises type.
- 10.1.7 There is no minimum age for players of Category D gaming machines however players of category A, B and C gaming machines must be aged 18 years or above.
- 10.1.8 See **Appendix D** for further information regarding machine categories and entitlements.

10.2 LICENSING REGISTER

- 10.2.1 Under the Act, every licensing authority is required to keep a **licensing register** containing
- a record of each premises licence, club premises certificate and personal licence issued by it,
 - a record of each temporary event notice received by it,
 - a record of every other applications made to it, notices given to it and any counter notice given by it, and
 - such other information as may be prescribed by regulations.
- 10.2.2 The information contained in the licensing register is available to view online at **www.flintshire.gov.uk**.

10.2.3 Any person wishing to view the licensing register in person should contact the licensing authority by email **Licensing@Flintshire.gov.uk** or via telephone 01352 703030 to arrange an appointment.

10.2.4 To ensure that the information contained in the register is presented in an appropriate format, any person wishing to view the register in person will be requested to clarify which part of the register they wish to have available during the appointment.

10.3 DATABASE OF PREMISES RECORDS

- 10.3.1 A database of premises licences is available on the Commission's website and consists of information submitted by licensing authorities. The Commission's website address is **www.gamblingcommission.gov.uk** .

APPENDIX A: LOCAL AREA MAP OF FLINTSHIRE



APPENDIX B: GLOSSARY OF TERMS

Adult Gaming Centre: licensed gambling premises which can provide gaming machines. Only adults (persons 18 years old or over) can enter an Adult Gaming Centre.

Betting premises: licensed gambling premises which can provide betting facilities and gaming machines. Only adults (persons 18 years old or over) can enter Betting Premises unless the premises are on a track.

Bingo: there are two types of bingo

High Turnover Bingo - Bingo where the aggregate of stakes and prizes in any 7 day period exceeds £2000. High turnover bingo can only take place in casinos and bingo halls.

Low Turnover Bingo - (sometimes described as non-high turnover bingo) Bingo where the aggregate of stakes and prizes in any 7 day period is less than £2000. Low turnover bingo can take place in pubs and clubs, and in premises that hold a Prize Gaming Permit or Unlicensed Family Entertainment Centre Gaming Machine Permit.

Bingo Premises: licensed gambling premises which can provide high turnover bingo and gaming machines.

Casino: there are 3 types of casino that can exist in England and Wales: large, small, or “tiny” (casinos that existed under the old law and have retained their licences under the new law). The differences are based on overall size and the number of machines and gaming tables that can be provided. Casinos can provide casino games (games which are not equal chance gaming and may involve playing against a bank) and bingo as well as gaming machines.

Child: For the purposes of the Gambling Act 2005, anyone under the age of 16 years.

Club: the 2005 Act recognises 2 types of club: **members clubs** (at least 25 members and established for purposes other than gaming unless it is a bridge or whist club, including Miners Welfare Institutes); and **commercial clubs**. Equal chance gaming can take place without any further permit provided the limits on stakes and prizes are not exceeded. In addition low turnover bingo can take place and if it is a bridge or whist club then bridge or whist can be played.

Club Gaming Permit: a permit to enable the premises to provide gaming machines (three machines of Categories B3A, B4, C or D), equal chance gaming and games of chance (limited to pontoon and chemin de fer).

Club Machine Permit: a permit to enable the premises to provide gaming machines (three machines of Categories B3A, B4, C or D).

Conditions: there are two types of conditions

1. **Default Conditions** – are prescribed in regulations and will be attached to all classes of premises licence, unless excluded by the licensing authority.
2. **Mandatory Conditions** – are conditions set by the Secretary of State (some are set out in the Act and some will be prescribed by regulations) which will be automatically attached to a specific type of premises licence. The licensing authority will have no discretion to alter or remove these conditions.

Crane grab machine: a non-money prize machine in respect of which every prize which can be won consists of an individual physical object (such as a stuffed toy) won by a person's success in manipulating a machine to separate one or more physical objects from another.

Equal Chance Gaming: games that do not involve playing or staking against a bank and where the chances are equally favourable to all participants.

Exempting gambling: certain specified low-level gambling can take place in private premises, workplaces, pubs and clubs without any requirements for licensing or registration.

Exempt Lotteries: certain types of lottery can be run without either a licence from the Gambling Commission or registration with the local authority. They are Incidental Non Commercial Lotteries, Private Lotteries and Customer Lotteries.

Family Entertainment Centre: there are 2 types of Family Entertainment Centres: licensed and unlicensed. In both cases children and young persons can enter the premises unaccompanied by adults and use category D machines. Licensed Family Entertainment Centre can provide category C and D machines, but only persons aged 18 or over can use the category C machines. An Unlicensed Family Entertainment Centre can only provide category D machines.

Fixed Odds Betting: if a gambler is able to establish what the return on a bet will be when it is placed, (and the activity is not 'gaming'), then it is likely to be betting at fixed odds.

Fixed Odds Betting Terminals (FOBTs): FOBTs are a type of gaming machines which generally appear in licensed betting shops. FOBTs have 'touch-screen' displays and look similar to quiz machines familiar in pubs and clubs. They normally offer a number of games, roulette being the most popular.

Gaming: playing a game of chance for a prize. This includes games of pure chance (or luck), games that have an element of skill and chance combined, and games where "superlative skill" can eliminate the element of chance. Sports are excluded from the definition of Games of Chance.

Gaming Machine: a machine used for gambling. There are divided into 8 categories, (A, B1, B2, B3A, B3, B4, C & D) depending on the maximum stakes and maximum prizes. Different categories of machines can be used in different types of licensed gambling premises and under different permits.

Guidance to Licensing Authorities: guidance issued by the Gambling Commission.

Incidental non-commercial lottery: see Exempt Lotteries above.

Large Lottery: where the total value of tickets in any one lottery exceeds £20,000 or £250,000 in separate lotteries over one calendar year. This type of lottery requires an operating Licence from the Gambling Commission.

Licensed premises Gaming Machine Permit: allows pubs to have more than 2 gaming machines, provided the main purpose of the premises is to remain a pub, rather than an Entertainment Centre with a bar.

Licensing authority: the district, borough or unitary authority responsible for licensing gambling and other activities in the area.

Licensing Objectives: there are three objectives

- Preventing gambling from being a source of crime or disorder, being associated with crime or disorder, or being used to support crime;
- Ensuring that gambling is conducted in a fair and open way; and
- Protecting children and other vulnerable persons from being harmed or exploited by gambling.

Lottery: the 2005 Act recognises 2 types of lottery, a simple lottery or a complex lottery. In both cases players pay to take part and prizes are allocated. In the case of a simple lottery, that allocation is wholly by chance, but in the case of a complex lottery there can be further steps which are not dependent upon chance. Some lotteries are exempt from regulation (see above).

Occasional Use Notice: a notice that may only be issued in respect of a track (see below) that permits betting on a track without the need for a Premises Licence.

Prize Gaming: gaming in which the nature and size of the prize is not determined by the number of players or stakes, e.g. bingo with non-cash prizes.

Prize Gaming Permit: a permit issued by the Licensing Authority allowing prize gaming to take place.

Pub: premises that have a premises licence under the Licensing Act 2003 to sell alcohol for consumption on the premises in a bar at which alcohol is served to customers. Pubs can have 2 category C or D gaming machines. If a pub has a Licensed Premises Gaming Machine Permit (see above) it can have more gaming machines.

Risk Assessments: the requirement under the Social Responsibility code 10.1.1 for operators to assess the local risks to the licensing objectives posed by the provision of gambling facilities at their premises and have policies, procedures and control measures to mitigate those risks.

Relevant representations: are representations made by responsible authorities or interested parties within the prescribed period, which relate to the promotion of at least one of the three

licensing objectives, have not been withdrawn; and, in the opinion of the licensing authority, are not frivolous or vexatious.

Responsible authority: public bodies that must be notified of applications and are entitled to make representations to the licensing authority. They include

- the licensing authority in whose area the premises is wholly or partly situated,
- the Gambling Commission,
- the chief officer of police or chief constable for the area in which the premises is wholly or partly situated,
- the fire and rescue authority for the same area,
- the local planning authority for the area in which the premises is wholly or partly situated,
- the relevant authority which has functions in relation to pollution to the environment or harm to human health for the area in which the premises is wholly or partly situated,
- a body, designated by the licensing authority, as competent to advise about the protection of children from harm,
- HM Revenue and Customs
- Any other person prescribed in regulations by the Secretary of State.

Review: following the grant of a premises licence a responsible authority or interested party may ask the licensing authority to review the licence because of a matter arising at the premises in connection with any of the three licensing objectives.

Skills with Prizes machine: a machine on which the winning of a prize is determined only by the player's skill and there is no element of chance. These are unregulated.

Small Society Lottery: these are for non-commercial societies (a society established and conducted for charitable purposes; for the purpose of enabling participation in, or of supporting, sport athletics or a cultural activity; or for any other non-commercial purpose other than that of private gain) who must register their lotteries with the local authority.

Temporary Use Notice: a notice that allows limited types of gambling to take place for a limited period on premises that do not have a premises licence.

Track: a site where races or other sporting events take place e.g. horse racing, dog racing, athletics, football, motor racing etc.

Travelling Fair: a fair that 'wholly or principally' provides amusements and must be on a site used for fairs for no more than 27 days per calendar year. Fairs can provide prize gaming and category D gaming machines.

Young Person: for the purposes of the Gambling Act 2005, anyone who is not a child but is aged under 18.

APPENDIX C: TABLE OF DELEGATION

Matter to be Dealt With	Full Council	Licensing Sub-Committee	Officers
Three year licensing policy	X		
Policy not to permit casinos	X		
Fee Setting – when appropriate			X
Application for premises licences		Where representations have been received and not withdrawn	Where no representations received / representations have been withdrawn
Application for a variation to a licence.		Where representations have been received and not withdrawn	Where no representations received / representations have been withdrawn
Application for transfer of a licence		Where representations have been received from the Commission	Where no representations received from the Commission
Application for a provision statement		Where representations have been received and not withdrawn	Where no representations received / representations have been withdrawn
Review of a premises licence		X	
Application for club gaming / club machine permits		Where representations have been received and not withdrawn	Where no representations received / representations have been withdrawn
Cancellation of club gaming / club machine permits		X	
Applications for other permits			X
Cancellation of licensed premises gaming machine permits			X
Consideration of temporary use notice			X

Decision to give a counter notice to a temporary use notice		X	
Determination as to whether a person is an Interested Party			X
Determination as to whether representations are relevant			X
Determination as to whether a representation is frivolous, vexatious or repetitive			X

APPENDIX D: GAMING MACHINE SUMMARY

SUMMARY OF GAMING MACHINE CATEGORIES AND ENTITLEMENTS

A full summary can be found at www.gamblingcommission.gov.uk

Datganiad Polisi Gamblo

DEDDF GAMBLO 2005

(Mehefin) 2023 hyd (Mehefin) 2026

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1. CYFLWYNIAD

1.1 CEFNDIR

- 1.1.1 O dan ddarpariaethau Deddf Gamblo 2005, Cyngor Sir y Fflint yw'r **Awdurdod Trwyddedu** (a chyfeirir ato yn y ddogfen hon fel "yr awdurdod trwyddedu") sy'n gyfrifol am roi trwyddedau, hysbysiadau, hawlenni a chofrestriadau safleoedd gamblo yn Sir y Fflint.
- 1.1.2 Mae Deddf Gamblo 2005 ("y Ddeddf") yn gofyn bod awdurdod trwyddedu yn paratoui ac yn cyhoeddi datganiad polisi trwyddedu ("y polisi") o leiaf bob tair blynedd. Llunnir y polisi hwn dan Adran 349 yn y Ddeddf ac yn unol â'r *'Guidance to licensing authorities'* a gyhoeddwyd gan y Comisiwn Gamblo dan Adran 25 yn y Ddeddf ("y Canllaw").
- 1.1.3 Mae'r awdurdod trwyddedu yn rhwym wrth y Ddeddf ac unrhyw reoliadau a wneir oddi tani. Mae'n rhaid i'r awdurdod trwyddedu roi ystyriaeth i'r Canllaw ac Amodau Trwyddedau a'r Codau Ymarfer (LCCP) a gyhoeddir gan y Comisiwn Gamblo (Adran 153). Os yw'n ystyried bod hynny'n briodol, gall yr awdurdod trwyddedu wyro oddi wrth y Canllaw os oes ganddo reswm da dros wneud hynny ac os gall roi rhesymau llawn.
- 1.1.4 Daw'r polisi i rym pan mae'n cael ei fabwysiadu a bydd yn parhau mewn grym tan ystyrir bod angen adolygiad statudol neu adolygiad arall a phroses ymgynghori. Bydd yr awdurdod trwyddedu yn adolygu'r polisi, gan wneud unrhyw ddiwygiadau mae'n eu hystyried yn briodol i gefnogi'r amcanion trwyddedu. Bydd unrhyw ddiwygiadau'n cael eu cyhoeddi ar ffurf datganiad polisi newydd neu, os yw hynny'n briodol, drwy gyhoeddi'r diwygiad.
- 1.1.5 Bydd y polisi fel arfer yn berthnasol i unrhyw gais y penderfynir arno ar ôl y dyddiad y mae'r awdurdod trwyddedu yn penderfynu gweithredu'r polisïau hyn, heb ystyried dyddiad cyflwyno'r cais.
- 1.1.6 Dylid darllen yr Atodiadau ar y cyd â'r polisi hwn, ond nid ydynt yn ffurfio rhan o'r polisi a gellir eu diweddarau ar unrhyw adeg.

1.2 DAEARYDDIAETH CYNGOR SIR Y FFLINT

- 1.2.1 Mae Sir y Fflint yng ngogledd-ddwyrain Cymru ac mae'n ffinio â Wrecsam, Sir Ddinbych a Gornllewin Swydd Gaer a Chaer. Aber Afon Dyfrdwy yw terfyn gogledd-ddwyreiniol y Sir. Mae pen mwyaf gogledd-orllewinol y Sir yn taro ar Fôr Iwerddon, er bod trefi glan môr y Rhyl a Phrestatyn yn sefyll ychydig y tu hwnt i ffiniau'r Sir, ac mae'r ardal adeiledig o amgylch Caer o boptu i ffin Cymru a Lloegr yn Saltney. Mae Bryniau Clwyd ar derfyn do-orllewinol y Sir, sy'n ffurfio ffin glir â Sir Ddinbych.
- 1.2.2 Mae Sir y Fflint yn ardal o dros 438km² yn cynnwys aber Afon Dyfrdwy a 43,464 hectar heb gynnwys yr aber. Mae ystadegau Cyfrifiad 2021 yn dangos bod 155,000 o bobl yn byw yn yr ardal, sy'n golygu mai hon yw'r unfed ar ddeg sir fwyaf yn ôl poblogaeth o'r ddwy ar hugain o ardaloedd awdurdodau lleol yng Nghymru. Mae map o'r sir i'w weld yn **Atodiad A**.
- 1.2.3 Sir y Fflint sydd â'r boblogaeth fwyaf yng Ngogledd Cymru, ac mae'n seithfed yng Nghymru o ran cyfanswm ei phoblogaeth yn 2021.

1.3 PROSES YMGYNGHORI

- 1.3.1 Mae'r broses ymgynghori angenrheidiol wedi'i chynnal ac mae'r ymatebion wedi'u cynnwys yn y polisi hwn lle bo hynny'n berthnasol.

2. CWMPAS A GRADDAU

2.0.1 Pwrpas y datganiad polisi trwyddedu hwn yw nodi'r egwyddorion y bydd yr awdurdod trwyddedu'n eu rhoi ar waith wrth arfer ei swyddogaeth drwyddedu, h.y. wrth reoleiddio'r gweithgareddau gamblo sy'n dod o dan y Ddeddf. Cyfeirir at y Ddeddf er mwyn hwyluso dealltwriaeth ond nid y bwriad yw bod yn grynodedb mwy syml o'r gyfraith.

2.0.2 Mae'r Ddeddf yn diffinio **Gamblo** fel:-

2.0.3 **Chwarae Gemau** - chwarae 'gêm siawns' am wobr. Mae 'gêm siawns' yn cyfeirio at gêm sy'n cynnwys elfen o siawns a sgil, gêm sy'n cynnwys elfen o siawns y gellir ei dileu drwy sgil eithriadol, a gêm sy'n cael ei chyflwyno fel un sy'n cynnwys elfen o siawns, ond nad yw'n cynnwys chwaraeon.

2.0.4 **Betio** - gwneud neu dderbyn bet ar ganlyniad ras, cystadleuaeth neu unrhyw ddigwyddiad arall; y tebygolrwydd y bydd rhywbeth yn digwydd neu na fydd rhywbeth yn digwydd; neu a yw rhywbeth yn wir ai peidio.

2.0.5 **Cymryd rhan mewn loteri** - talu er mwyn cymryd rhan mewn trefniant lle mae un wobr neu fwy'n cael eu rhoi drwy broses sy'n dibynnu'n llwyr ar siawns.

Mae rhestr lawn o'r eirfa sy'n cael ei defnyddio yn y Ddeddf ac yn y polisi hwn i'w gweld yn **Atodiad B**.

2.0.6 Dan Adran 33 yn y Ddeddf, mae'n drosedd darparu cyfleusterau i gamblo oni bai bod eithriad o dan y Ddeddf i wneud hynny.

2.0.7 Y **mathau o awdurdodiad** mae'r Ddeddf yn ei gwneud yn ofynnol i'r awdurdod trwyddedu eu rheoli yw:

- Trwyddedau Safle;
- Hysbysiadau Defnydd Dros Dro;
- Hysbysiadau Defnydd Achlysurol;
- Hawlenni sy'n ofynnol o dan y Ddeddf; a'r
- Cofrestriadau sy'n ofynnol o dan y Ddeddf.

2.0.8 Mae'r polisi hwn yn ymwneud â phob trwydded safle, hysbysiad, hawlen a chofrestriad sy'n dod o dan ddarpariaethau'r Ddeddf, sef: -

- Trwyddedau Safle
 - Casinos;
 - Safleoedd Bingo;
 - Safleoedd Betio;
 - Traciau (safleoedd lle mae rasy neu ddigwyddiadau chwaraeon eraill yn cael eu cynnal);
 - Canolfannau Gemau i Oedolion;
 - Canolfannau Adloniant i Deuluoedd â thrwydded;

- Hysbysiadau
 - Hysbysiadau Defnydd Dros Dro;
 - Hysbysiadau Defnydd Achlysurol;
- Hawlenni
 - Hawlenni Peiriannau Gemau mewn Canolfannau Adloniant i Deuluoedd;
 - Hawlenni Gemau Clybiau;
 - Hawlenni Peiriannau Gemau Clybiau;
 - Hawlenni Peiriannau Gemau mewn safleoedd â thrwydded cyflenwi alcohol;
 - Hawlenni Gemau â Gwobr;
- Cofrestriadau
 - Cofrestriadau ar gyfer loteri gan gymdeithasau bach.

3. AMCANION TRWYDDEDU

- 3.0.1 Wrth arfer ei swyddogaethau o dan y Ddeddf, mae'n rhaid i'r awdurdod trwyddedu geisio hyrwyddo'r tri **amcan trwyddedu** sydd yn y Ddeddf. Y tri amcan yw:
- atal gamblo rhag bod yn ffynhonnell o drosedd ac anhrefn, bod yn gysylltiedig â throredd ac anhrefn, neu gael ei ddefnyddio i gefnogi trosedd;
 - sicrhau bod gamblo'n cael ei wneud yn deg ac yn agored; ac
 - amddiffyn plant neu bobl ddiamddiffyn eraill rhag niwed neu gamfanteisio drwy gamblo.

3.1 AMCAN 1: ATAL GAMBLO RHAG BOD YN FFYNHONNELL O DROSEDD AC ANHREFN

- 3.1.1 Wrth benderfynu ar geisiadau, bydd yr awdurdod trwyddedu'n ystyried a fydd rhoi trwydded safle'n arwain at gynnydd o ran trosedd ac anhrefn.
- 3.1.2 Mae'r Canllaw i awdurdodau lleol yn nodi bod anhrefn wedi'i fwriadu i olygu unrhyw weithgarwch sy'n fwy difrifol ac sy'n amharu'n fwy na niwsans yn unig. Byddai ffactorau i'w hystyried wrth bennu a oedd amhariad yn ddigon difrifol i fod yn anhrefn yn cynnwys a oedd angen cymorth gan yr heddlu a pha mor fygythiol oedd yr ymddygiad i'r rhai a allai ei weld neu ei glywed. Mae'r awdurdod trwyddedu'n cytuno â'r datganiad hwn.

3.1.3 Anogir yr **ymgeiswyr i ddarllen y Strategaeth Genedlaethol i leihau Niwed Gamblo, a thrafod** y gweithdrefnau i atal troseddu ar eu safle gyda Swyddogion Trwyddedu'r awdurdod trwyddedu a Heddlu Gogledd Cymru cyn gwneud cais ffurfiol.

- 3.1.4 Wrth ystyried ceisiadau am drwyddedau, bydd yr awdurdod trwyddedu'n ystyried y canlynol yn benodol:
- Dyluniad a chynllun y safle;
 - Yr hyfforddiant a roddir i staff ar fesurau atal troseddu sy'n briodol i'r safle hwnnw;
 - Nodweddion diogelwch ffisegol sydd wedi'u gosod ar y safle. Gallai hyn gynnwys materion fel lleoliad peiriannau talu neu safon y teledu cylch caeedig sydd wedi'i osod;
 - Os oes cyfyngiadau oedran ar safle, y gweithdrefnau sydd ar waith i gynnal gwiriadau oedran;
 - Tebygolrwydd unrhyw drais neu broblem â threfn gyhoeddus neu blismona drwy roi'r drwydded.
 - **Yr asesiad risg lleol a gwblhawyd ar gyfer y safle penodol hwnnw.**

3.2 AMCAN 2: SICRHAU BOD GAMBLO’N CAEL EI WNEUD YN DEG AC YN AGORED

- 3.2.1 Yn gyffredinol, ni fyddai’r Comisiwn yn disgwyl i awdurdodau trwyddedu boeni am sicrhau bod gamblo’n cael ei wneud mewn modd teg ac agored gan y bydd hwn yn fater un ai i reolwr y busnes gamblo, ac felly yn ymwneud â’r Drwydded Weithredu, neu’n gysylltiedig ag addasrwydd a gweithgarwch unigolyn ac felly yn ddarostyngedig i’r Drwydded Bersonol, ac mae’r ddwy o’r rhain yn gyfrifoldeb ar y Comisiwn Gamblo.

3.3 AMCAN 3: AMDDIFFYN PLANT AC UNIGOLION DIAMDDIFFYN ERAILL

- 3.3.1 Gyda rhai eithriadau cyfyngedig, ni chaniateir mynediad i blant a phobl ifanc i safleoedd gamblo trwyddedig, sy’n lleoedd i oedolion yn unig.

3.3.2 Bydd yr awdurdod trwyddedu yn ceisio cyfyngu ar hysbysebion ar gyfer safleoedd fel nad yw gamblo’n cael ei anelu at blant na’i hysbysebu mewn modd a fyddai’n ei wneud yn benodol ddeniadol i blant.

3.3.3 Bydd yr awdurdod trwyddedu’n ymgynghori â’r Bwrdd Lleol Diogelu Plant ar unrhyw gais sy’n dangos y gallai fod bryder ynglŷn â mynediad i blant neu unigolion diamddiffyn.

3.3.4 Bydd yr awdurdod trwyddedu yn barnu rhinweddau pob cais unigol cyn penderfynu a ddylid gosod amodau i amddiffyn plant ar rai categorïau o safleoedd. Gallai hyn gynnwys gofynion fel:

- Goruchwyllo mynedfeydd;
- Gwahanu ardaloedd gamblo oddi wrth ardaloedd y mae plant yn eu defnyddio’n aml;
- Goruchwyllo peiriannau gemau mewn safleoedd nad ydynt yn rhai penodol i oedolion gamblo.

3.3.5 Mae Deddf 2005 yn darparu ar gyfer Cod Ymarfer ar fynediad i blant a phobl ifanc i safleoedd casino **ac os bydd yr Ysgrifennydd Gwladol yn caniatáu cais**, bydd yr awdurdod trwyddedu yn gweithio’n agos gyda’r heddlu i orfodi’r gyfraith yn briodol.

3.3.6 Nid yw’r awdurdod trwyddedu’n ceisio atal grwpiau penodol o oedolion rhag gamblo yn yr un modd ag y mae’n ceisio atal plant, ond at ddibenion rheoleiddio, bydd yn ystyried bod **‘oedolion diamddiffyn’** yn cynnwys:

- pobl sy’n gamblo mwy nag y maent eisiau ei wneud;
- pobl sy’n gamblo y tu hwnt i’w modd; a

- pobl nad ydynt efallai'n gallu gwneud penderfyniad gwybodus neu gytbwys am gamblo oherwydd amhariad meddyliol, alcohol neu gyffuriau.

4. DEDDFWRIAETH A PHOLISIÂU

4.1 DEDDFWRIAETH

4.1.1 Wrth ymgymryd â'r swyddogaeth drwyddedu dan Ddeddf Gamblo 2005, rhaid i'r awdurdod trwyddedu hefyd ystyried deddfwriaeth arall. **Mae'r rhain yn cynnwys ond heb eu cyfyngu i: -**

- Ddeddf Cydraddoldeb 2010;
- Adran 17 yn Neddf Trosedd ac Anhrefn 1988;
- Deddf Hawliau Dynol 1998;
- Deddf Iechyd a Diogelwch yn y Gwaith ac ati 1974;
- Deddf Diogelu'r Amgylchedd 1990;
- Deddf Ymddygiad Gwrthgymdeithasol 2003;
- Deddf Cysylltiadau Hiliol 1976 (fel y'i diwygiwyd);
- Deddf Trwyddedu 2003:
- Gorchymyn Diwygio Rheoleiddio (Diogelwch Tân) 2005;
- Cod Cydymffurfio Rheoleiddwyr:
- **Deddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015**
- Polisi Gorfodi Gwarchod y Cyhoedd Cyngor Sir y Fflint.

Fodd bynnag, nid yw'r polisi wedi'i fwriadu i ddyblygu cyfundrefnau deddfwriaeth a rheoliadau sy'n bod eisoes ac sydd eisoes yn gosod rhwymedigaethau ar gyflogwyr a gweithredwyr.

4.2 CYNLLUNIO A RHEOLI ADEILADU

4.2.1 Wrth benderfynu ar gais, o dan delerau'r Ddeddf, ni ellir rhoi ystyriaeth i ganiatâd cynllunio neu reoli adeiladu nac unrhyw gyfyngiadau cynllunio.

4.2.2 Mae polisiâu cynllunio Cyngor Sir y Fflint wedi'u nodi yng '**Nghynllun Datblygu Lleol Sir y Fflint**' ac mewn amrywiaeth o ganllawiau cynllunio atodol, ac mae pob un ar gael ar wefan y Cyngor. Mae Canllaw Rheoleiddio Adeiladu hefyd ar gael ar wefan y Cyngor ac mae'n bwysig gwirio bod unrhyw newidiadau a wneir i adeilad, gan gynnwys newidiadau strwythurol, draenio neu drydanol, yn cyd-fynd â'r rheoliadau hynny.

4.2.3 Mae'r mater o roi trwydded safle dros dro yn broses ar wahân ac annibynnol ar roi caniatâd cynllunio. Bydd yn rhaid ceisio a chymeradwyo caniatâd cynllunio a rheoli adeiladu cyn unrhyw waith datblygu.

4.2.4 Bydd yr awdurdod trwyddedu fel arfer yn disgwyl y bydd caniatâd cynllunio priodol wedi'i roi mewn perthynas ag unrhyw safle cyn cyflwyno cais am drwydded. Fodd bynnag, gall ceisiadau am drwyddedau gael eu gwneud cyn ceisio na derbyn unrhyw ganiatâd cynllunio perthnasol.

4.2.5 Bydd yr awdurdod hefyd fel arfer yn disgwyl i'r gweithgarwch sydd i gael ei awdurdodi gan y drwydded fod yn ddefnydd cynllunio cyfreithlon ac nad yw unrhyw oriau gweithredu a geisir yn mynd y tu hwnt i unrhyw rai a awdurdodir gan y caniatâd cynllunio.

4.2.6 Nid yw oriau gweithredu a ganiateir o fewn y broses drwyddedu yn disodli unrhyw gyfyngiadau a osodir fel amod cynllunio. Bydd amodau cynllunio'n cael eu trin drwy'r broses gynllunio.

4.2.7 Bydd yr awdurdod trwyddedu'n ceisio cyflawni ei ddyletswyddau fel mae strategaethau eraill y Llywodraeth yn eu nodi, os ydynt yn effeithio ar amcanion y swyddogaeth drwyddedu.

4.2.8 Bydd yr awdurdod trwyddedu yn ystyried ceisiadau gan gyfeirio at bolisiau lleol eraill sydd wedi'u mabwysiadu, gan gynnwys:

- Gweledigaethau, Nodau Strategol a Blaenoriaethau'r Cyngor
- Strategaeth Diogelwch Cymunedol
- Polisi Gorfodi

5. DIRPRWYAETH, Y PWYLLGOR TRWYDDEDU A PHENDERFYNU

5.1 DIRPRWYAETH

- 5.1.1 Bydd yr awdurdod trwyddedu ynghlwm ag ystod eang o benderfyniadau a swyddogaethau cynllunio ac mae wedi sefydlu Pwyllgor Trwyddedu i'w gweinyddu. Gan gydnabod bod angen gwasanaeth cyflym, effeithlon a chost-effeithiol ar gyfer pob un sydd ynghlwm â'r broses drwyddedu, mae'r Pwyllgor wedi dirprwyo rhai penderfyniadau a swyddogaethau penodol ac wedi sefydlu Is-bwyllgor i ymdrin â nhw.
- 5.1.2 Bydd nifer o'r penderfyniadau a'r swyddogaethau hyn yn gwbl weinyddol eu natur ac yn cynnwys rhoi caniatâd i geisiadau nad ydynt yn rhai dadleuol, er enghraifft, bydd ceisiadau'r trwyddedau a'r hawlenni hynny lle nad oes unrhyw sylwadau wedi'u derbyn yn cael eu dirprwyo i Swyddogion y Cyngor.

5.1.3 Mae'r tabl yn Atodiad C yn nodi'r penderfyniadau a'r swyddogaethau y cytunwyd y dylid eu dirprwyo i'r Pwyllgor Trwyddedu, yr Is-bwyllgor a Swyddogion.

- 5.1.4 Nid yw'r ffurf hon ar ddirprwyo yn atal Swyddogion rhag uwchgyfeirio cais at Banel, Panel at y Pwyllgor llawn, neu'r Pwyllgor at y Cyngor llawn, os yw 'n briodol.

5.2 PWYLLGOR TRWYDDEDU

- 5.2.1 Mae'r Ddeddf yn nodi bod swyddogaethau'r awdurdod trwyddedu, gan gynnwys ei benderfyniadau, i gael eu cyflawni gan ei bwyllgor trwyddedu.
- 5.2.2 Gall y pwyllgor trwyddedu ddirprwyo'r swyddogaethau hyn i is-bwyllgorau neu, mewn achosion priodol, i swyddogion sy'n cefnogi'r awdurdod trwyddedu.

5.2.4 Bydd Is-bwyllgor yn cynnwys tri chynghorydd o'r Pwyllgor Trwyddedu yn gwrando ar geisiadau pan mae sylwadau wedi'u derbyn gan rai sydd â chysylltiad ac awdurdodau cyfrifol. Ni fydd Cynghorwyr Wardiau ar banel sy'n trafod cais o fewn eu ward nhw.

5.2.5 Os yw cynghorydd sy'n aelod o'r Pwyllgor Trwyddedu yn gwneud neu wedi gwneud sylwadau ynglŷn â thrwydded ar ran rhywun cysylltiedig, fel mater o lywodraethu da, byddant yn ymatal rhag bod yn rhan o'r broses benderfynu sy'n effeithio ar y drwydded dan sylw.

5.3 PENDERFYNU

- 5.3.1 Bydd pob penderfyniad trwyddedu gan y Pwyllgor Trwyddedu neu Is-bwyllgor yn cynnwys rhesymau clir a chadarn dros y penderfyniad. Bydd y penderfyniad a'r rhesymau dros y penderfyniad hwnnw'n cael eu hanfon at yr Ymgeisydd a'r rhai sydd wedi cyflwyno sylwadau perthnasol cyn gynted ag y bo'n ymarferol.
- 5.3.2 Bydd swyddogion trwyddedu'r Cyngor yn ymdrin â phob cais arall am drwydded pan nad oes unrhyw sylwadau wedi'u derbyn, neu pan mae sylwadau wedi'u derbyn a bod yr ochrau'n cytuno nad oes angen gwrandawriad.
- 5.3.3 Bydd swyddogion y Cyngor yn penderfynu a yw sylwadau'n amherthnasol, yn ofer neu'n flinderus, ac yn penderfynu a ddylid atgyfeirio sylwadau neu geisiadau am adolygu trwyddedau at y Pwyllgor Trwyddedu neu baneli. Os bydd sylwadau'n cael eu gwrthod, rhoddir rhesymau ysgrifenedig dros hynny.
- 5.3.4 Er mwyn osgoi ailadrodd rhwng cyfundrefnau statudol eraill gymaint â phosib', ni fydd yr awdurdod trwyddedu'n cynnwys amodau ar drwydded oni bai eu bod yn angenrheidiol i hyrwyddo'r amcanion trwyddedu. Yn gyffredinol, ystyrir na fydd angen amodau os ydynt eisoes yn cael eu cynnwys yn ddigonol mewn deddfwriaeth arall.

6. EGWYDDORION CYFFREDINOL

- 6.0.1 Ni fydd unrhyw beth yn y 'Datganiad Polisi' hwn yn:
- Tanseilio hawliau unrhyw berson i ymgeisio am sawl gwahanol fath o ganiatâd dan y Ddeddf ac i'r cais gael ei ystyried yn ôl ei rinweddau ei hun; NEU
 - Ddiddymu hawl unrhyw berson i wneud sylwadau ar unrhyw gais neu geisio adolygiad o drwydded neu hawlen pan mae caniatâd iddynt wneud hynny o dan y Ddeddf.
- 6.0.2 Bydd yr awdurdod trwyddedu, wrth ymgymryd â'r swyddogaeth drwyddedu, yn rhoi sylw dyledus i'r angen i gael gwared ar wahaniaethu anghyfreithlon ac i hyrwyddo cydraddoldeb a pherthnasoedd da rhwng pobl o wahanol grwpiau hil.
- 6.0.3 Bydd yr awdurdod trwyddedu'n ceisio caniatáu defnyddio safleoedd i gamblo cyhyd â'i fod yn credu bod hynny:
- Yn unol ag unrhyw god ymarfer perthnasol o dan Adran 24 yn y Ddeddf;
 - Yn unol ag unrhyw ganllaw perthnasol a gyhoeddir gan y Comisiwn;
 - Yn rhesymol gyson â'r amcanion trwyddedu;
 - Yn unol â datganiad polisi trwyddedu'r awdurdod trwyddedu.
- 6.0.4 Nid yw galw heb ei fodloni yn faen prawf a fydd yn cael ei ystyried wrth benderfynu ar gais am drwydded safle o dan y Ddeddf.

6.1 AWDURDOD CYMWYS I AMDDIFFYN PLANT RHAG NIWED

- 6.1.1 Mae'r awdurdod trwyddedu yn dynodi'r Bwrdd Lleol Diogelu Plant fel yr awdurdod cymwys i roi cyngor ar amddiffyn plant rhag niwed o ystyried y cyfoeth o wybodaeth ac arbenigedd sydd ar gael i wneud hyn.
- 6.1.2 Mae'r Ddeddf yn dweud y dylai pob awdurdod trwyddedu enwebu un corff i ymgymryd â'r swyddogaeth hon ond gallai fod yn gall i'r awdurdod trwyddedu gynnwys sefydliadau eraill os yw'n credu mai dyna'r peth cywir i'w wneud i atal niwed corfforol, moesol neu seicolegol, yn enwedig pan mae'n derbyn sylwadau ynglŷn â hynny.

6.2 PARTIÖN SYDD Â CHYSYLLTIAD

- 6.2.1 At ddibenion Deddf Gamblo 2005, mae gan berson neu sefydliad gysylltiad mewn perthynas â thrwydded safle os ydynt, ym marn yr awdurdod trwyddedu sy'n rhoi'r drwydded neu'r awdurdod trwyddedu y cyflwynir y cais iddo:
- yn byw'n ddigon agos i'r safle iddi fod yn debygol y bydd y gweithgareddau awdurdodedig yn effeithio arnynt;
 - â chysylltiadau busnes y gallai'r gweithgareddau awdurdodedig effeithio arnynt; gallai hyn hefyd gynnwys, er enghraifft, cymdeithasau masnach, elusennau, grwpiau ffydd a meddygfeydd.
 - yn cynrychioli unigolion sy'n bodloni unrhyw un o'r uchod; er enghraifft, Cymdeithasau Preswylwyr a Thenantiaid.
- 6.2.2 Wrth ystyried a oes cysylltiad, bydd pob achos yn cael ei farnu ar ei rinweddau ei hun gan ystyried yr amgylchiadau perthnasol, gan gynnwys y rhai sydd yn y Canllaw i awdurdodau lleol.
- 6.2.3 Pan mae person, p'un a ydynt yn cael eu heffeithio'n uniongyrchol gan gais neu'n byw yn agos at y safle trwyddedadwy sydd dan ystyriaeth ai peidio, yn cyflwyno eu hunain i gynrychioli cysylltiadau preswylwyr cyfagos, bydd yr awdurdod trwyddedu fel arfer yn gofyn iddynt ddarparu tystiolaeth eu bod yn gweithredu fel cynrychiolydd i eraill.

6.3 CYFNEWID GWYBODAETH

- 6.3.1 Wrth gyflawni ei swyddogaethau a'i rwymedigaethau dan Ddeddf Gamblo 2005, bydd yr awdurdod trwyddedu'n cyfnewid gwybodaeth berthnasol gyda chyrrff rheoleiddio eraill a bydd yn sefydlu protocolau mewn perthynas â hynny. Wrth gyfnewid gwybodaeth o'r fath, bydd yr awdurdod trwyddedu'n cydymffurfio â gofynion y Ddeddf Gamblo a deddfwriaeth Diogelu Data a Rhyddid Gwybodaeth yn unol â pholisiau cyfredol y Cyngor.
- 6.3.2 Bydd manylion cyswllt y rhai hynny sy'n gwneud sylwadau a manylion y sylwadau ar gael i ymgeiswyr er mwyn caniatáu trafod ac, os cynhelir gwrandawriad, byddant yn rhan o'r ddogfen gyhoeddus. Bydd unrhyw un sy'n gwneud sylwadau neu'n gwneud cais am adolygu trwydded safle yn cael gwybod y bydd y manylion hyn yn cael eu datgelu.

6.4 ARCHWILIO AC ACHOSION TROSEDDOL

- 6.4.1 Bydd Canllaw y Comisiwn Gamblo yn rhoi arweiniad i'r awdurdod trwyddedu, a fydd yn ceisio bod yn:
- **Gymesur:** ni fydd rheoleiddwyr ond yn ymyrryd pan mae angen; bydd mesurau cywiro'n briodol i'r perygl a bydd costau'n cael eu nodi a'u lleihau.
 - **Atebol:** bydd rheoleiddwyr yn gallu cyfiawnhau penderfyniadau a bydd yn cyhoedd yn gallu craffu arnynt.
 - **Cyson:** bydd rheolau a safonau yn gysylltiedig a byddant yn cael eu gweithredu'n deg.
 - **Tryloyw:** bydd rheoleiddwyr yn agored ac yn ceisio cadw rheoliadau'n syml ac yn hawdd eu deall.
 - **Penodol:** bydd rheolaeth yn canolbwyntio ar y broblem ac yn lleihau sgil-ffeithiau.
- 6.4.2 Bydd yr awdurdod trwyddedu yn ceisio osgoi dyblygu gydag unrhyw gyfundrefn reoleiddio arall cyhyd â bo modd.
- 6.4.3 Mae'r awdurdod trwyddedu'n cydnabod, ar wahân i'r swyddogaeth drwyddedu, bod nifer o brosesau eraill ar gael i fynd i'r afael â phroblemau ymddygiad afreolus sy'n gallu digwydd oddi wrth safleoedd trwyddedig, gan gynnwys:
- rheolyddion cynllunio;
 - mesurau parhaol i greu amgylchedd diogel a glân yn yr ardaloedd hyn mewn partneriaeth â busnesau lleol, gweithredwyr cludiant ac adrannau eraill y Cyngor;
 - trafod yn rheolaidd â'r heddlu am faterion gorfodi'r gyfraith o ran **trosteddau**, anhrefn ac ymddygiad gwrthgymdeithasol;
 - pŵer yr heddlu, awdurdodau cyfrifol eraill neu breswlydd neu fusnes lleol i wneud cais am adolygu trwydded.
- 6.4.4 Mae'r awdurdod trwyddedu wedi mabwysiadu rhaglen archwilio yn seiliedig ar risg, h.y. bydd y safleoedd hynny sy'n cael eu hystyried yn fwy o risg yn cael archwiliadau amlach na'r rhai sy'n bygwth llai o risg.
- 6.4.5 Wrth bennu risg, rhoddir ystyriaeth i: -
- natur y gweithgareddau gamblo sy'n cael eu cynnal ar y safle;
 - lleoliad y safle mewn perthynas ag ysgolion, ac ati;
 - y gweithdrefnau a'r **asesiad risg lleol** sydd ar waith gan y rheolwyr i fodloni'r amcanion trwyddedu.
- 6.4.6 Bydd yr awdurdod trwyddedu'n gwneud trefniadau i fonitro safleoedd, cynnal archwiliadau a chymryd camau gorfodi priodol y mae'n eu hystyried yn angenrheidiol i gefnogi a hyrwyddo'r amcanion trwyddedu neu ar ôl derbyn cwyn. Bydd yr ardal yn cael ei monitro am safleoedd didrwydded.

6.4.7 Bydd yr awdurdod trwyddedu yn ceisio gweithio gyda'r heddlu i orfodi deddfwriaeth drwyddedu. Mae'n annog yr heddlu i rannu gwybodaeth ynglŷn â thrwyddedigion a safleoedd trwyddedig dan Ddeddf Trosedd ac Anhrefn 1998.

6.4.8 Yn gyffredinol, ni fydd camau ond yn cael eu cymryd yn unol â Pholisi Gorfodi'r Gwasanaeth Gwarchod y Cyhoedd. I'r diben hwn, bydd egwyddorion allweddol cysonder, tryloywder a chymesuredd yn cael eu cynnal.

6.4.9 Pan mae amodau wedi'u gosod ar drwydded, gall person awdurdodedig o'r awdurdod trwyddedu archwilio'r safle ar unrhyw adeg resymol er mwyn gwirio bod y safle'n cydymffurfio â'r amodau hynny.

6.4.10 Bydd yr awdurdod trwyddedu yn ystyried rhoi rhybudd ysgrifenedig ffurfiol i ddeiliaid trwyddedau sy'n nodi'r gwelliant a argymhellir o fewn cyfnod penodol os yw'n credu bod angen hynny i gefnogi a hyrwyddo'r amcanion trwyddedu.

7. PROSES DRWYDDEDU

- 7.0.1 **Cynghorir ymgeiswyr bod y broses ymgeisio ar gyfer pob math o awdurdodiad neu ganiatâd wedi'i nodi'n fanwl yn y Ddeddf, y Rheoliadau a'r Canllaw.**
- 7.0.2 Rhaid gwneud ceisiadau ar y ffurflen benodol neu leol, a rhaid talu'r ffi gyda nhw. Gallwch lawrlwytho pob ffurflen a hysbysiad pwrpasol o wefan y Comisiwn ar www.gamblingcommission.gov.uk.
- 7.0.3 Gellir hefyd ofyn i'r awdurdod trwyddedu am ffurflen gais yn uniongyrchol drwy ffonio 01352 703030.
- 7.0.4 Gall ymgeiswyr gyflwyno ceisiadau'n electronig i'r awdurdod trwyddedu drwy gopi caled neu drwy anfon e-bost at Licensing@flintshire.gov.uk.

7.1 CEISIADAU

- 7.1.1 Y man cychwyn i benderfynu ar geisiadau fydd caniatáu'r cais, heb amodau.
- 7.1.2 Ni fydd amodau ond yn cael eu hystyried pan mae eu hangen i ddiwallu gofynion yr amcanion trwyddedu ac ni fydd unrhyw amodau a osodir yn rhy lethol a byddant yn gymesur â graddfa'r cais a'r 'risgiau' sydd ynghlwm. Yn gyffredinol, ystyrir na fydd angen amodau os ydynt eisoes yn cael eu cynnwys yn ddigonol mewn deddfwriaeth arall.
- 7.1.3 Wrth benderfynu ar gais i roi trwydded safle neu adolygu trwydded safle, rhoddir ystyriaeth i:
- bellter y safle oddi wrth ysgolion, **cyfleusterau hamdden plant**, canolfannau i oedolion diamddiffyn, neu ardaloedd preswyl sydd â nifer o deuluoedd â phlant; a
 - maint a chwmpas y safle gamblo sydd dan sylw.
- 7.1.4 **Penderfynir ar bob achos yn ôl ei rinweddau ei hun.** Felly, os gall ymgeisydd ddangos yn effeithiol sut y gallent dawelu pryderon mewn perthynas ag amcanion trwyddedu, bydd hyn yn cael ei ystyried.
- 7.1.5 Pan nad oes unrhyw **sylwadau perthnasol** gan awdurdodau cyfrifol neu rai sydd â chysylltiad mewn perthynas â chais, bydd y drwydded yn cael ei rhoi os yw'r cais wedi'i wneud yn unol â gofynion y Ddeddf. I'r sylwadau fod yn berthnasol, mae'n rhaid iddynt:
- ymwneud â hyrwyddo un o'r tri amcan trwyddedu;
 - cael eu gwneud gan awdurdod cyfrifol neu rywun sydd â chysylltiad o fewn y cyfnod penodedig;

- peidio â chael eu tynnu yn eu holau; ac
- ym marn yr awdurdod trwyddedu perthnasol, beidio â bod yn ofer neu'n flinderus.

Pan mae sylwadau perthnasol wedi'u derbyn ar gais a bod y cais wedi'i wneud yn unol â gofynion y Ddeddf, gellid ystyried unrhyw ddiffyg cydymffurfio â gofynion statudol eraill wrth benderfynu a ddylid rhoi trwydded ai peidio.

7.2 CYFRYNGU

7.2.1 Pan mae sylwadau ynglŷn ag amcanion trwyddedu wedi'u derbyn gan awdurdodau cyfrifol neu rai sydd â chysylltiad, bydd yr adain drwyddedu'n penderfynu a yw'r sylwadau'n rhai perthnasol.

7.2.2 Os yw'r awdurdod trwyddedu'n ystyried bod y sylwadau'n rhai perthnasol, gallai argymhell **cyfarfod cyfryngu** i fynd i'r afael â'r materion sy'n peri pryder a'u hegluro.

7.2.3 Ni fydd y broses hon yn diddymu hawl ymgeisydd neu rai sydd â chysylltiad i wrthod cymryd rhan yn y cyfarfod cyfryngu.

7.2.4 Os nad yw'r broses anffurfiol hon yn llwyddiannus, bydd gwrandawriad o flaen y pwyllgor trwyddedu neu is-bwyllgor yn dilyn. Bydd pob person/sefydliad perthnasol yn cael gwybod.

7.2.5 Y pwyllgor trwyddedu neu'r is-bwyllgor fydd yn penderfynu ar y cais a bydd manylion y penderfyniad hwnnw'n cael eu rhannu rhwng pob un sydd ynghlwm.

7.3 AMODAU

- 7.3.1 Mae'r Ddeddf a'r rheoliadau'n darparu ar gyfer atodi amodau penodol i drwydded safle un ai fel amodau "**gorfodol**" neu rai "**diofyn**".
- 7.3.2 Mae Adran 169 yn y Ddeddf yn rhoi'r pŵer i awdurdodau trwyddedu osod amodau diofyn ar drwyddedau safle maent yn eu rhoi.
- 7.3.3 Wrth ystyried unrhyw amodau i'w gosod ar drwyddedau, bydd yr awdurdod trwyddedu'n ystyried yr amgylchiadau lleol a'r risgiau sy'n gysylltiedig â safle penodol neu ddsbarth safle a allai olygu bod angen amodau.

7.3.4 Ni fydd yr awdurdod trwyddedu'n gosod unrhyw amodau oni bai ei fod yn barnu bod angen rhai ar ôl derbyn sylwadau perthnasol a'i fod wedi'i fodloni mewn gwrandawriad bod angen gosod amodau oherwydd y sylwadau a wnaed. Ni fydd wedyn ond yn gosod amodau sy'n briodol ac yn gymesur i hyrwyddo'r amcanion trwyddedu ac sy'n codi o ystyried y sylwadau.

- 7.3.5 Ni fydd amodau ar drwyddedau safle ond yn ymwneud â gamblo, fel sy'n cael ei ystyried yn briodol yn sgil yr egwyddorion canlynol:
- Rhaid iddynt fod yn gymesur â'r amgylchiadau maent yn ceisio mynd i'r afael â nhw;
 - Dylent fod yn berthnasol i'r angen am sicrhau bod yr adeilad arfaethedig yn addas fel cyfleuster gamblo;
 - Dylent fod yn uniongyrchol gysylltiedig â'r safle (gan gynnwys yr ardal ac unrhyw risgiau lleol hysbys) a'r math o drwydded y gwneir cais amdani;
 - Dylent fod yn gymharol a rhesymol gysylltiedig â maint a math y safle;
 - Dylent fod yn rhesymol ym mhob ffordd arall.

7.4 ADOLYGIADAU

- 7.4.1 Ar unrhyw adeg ar ôl rhoi trwydded safle, gall **awdurdod cyfrifol** neu unrhyw **berson/sefydliad sydd â chysylltiad** ofyn i'r awdurdod trwyddedu adolygu'r drwydded safle oherwydd mater sy'n codi ar y safle mewn cysylltiad ag unrhyw un o'r tri amcan trwyddedu.
- 7.4.2 Mae'r broses adolygu yn fesur gwarchod allweddol ar gyfer y gymuned pan mae problemau sy'n gysylltiedig â'r amcanion trwyddedu ar y safle.
- 7.4.3 Ym mhob achos, mae'n rhaid i gais am adolygiad ymwneud â safle penodol a **rhaid iddo fod yn berthnasol i hyrwyddo un neu fwy o'r amcanion trwyddedu**.
- 7.4.4 **Mae'n bosib mai'r sail dros wneud adolygiad yw bod gweithgareddau, yn cynnwys ond heb eu cyfyngu i'r** canlynol, yn cael eu gwneud ar y safle:

- Defnyddio safle trwyddedig i werthu a dosbarthu cyffuriau Dosbarth A a gwyngalchu elw o droseddau cyffuriau;
- Defnyddio safle trwyddedig i werthu a dosbarthu arfau tanio anghyfreithlon;
- Defnyddio safle trwyddedig ar gyfer puteindra neu i werthu pornograffi anghyfreithlon;
- Defnyddio safle trwyddedig fel canolfan ar gyfer gweithgarwch troseddol trefnus;
- Defnyddio safle trwyddedig i drefnu camdriniaeth neu ymosodiadau hiliol, homoffobig neu rywiol;
- Defnyddio safle trwyddedig i werthu tybaco neu nwyddau wedi'u smyglo;
- Defnyddio safle trwyddedig i werthu nwyddau wedi'u dwyn;
- Plant a/neu oedolion diamddiffyn yn cael eu rhoi mewn perygl.

7.4.5 Bydd yr awdurdod trwyddedu'n gwrthod cais am adolygiad os yw'r ymgeisydd yn methu â darparu gwybodaeth a dogfennau ategol yn dangos nad yw un neu fwy o'r amcanion trwyddedu'n cael eu bodloni neu os nad yw'r rheswm dros yr adolygiad yn ymwneud â'r amcanion trwyddedu.

7.4.6 Bydd yr awdurdod trwyddedu hefyd yn gwrthod adolygu cais:

- os yw'r sail yn ofer;
- os yw'r sail yn flinderus;
- os yw'r sail yn amherthnasol;
- os na fydd y sail yn achosi i'r Cyngor ddiddymu trwydded neu ei hatal dros dro neu osod neu gael gwared ar amodau ar y drwydded safle;
- os yw'r sail yn sylweddol debyg i'r sail a ddyfynnwyd mewn cais blaenorol yn ymwneud â'r un safle; neu
- os yw'r sail yn sylweddol debyg i'r sylwadau a wnaed wrth ystyried y cais am drwydded safle.

7.4.7 Mae'r awdurdod trwyddedu'n ystyried ei fod yn arfer da i bob awdurdod cyfrifol sydd â phryderon ynglŷn â phroblemau wedi'u canfod ar safle roi rhybudd am eu pryder i'r deiliad trwydded yn gynnwys a'u rhybuddio bod angen gwella a, lle bo modd, dylent gynghori'r deiliad trwydded ynghylch y camau mae angen iddynt eu cymryd er mwyn mynd i'r afael â'r pryderon hynny.

CYCHWYN ADOLYGIAD GAN YR AWDURDOD TRWYDDEDU

7.4.8 Gall trwydded safle hefyd gael ei hadolygu gan yr awdurdod trwyddedu o'i wirfodd.

7.4.9 Cyn gweithredu ei bŵer i gychwyn adolygiad, bydd yr awdurdod trwyddedu'n ceisio cynnal trafodaethau adeiladol gyda'r gweithredwyr ynglŷn ag unrhyw bryderon a gallai ofyn i'r gweithredwr ddarparu ei **asesiad risg lleol** i'r awdurdod trwyddedu, sy'n nodi'r rheolyddion sydd ganddo ar waith i liniaru'r risgiau.

8. SAFONAU LLEOL

8.1 TRWYDDEDAU SAFLE

8.1.1 Gall trwyddedau safle awdurdodi cyfleusterau gamblo mewn;

- Casinos;
- Safleoedd Bingo;
- Safleoedd Betio, gan gynnwys Traciau;
- Canolfannau Gemau i Oedolion; a
- Chanolfannau Adloniant i Deuluoedd.

Drwy wahaniaethu rhwng mathau o safleoedd, mae'r Ddeddf yn ei gwneud yn glir ei dylai gweithgarwch gamblo'r safle fod yn gysylltiedig â'r safle a ddisgrifir. **Nid yw'r Ddeddf yn caniatáu i safleoedd fod wedi'u trwyddedu ar gyfer mwy nag un o'r safleoedd uchod.**

8.1.1 Ni all cais am drwydded safle ond cael ei gyflwyno gan rai (sy'n cynnwys cwmnïau a phartneriaethau):

- sy'n 18 oed neu'n hŷn, ac
- sydd â hawl i ddefnyddio'r safle, ac
- sydd â thrwydded weithredu sy'n caniatáu iddynt gynnal y gweithgareddau arfaethedig **NEU** sydd wedi ymgeisio am drwydded weithredu i ganiatáu iddynt gynnal y gweithgareddau arfaethedig.

Ni ellir penderfynu ar drwydded safle nes bydd trwydded weithredu wedi'i rhoi.

8.1.2 Yr eithriad i hyn yw ymgeisydd am drwydded safle er mwyn caniatáu i drac gael ei ddefnyddio ar gyfer betio, gan nad oes angen i'r ymgeiswyr hyn fod â thrwydded weithredu os ydynt ond yn darparu lle i bobl eraill ddarparu lleoedd betio (a bod gan y bobl eraill hynny drwyddedau gweithredu betio dilys).

8.1.3 Mae'r awdurdod trwyddedu'n annog ymgeiswyr i drafod ceisiadau arfaethedig gyda swyddog trwyddedu ac awdurdodau cyfrifol yn gynnar yn y broses a chyn cyflwyno'r cais ei hun. Dylai problemau posib' ddod i'r amlwg felly a dylai helpu i greu system dda o weithio mewn partneriaeth. Gallai hefyd leihau'r angen am wrandawriad yn nes ymlaen.

8.1.4 Anogir ymgeiswyr i sicrhau eu bod yn ymwybodol o unrhyw bolisiau cynllunio a chludeiant perthnasol, strategaethau twristiaeth a diwylliant a strategaethau trosedd ac anhrefn lleol, **strategaethau diogelu a strategaethau iechyd cyhoeddus**, ac ystyried y rhain, lle bo hynny'n berthnasol, wrth lunio eu rhaglenni gweithredu.

8.1.5 Bydd yr awdurdod trwyddedu'n disgwyl i bob ymgeisydd fanylu ar y dulliau y byddant yn eu defnyddio i hyrwyddo'r tri amcan trwyddedu yn eu rhaglenni gweithredu, gan roi ystyriaeth i'r math o safle, y gweithgarwch trwyddedadwy arfaethedig, y gweithdrefnau a natur y lleoliad ac anghenion y gymuned leol.

8.1.6 Mae'r awdurdod yn ystyried bod rhaglen weithredu fanwl a threfnus yn dangos bod ymgeisydd yn deall a'u bod yn barod i fodloni cyfrifoldebau deiliad trwydded o dan y Ddeddf.

8.1.7 Mae'r awdurdod yn ystyried y gallai rhaglen weithredu wag neu un prin wedi'i chwblhau **ac asesiad risg lleol** roi'r argraff nad yw'r ymgeisydd wedi meddwl digon ynglŷn â chyfrifoldebau deiliad trwydded.

8.1.9 Nid yw galw heb ei fodloni yn faen prawf a fydd yn cael ei ystyried wrth benderfynu ar gais am drwydded safle o dan Ddeddf Gamblo 2005.

CASINOS

8.1.10 Nid oes unrhyw benderfyniad i wahardd casinos yn Sir y Fflint ar hyn o bryd. Fodd bynnag, mae'r awdurdod trwyddedu'n cadw'r hawl i adolygu'r sefyllfa hon a gallai, ryw dro yn y dyfodol, benderfynu peidio â chaniatáu casinos. Nid oes unrhyw gasinos gweithredol yn Sir y Fflint ar hyn o bryd.

8.1.11 Pe bai'r awdurdod trwyddedu'n dewis penderfynu hynny, bydd yn benderfyniad i'r Cyngor Llawn ar ôl trafodaeth ac ystyriaeth a bydd rhesymau dros y penderfyniad yn cael eu rhoi. Ni fydd hawl i apelio yn erbyn penderfyniad o'r fath.

SAFLEOEDD BINGO

8.1.12 Nid yw bingo yn cael ei ddiffinio'n statudol yn y Ddeddf ond mae dau fath o bingo yn hysbys yn gyffredinol:

- Bingo arian, pan mae'r ffioedd chwarae'n talu'r gwobrau arian i'w hennill
- Bingo gwobrau, pan mae gwahanol fathau o wobrau'n cael eu hennill, heb fod yn uniongyrchol gysylltiedig â'r ffioedd chwarae.

8.1.13 Bydd yr awdurdod trwyddedu yn gosod amodau gorfodol a diofyn ar holl drwyddedau safleoedd bingo.

SAFLEOEDD BETIO

8.1.14 Yr awdurdod trwyddedu sy'n gyfrifol am roi a monitro trwyddedau safle ar gyfer pob safle betio.

8.1.15 Bydd yr awdurdod trwyddedu yn gosod amodau gorfodol a diofyn ar holl drwyddedau safleoedd betio.

TRACIAU

8.1.16 Nid yw'r Ddeddf yn rhoi rhestr o safleoedd sy'n cael eu cydnabod yn swyddogol fel 'traciau' ond mae nifer o leoliadau ble mae a ble gallai digwyddiadau chwaraeon gael eu cynnal, a rhoi lle i ddarparu cyfleusterau betio drwy hynny. Dyma rai enghreifftiau o draciau:

- Cae rasio ceffylau
- Trac rasio milgwn
- Cae rasio ceffylau pwynt-i-bwynt
- Caeau pêl-droed, criced a rygbi
- Cwrs golff
- Lleoliadau sy'n cynnal twrnameintiau darts, bowls neu snwcer.
- **Trac rasio ceir neu debyg**

8.1.17 Bydd yr awdurdod trwyddedu yn penderfynu beth sy'n cyfrif fel digwyddiad chwaraeon neu ras fesul achos.

CANOLFANNAU GEMAU I OEDOLION

8.1.18 Rhaid i ymgeiswyr am drwydded safle ar gyfer canolfan gemau i oedolion feddu ar 'drwydded weithredu gyffredinol ar gyfer peiriannau gemau (canolfan gemau i oedolion)' gan y Comisiwn Gamblo cyn y gellir penderfynu ar drwydded safle.

8.1.19 Bydd yr awdurdod trwyddedu yn gosod amodau gorfodol a diofyn ar holl drwyddedau safle canolfannau gemau i oedolion.

CANOLFANNAU ADLONIAINT I DEULUOEDD

8.1.20 Rhaid i ymgeiswyr am drwydded safle ar gyfer canolfan adloniant i deuluoedd feddu ar 'drwydded weithredu gyffredinol ar gyfer peiriannau gemau (canolfan adloniant i deuluoedd)' gan y Comisiwn Gamblo cyn y gellir penderfynu ar drwydded safle.

8.1.21 Mae canolfannau adloniant i deuluoedd sydd â thrwydded yn aml wedi'u lleoli mewn trefi glan môr, mewn meysydd awyr ac mewn canolfannau gwasanaeth ar draffyrdd ac maent yn darparu ar gyfer teuluoedd, gan gynnwys plant a phobl ifanc heb oruchwylwyr. Mae ganddynt ganiatâd i ddarparu peiriannau gemau categori C a D.

8.1.22 Nid oes caniatâd i blant a phobl ifanc ddefnyddio peiriannau categori C ac mae'n ofynnol bod y ddau fath o beiriannau'n cael eu gwahanu'n glir fel nad yw rhai dan 18 mlwydd oed yn gallu eu defnyddio.

8.1.23 Bydd yr awdurdod trwyddedu'n ystyried y polisiau a'r gweithdrefnau a'r **asesiad risg lleol** sy'n cael eu cynnig gan yr ymgeisydd i warchod plant a phobl ifanc wrth ystyried y ceisiadau ar gyfer trwyddedau safle canolfannau adloniant i deuluoedd.

8.1.24 Bydd yr awdurdod trwyddedu yn gosod amodau gorfodol a diofyn ar holl drwyddedau safle canolfannau adloniant i deuluoedd.

8.2 HYSBYSIADAU

HYSBYSIADAU DEFNYDD DROS DRO

- 8.2.1 Mae hysbysiadau defnydd dros dro yn caniatáu defnyddio safle ar gyfer gamblo pan nad oes trwydded safle ond pan mae gweithredwr gamblo yn dymuno defnyddio'r safle dros dro i ddarparu cyfleusterau i gamblo. Byddai safleoedd a allai fod yn addas ar gyfer hysbysiad defnydd dros dro, yn ôl y Comisiwn Gamblo, yn cynnwys gwestai, canolfannau cynadledda a lleoliadau chwaraeon.
- 8.2.2 Ni all yr awdurdod trwyddedu ond rhoi hysbysiad defnydd dros dro i berson neu gwmni sydd â thrwydded weithredu berthnasol h.y. trwydded weithredu casino heb fetio o bell.
- 8.2.3 Mae nifer o gyfyngiadau statudol ar hysbysiadau defnydd dros dro.

8.2.4 Wrth ystyried a yw lle yn dod o dan ddiffiniad "set o safleoedd", bydd yr awdurdod trwyddedu yn ystyried perchnogaeth/meddiannaeth a rheolaeth ar y safle, ynghyd â phethau eraill.

8.2.5 Mae'r awdurdod trwyddedu hwn yn disgwyl gwrthwynebu i hysbysiadau ble mae'n ymddangos y byddent yn caniatáu gamblo arferol mewn lle y gellir ei ddisgrifio fel un set o safleoedd, fel sy'n cael ei awgrymu yng nghanllaw'r Comisiwn Gamblo i awdurdodau trwyddedu.

HYSBYSIADAU DEFNYDD ACHLYSUROL

- 8.2.6 Ychydig iawn o ddisgresiwn sydd gan yr awdurdod trwyddedu mewn perthynas â'r hysbysiadau hyn ar wahân i sicrhau y cedwir at y cyfyngiad statudol o 8 diwrnod y flwyddyn. Bydd yr awdurdod trwyddedu hwn, er hynny, yn ystyried diffiniad 'trac' ac a oes caniatâd i'r ymgeisydd fanteisio ar yr hysbysiad.

8.3 HAWLENNI

- 8.3.1 Mae hawlenni wedi'u bwriadu fel dull ysgafn o ymdrin â mân gamblo ategol. Mae'r hawlenni'n rheoleiddio gamblo a'r defnydd o beiriannau gemau ar safleoedd penodol.
- 8.3.2 Yr awdurdod trwyddedu sy'n gyfrifol am roi:
- Hawlenni Peiriannau Gemau mewn Canolfannau Adloniant i Deuluoedd (**Canolfan Adloniant i Deuluoedd heb Drwydded**);
 - Hawlenni Gemau Clybiau a Hawlenni Peiriannau Gemau Clybiau;
 - Hawlenni Peiriannau Gemau mewn Safleoedd â Thrwydded Cyflenwi Alcohol;
 - Hawlenni Gemau â Gwobr.
- 8.3.3 Bydd yr awdurdod trwyddedu yn cymeradwyo neu'n gwrthod cais am hawlen. **Ni ellir rhoi amodau ar hawlen.**
- 8.3.4 Ar ben hynny, mae'r awdurdod trwyddedu yn gyfrifol am dderbyn hysbysiad gan ddeiliaid trwyddedau cyflenwi alcohol dan Ddeddf Trwyddedu 2003 eu bod yn bwriadu arfer eu hawl awtomatig i gael 2 beiriant gemau ar eu safle.
- 8.3.5 Gweler **Atodiad D** am ragor o wybodaeth ynglŷn â'r categorïau peiriannau gemau sy'n cael eu caniatáu â hawlen a gwybodaeth ynglŷn â chyfyngiadau symiau i'w betio a gwobrau.

8.3.6 Wrth benderfynu ar geisiadau am hawlenni, bydd yr awdurdod trwyddedu yn ystyried unrhyw gollfarnau sydd gan yr ymgeisydd a fyddai'n eu gwneud yn anaddas i weithredu'r safle ac addasrwydd y safle mewn perthynas â'r lleoliad a materion ynglŷn ag anhrefn.

HAWLENNI PEIRIANNAU GEMAU MEWN CANOLFANNAU ADLONIAINT I DEULUOEDD

- 8.3.7 Mae Canolfannau Adloniant i Deuluoedd didrwydded yn gallu cynnig peiriannau categori D yn unig ar hawlen peiriannau gemau. Gellir darparu unrhyw nifer o beiriannau categori D.
- 8.3.8 Ni all cais am hawlen ond cael ei gyflwyno gan berson sy'n meddiannu neu sy'n bwriadu meddiannu'r safle i gael ei ddefnyddio fel Canolfan Adloniant i Deuluoedd ddidrwydded ac, os yw'r ymgeisydd yn unigolyn, os yw'n 18 oed neu'n hŷn.
- 8.3.9 Ni ellir ond rhoi'r hawlen os yw'r awdurdod trwyddedu'n fodlon y bydd y safle'n cael ei ddefnyddio fel Canolfan Adloniant i Deuluoedd ddidrwydded ac os ymgynghorwyd â phrif swyddog yr heddlu ar y cais.

8.3.10 Nid oes ffurflen gais benodol ar gyfer yr hawlen hon, ond mae'r awdurdod trwyddedu wedi creu **ffurflen gais leol** at y diben. Rhaid cyflwyno cynllun ar gyfer y Ganolfan Adloniant i Deuluoedd ddidrwydded gyda phob cais.

HAWLENNI GEMAU CLYBIAU A HAWLENNI PEIRIANNAU GEMAU CLYBIAU

- 8.3.11 Gall yr awdurdod trwyddedu roi hawlenni gemau clybiau i glybiau aelodau a sefydliadau lles y glowyr (ond nid i glybiau masnachol) sy'n caniatáu darparu peiriannau gemau, gemau siawns gyfartal a gemau siawns fel sydd yn y rheoliadau.
- 8.3.12 Os nad yw clwb aelodau neu sefydliad lles y glowyr yn dymuno cael yr ystod lawn o gyfleusterau sy'n cael eu caniatáu drwy hawlen gemau clybiau, gallant wneud cais am hawlen peiriannau gemau clybiau, gan ddefnyddio'r ffurflen benodol.
- 8.3.13 Mae angen i ddeiliaid hawlenni gemau clybiau a hawlenni peiriannau gemau clybiau gydymffurfio â'r cod ymddygiad sydd wedi'i gyhoeddi gan y Comisiwn Gamblo ar leoliad a gweithrediad y peiriannau.

TRWYDDEDAU PEIRIANNAU GEMAU MEWN SAFLEOEDD Â THRWYDDED CYFLENWI ALCOHOL

- 8.3.14 Gall yr awdurdod trwyddedu roi hawlen peiriannau gemau i ddeiliaid trwyddedau cyflenwi alcohol dan Ddeddf Trwyddedu 2003 sy'n caniatáu unrhyw nifer o beiriannau categori C a D mewn safleoedd trwyddedig.
- 8.3.15 Rhaid i'r cais gael ei wneud gan ddeiliad y drwydded safle i gyflenwi alcohol, a roddwyd dan Ddeddf Trwyddedu 2003.
- 8.3.16 Gall yr awdurdod trwyddedu amrywio nifer a chategori'r peiriannau gemau a awdurdodir gan yr hawlen os yw'n ystyried bod angen er mwyn hyrwyddo'r amcanion trwyddedu.
- 8.3.17 Mae angen i ddeiliaid hawlenni peiriannau gemau mewn safleoedd trwyddedig gydymffurfio â'r cod ymarfer a gyflwynwyd gan y Comisiwn Gamblo ar leoliad a gweithrediad peiriannau.

8.3.18 Nid oes ffurflen benodol ar gyfer yr hawlen hon, ond mae'r awdurdod trwyddedu wedi creu ffurflen gais leol at y diben.

HAWLENNI GEMAU Â GWOBR

- 8.3.19 Gall yr awdurdod trwyddedu roi hawlenni gemau â gwobr i awdurdodi darparu cyfleusterau ar gyfer gemau gyda gwobrau ar safleoedd penodol.
- 8.3.20 Rhaid i'r cais gael ei wneud gan y sawl sy'n meddiannu neu'n bwriadu meddiannu'r safle ac, os yw'r ymgeisydd yn unigolyn, sy'n 18 oed neu'n hŷn.
- 8.3.21 Mae gofyn i ymgeiswyr nodi pa fath o gemau maent yn bwriadu eu cynnig yn eu cais.

8.3.22 Nid oes ffurflen benodol ar gyfer yr hawlen hon, ond mae'r awdurdod trwyddedu wedi creu ffurflen gais leol at y diben.

8.4 COFRESTRIADAU

- 8.4.1 Mae'r Ddeddf yn nodi mai 'awdurdodau lleol' sy'n gyfrifol am gofrestru cymdeithasau i gynnal Loteriau Cymdeithasau Bach, yn hytrach nag awdurdodau trwyddedu. Er cysondeb, cyfeirir at Gyngor Sir y Fflint, gan mai hwn yw'r awdurdod lleol a ddiffinnir dan Adran 25 yn y Ddeddf, fel yr awdurdod trwyddedu yn y ddogfen hon.
- 8.4.2 Rhaid i geisiadau ar gyfer cofrestriadau loteriau cymdeithasau bach fod ar y ffurflen benodol gyda'r ffi gofrestru ofynnol a'r holl ddogfennau angenrheidiol y bydd yr awdurdod trwyddedu eu hangen.
- 8.4.3 Mae'r broses a'r egwyddorion ar gyfer gwrthod cofrestriadau yn unol â 'Deddf Loteriau a Gamblo 2005 Canllawiau i Awdurdodau Lleol' y Comisiwn Gamblo.
- 8.4.4 Bydd yr awdurdod trwyddedu yn gofyn i ymgeiswyr ddarparu copi o'u telerau a'u hamodau a'u cyfansoddiad i sicrhau nad ydynt yn gymdeithas fasnachol.

8.5 ASESIADAU RISG LLEOL

- 8.5.1 Mae **Amodau Trwyddedau a Chod Ymarfer** y Comisiwn Gamblo'n nodi'r angen i weithredwyr ystyried risgiau lleol yn ffurfiol.
- 8.5.2 Mae cod Cyfrifoldeb Cymdeithasol 10.1.1 yn ei gwneud yn ofynnol i bob deiliad trwydded safle asesu'r risgiau lleol i'r amcanion trwyddedu sy'n dod yn sgil darparu cyfleusterau gamblo ar bob un o'u safleoedd, a bod â pholisïau, gweithdrefnau a mesurau rheoli i liniaru'r risgiau hynny. Wrth gynnal asesiad risg, rhaid i ddeiliaid trwydded ystyried y materion a nodir yn y datganiad polisi hwn.
- 8.5.3 Rhaid cynnal asesiad risg lleol wrth wneud cais am drwydded safle newydd a rhaid ei ddiweddarau:
- wrth wneud cais am amrywio trwydded safle;
 - i ystyried unrhyw newidiadau sylweddol o ran risgiau lleol;
 - pan mae newidiadau sylweddol ar safle deiliad trwydded a allai effeithio ar eu mesurau i liniaru risgiau lleol.

- 8.5.4 Bydd yr awdurdod trwyddedu yn disgwyl i bob asesiad risg drafod y penawdau bras canlynol:
- Cyfeiriad at unrhyw risgiau lleol penodol;
 - Sut mae'r gweithredwr yn bwriadu lliniaru'r risgiau hyn;
 - Sut fydd y gweithredwr yn monitro'r risgiau.

- 8.5.5 Mae'r **risgiau lleol** a nodwyd gan yr awdurdod trwyddedu yn cynnwys, ond heb eu cyfyngu i:
- bellter y safle oddi wrth sefydliadau sensitif, fel ysgolion, canolfannau i oedolion diamddiffyn, **cyfleusterau hamdden plant**, neu ardaloedd preswyl sydd â nifer o deuluoedd â phlant;
 - natur gweithgareddau gamblo a chategoriâu'r peiriannau gemau sy'n cael eu darparu ar y safle;
 - unrhyw gyfyngiadau ar oedran neu ofynion gwahanu sy'n angenrheidiol ar y safle i amddiffyn plant a phobl ifanc;
 - faint o unigolion diamddiffyn sydd yn yr ardal o amgylch y safle.

- 8.5.6 Mae disgwyl i reolwyr wneud yn siŵr fod yr Asesiad Risg **penodol ar gyfer y safle** ar gael i awdurdodau trwyddedu pan fydd cais yn cael ei gyflwyno. Dylid cadw copi ar y safle, neu fel arall dylai fod ar gael ar gais. Bydd hyn yn ffurfio rhan o gyfundrefn arolygu y Cyngor, ac yn cael ei ystyried yn ystod y broses o ymchwilio i gwynion.

9. CWYNION YN ERBYN SAFLEOEDD TRWYDDEDIG

- 9.0.1 Bydd yr awdurdod trwyddedu yn ymchwilio i gwynion yn erbyn safleoedd trwyddedig mewn perthynas â materion sy'n ymwneud â'r amcanion trwyddedu. Yn y lle cyntaf, mae cwynwyr yn cael eu hannog i gyflwyno'r gŵyn yn uniongyrchol i'r deiliad trwydded neu'r busnes perthnasol i geisio datrys y mater yn lleol.
- 9.0.2 Pan mae person/sefydliad sydd â chysylltiad wedi cwyno am safle trwyddedig, neu wedi cyflwyno cais dilys i drwydded gael ei hadolygu, gallai'r Cyngor i ddechrau awgrymu cyfarfod cymodi i fynd i'r afael â'r materion sy'n peri pryder a'u hegluro.
- 9.0.3 Ni fydd y broses hon yn diddymu hawl unrhyw rai sydd â chysylltiad neu unrhyw ddeiliad trwydded i wrthod cymryd rhan yn y cyfarfod cymodi.
- 9.0.4 Bydd ystyriaeth briodol yn cael ei rhoi i bob cwyn oni bai yr ystyrir eu bod yn ofer, blinderus neu'n ailadroddus.

10. GWYBODAETH BELLACH

10.1 PEIRIANNAU GEMAU

- 10.1.1 Mae'r awdurdod trwyddedu'n nodi bod y term "peiriant gemau" yn cynnwys pob peiriant y gall pobl gamblo arno ac nid yw'r term ond wedi'i nodi yn y Ddeddf gan ei fod yn un mae pobl yn ei ddeall yn gyffredinol.
- 10.1.2 Mae diffiniad "peiriant gemau" yn ehangach yn Neddf Gamblo 2005 na'r diffiniad mewn deddfwriaeth gemau flaenorol ac mae'n cynnwys pob math o weithgareddau gamblo y gellir eu gwneud ar beiriant, gan gynnwys betio ar ddigwyddiadau rhithwir.
- 10.1.3 Dylid nodi, fodd bynnag, bod peiriannau sgil a pheiriannau gemau'n cael eu gwahaniaethu a bod eithriadau pwysig yn dal i fod ar gyfer cyfarpar penodol nad yw'n cael ei ystyried yn beiriant gemau, hyd yn oed pan mae modd gamblo arno, er enghraifft, cyfrifiadur personol yn y cartref.
- 10.1.4 Er mwyn i safle osod peiriannau gemau, mae fel arfer angen awdurdodiad. Fel arfer, mae hwn ar ffurf:
- trwydded weithredu gan y Comisiwn a thrwydded safle gamblo gan yr awdurdod trwyddedu;
 - trwydded safle cyflenwi alcohol; neu
 - hawlen peiriannau gemau.
- 10.1.5 Pan mae awdurdod trwyddedu'n pryderu ynglŷn â chynhyrchu, cyflenwi, gosod a chynnal a chadw neu drwsio peiriannau gemau, neu'r modd y maent yn gweithredu, byddant yn cysylltu â'r Comisiwn am arweiniad.
- 10.1.6 Mae rheoliadau'n diffinio pedwar categori o beiriant gemau: categorïau A, B, C a D ac mae categori B wedi'i rannu'n bum is-gategori arall. Mae uchafswm y peiriannau a ganiateir yn amrywio yn ôl math y safle.
- 10.1.7 Nid oes isafswm oedran i chwarae ar beiriannau gemau categori D, ond mae'n rhaid bod yn 18 oed neu'n hŷn i chwarae ar beiriannau gemau categori A, B neu C.
- 10.1.8 Gweler **Atodiad D** am ragor o wybodaeth ynglŷn â chategorïau peiriannau a hawliau.

10.2 COFRESTR DRWYDDEDU

- 10.2.1 O dan y Ddeddf, mae angen i bob awdurdod trwyddedu gadw **cofrestr drwyddedu** sy'n cynnwys
- cofnod o bob trwydded safle, trwydded safle clwb a thrwydded bersonol mae'n eu rhoi,
 - cofnod o bob hysbysiad digwyddiad dros dro mae'n ei dderbyn,
 - cofnod o'r holl geisiadau eraill mae'n eu derbyn, hysbysiadau mae'n eu derbyn ac unrhyw wrth-hysbysiad mae'n ei roi, a
 - gwybodaeth arall fel y mae rheoliadau'n ei nodi.
- 10.2.2 Mae'r wybodaeth sydd wedi'i chynnwys yn y gofrestr drwyddedu ar gael i'w gweld ar-lein ar **www.siryfflint.gov.uk**.

10.2.3 Dylai unrhyw un sy'n dymuno gweld y gofrestr drwyddedu eu hunain gysylltu â'r awdurdod trwyddedu drwy e-bost: **Licensing@Flintshire.gov.uk** neu dros y ffôn 01352 703030 i drefnu apwyntiad.

10.2.4 I sicrhau bod y wybodaeth sydd yn y gofrestr yn cael ei chyflwyno mewn fformat priodol, bydd gofyn i unrhyw berson sy'n dymuno gweld y gofrestr eu hunain egluro pa ran o'r gofrestr maent yn dymuno iddi fod ar gael yn ystod yr apwyntiad.

10.3 CRONFA DDATA O GOFNODION SAFLEOEDD

- 10.3.1 Mae cronfa ddata o drwyddedau safleoedd ar gael ar wefan y Comisiwn ac mae'n cynnwys gwybodaeth a gyflwynwyd gan awdurdodau trwyddedu. Gwefan y Comisiwn yw **www.gamblingcommission.gov.uk**.

ATODIAD A: MAP O SIR Y FFLINT



ATODIAD B: RHESTR TERMAU

Adolygiad: ar ôl rhoi trwydded safle, gall awdurdod cyfrifol neu berson/sefydliad sydd â chysylltiad ofyn i'r awdurdod trwyddedu adolygu'r drwydded oherwydd mater sy'n codi ar y safle mewn cysylltiad ag unrhyw un o'r tri amcan trwyddedu.

Amcanion Trwyddedu: mae tri amcan, sef:

- Atal gamblo rhag bod yn ffynhonnell o drosedd ac anhrefn, bod yn gysylltiedig â throedd ac anhrefn, na chael ei ddefnyddio i gefnogi trosedd;
- Sicrhau bod gamblo'n cael ei wneud yn deg ac yn agored; ac
- Amddiffyn plant neu bobl diamddiffyn eraill rhag niwed neu gamfanteisio drwy gamblo.

Amodau: mae dau fath o amodau:

Amodau Diofyn - mae'r rhain wedi'u nodi mewn rheoliadau a byddant ynghlwm â thrwyddedau safle o bob dosbarth, oni bai eu bod wedi'u heithrio gan yr awdurdod trwyddedu.

Amodau Gorfodol - mae'r amodau hyn yn cael eu gosod gan yr Ysgrifennydd Gwladol (mae rhai wedi'u nodi yn y Ddeddf a bydd rhai'n cael eu nodi gan reoliadau) a fydd yn cael eu gosod ar fath penodol o drwydded safle yn awtomatig. Ni fydd gan yr awdurdod trwyddedu unrhyw ddisgresiwn i addasu neu dynnu'r amodau hyn.

Asesiadau Risg: yr angen, dan god Cyfrifoldeb Cymdeithasol 10.1.1, i weithredwyr asesu'r risgiau lleol i'r amcanion trwyddedu sy'n dod yn sgil darparu cyfleusterau gamblo ar bob un o'u safleoedd, a bod â pholisïau, gweithdrefnau a mesurau rheoli i liniaru'r risgiau hynny.

Awdurdod Cyfrifol: rhaid i gyrff cyhoeddus gael gwybod am geisiadau ac mae ganddynt hawl i gyflwyno sylwadau i'r awdurdod trwyddedu. Maent yn cynnwys:

- yr awdurdod trwyddedu y mae'r safle wedi'i leoli'n rhannol neu'n gyfan gwbl o fewn ei ardal,
- y Comisiwn Gamblo,
- prif swyddog yr heddlu neu brif gwnstabl ar gyfer yr ardal y mae'r safle wedi'i leoli'n rhannol neu'n gyfan gwbl oddi mewn iddi,
- yr awdurdod tân ac achub ar gyfer yr un ardal,
- yr awdurdod cynllunio lleol ar gyfer yr ardal y mae'r safle wedi'i leoli'n rhannol neu'n gyfan gwbl oddi mewn iddi,
- yr awdurdod perthnasol sydd â swyddogaethau mewn perthynas â llygredd yn yr amgylchedd neu niwed i iechyd pobl ar gyfer yr ardal y mae'r safle wedi'i leoli'n rhannol neu'n gyfan gwbl oddi mewn iddi,
- corff sydd wedi'i ddynodi gan yr awdurdod trwyddedu fel un cymwys i roi cyngor ynglŷn ag amddiffyn plant rhag niwed,
- yr Adran Cyllid a Thollau,
- unrhyw un arall a nodir mewn rheoliadau gan yr Ysgrifennydd Gwladol.

Awdurdod Trwyddedu: yr ardal, y fwrdeistref neu'r awdurdod unedol sy'n gyfrifol am drwyddedu gamblo a gweithgareddau eraill yn yr ardal.

Betio Ods Penodol: os yw gamblwr yn gallu pennu faint y byddent yn ei ennill o fet wrth ei gosod (ac nad 'gêm' yw'r gweithgaredd), mae'n debygol o fod yn fetio gydag ods penodol.

Bingo: mae dau fath o bingo:

Bingo Trosiant Uchel - bingo lle mae cyfanswm arian betio a gwobrau mewn unrhyw gyfnod o 7 niwrnod yn fwy na £2,000. Ni all bingo trosiant uchel ond cael ei gynnal mewn casinos neu neuaddau bingo.

Bingo Trosiant Isel (a ddisgrifir weithiau fel bingo trosiant heb fod yn uchel) - bingo lle mae cyfanswm arian betio a gwobrau mewn unrhyw gyfnod o 7 niwrnod yn llai na £2,000. Gall bingo trosiant isel gael ei gynnal mewn tafarndai a chlybiau, ac mewn safleoedd sydd â Hawlen Gemau â Gwobr neu Hawlen Peiriannau Gemau mewn Canolfan Adloniant i Deuluoedd ddirwydded.

Canllaw i Awdurdodau Lleol: canllaw a gyhoeddwyd gan y Comisiwn Gamblo dan yr enw Saesneg '*Guidance to Local Authorities*'.

Canolfan Adloniant i Deuluoedd: mae 2 fath o Ganolfan Adloniant i Deuluoedd: trwyddedig a didrwydded. Yn y ddau achos, gall plant a phobl ifanc fynd i'r safle heb oedolyn a defnyddio peiriannau categori D. Gall Canolfan Adloniant i Deuluoedd drwyddedig ddarparu peiriannau categori C a D, ond dim ond rhai 18 oed neu hŷn all ddefnyddio peiriannau categori C. Ni all Canolfan Adloniant i Deuluoedd ddirwydded ond darparu peiriannau categori D.

Canolfan Gemau i Oedolion: safleoedd gamblo trwyddedig sy'n gallu darparu peiriannau gemau. Dim ond oedolion (rhai 18 oed neu hŷn) all fynd i Ganolfan Gemau i Oedolion.

Casino: mae 3 math o gasino yn gallu bodoli yng Nghymru a Lloegr: mawr, bach neu rai "pitw" (casinos a oedd yn bod o dan yr hen gyfraith ac sydd wedi cadw eu trwyddedau dan y gyfraith newydd). Mae'r gwahaniaethau'n seiliedig ar eu maint yn gyffredinol a nifer y peiriannau a'r byrddau gemau y gellir eu darparu. Gall casinos ddarparu gemau casino (gemau nad ydynt yn rhai siawns gyfartal ac a allai gynnwys chwarae yn erbyn banc) a bingo, yn ogystal â pheiriannau gemau.

Clwb: mae Deddf 2005 yn cydnabod bod 2 fath o glwb: **clybiau aelodau** (o leiaf 25 o aelodau ac wedi'i sefydlu at ddibenion ar wahân i chwarae gemau oni bai ei fod yn glwb bridge neu chwist, gan gynnwys Sefydliadau Lles y Glowyr); a **chlybiau masnachol**. Gellir cynnal gemau siawns gyfartal heb ddarparu unrhyw hawlen arall cyhyd â bod y symiau betio a'r gwobrau'n llai na'r cyfyngiadau. Ar ben hynny, gellir cynnal bingo trosiant isel ac os yw'n glwb bridge neu chwist, yna gellir chwarae bridge neu chwist.

Chwarae Gemau: chwarae gêm siawns am wobr. Mae hyn yn cynnwys gêm o siawns pur (neu lwc), gemau sydd ag elfen gyfun o sgil a siawns, a gemau lle gall "sgil eithriadol" ddileu'r elfen o siawns. Nid yw chwaraeon wedi'u cynnwys yn niffiniad gemau siawns.

Eithrio Gamblo: gellir gwneud mân gamblo penodol mewn safleoedd preifat, gweithleoedd, tafarndai a chlybiau heb fod angen trwydded na chofrestru.

Ffair Deithiol: ffair sy'n darparu difyrion 'yn bennaf neu'n unig' a rhaid iddi fod ar safle sy'n cael ei ddefnyddio ar gyfer ffeiriau am ddim mwy na 27 niwrnod fesul blwyddyn galendr. Gall ffeiriau ddarparu gemau â gwobrau a pheiriannau gemau categori D.

Gemau â Gwobrau: gemau pan nad yw natur a maint y wobr yn dibynnu ar nifer y chwaraewyr neu'r symiau betio, e.e. bingo gyda gwobrau nad ydynt yn rhai ariannol.

Gemau Siawns Gyfartal: gemau nad ydynt yn cynnwys chwarae na betio yn erbyn banc a lle mae'r siawns o ennill yn gyfartal i bob un sy'n cymryd rhan.

Hawlen Gemau â Gwobrau: hawlen sy'n cael ei rhoi gan yr Awdurdod Trwyddedu sy'n caniatáu cynnal gemau â gwobrau.

Hawlen Gemau Clybiau: hawlen i alluogi'r safle i ddarparu peiriannau gemau (tri pheiriant o gategoriâu B3A, B4, C neu D), gemau siawns gyfartal a gemau siawns (wedi'u cyfyngu i bontŵn neu chemin de fer).

Hawlen Peiriannau Clybiau: hawlen i alluogi safleoedd i ddarparu peiriannau gemau (tri pheiriant o gategoriâu B3A, B4, C neu D).

Hawlen Peiriannau Gemau Safleoedd Trwyddedig: mae'n caniatáu i dafarndai gael mwy na 2 beiriant, cyhyd ag mai prif bwrpas y safle yw bod yn dafarn, yn hytrach na chanolfan adloniant gyda bar.

Hysbysiad Defnydd Achlysurol: hysbysiad y gellir ei roi mewn perthynas â thrac yn unig (gweler isod) sy'n caniatáu betio ar drac heb fod angen trwydded safle.

Hysbysiadau Defnydd Dros Dro: hysbysiad sy'n caniatáu mathau cyfyngedig o gamblo am gyfnod cyfyngedig ar safle sydd heb drwydded safle.

Loteri: mae Deddf 2005 yn cydnabod 2 fath o loteri; loteri syml a loteri gymhleth. Yn y ddau achos, mae chwaraewyr yn talu i gymryd rhan ac mae gwobrau'n cael eu dyrannu. Mewn loteri syml, mae'r dyraniad hwnnw drwy siawns yn unig, ond mewn loteri gymhleth, gall fod gamau ychwanegol nad ydynt yn ddibynnol ar siawns. Mae rhai loteriau wedi'u heithrio rhag cael eu rheoleiddio (gweler isod).

Loteri Anfasnachol Achlysurol: gweler Loteriau Eithriedig isod.

Loteri Cymdeithas Fach: mae'r rhain ar gyfer cymdeithasau anfasnachol (cymdeithas a sefydlwyd ac sy'n cael ei chynnal at ddibenion elusennol; er mwyn galluogi cymryd rhan mewn, neu gefnogi, chwaraeon, athletau neu weithgaredd diwylliannol; neu at unrhyw ddiben anfasnachol arall ar wahân i fudd preifat) ac mae'n rhaid iddynt gofrestru eu loteriau gyda'r awdurdod lleol.

Loteri Fawr: pan mae cyfanswm gwerth y tocynnau mewn unrhyw loteri unigol yn fwy na £20,000 neu £250,000 mewn loteriau ar wahân yn ystod un flwyddyn galendr. Mae angen trwydded weithredu gan y Comisiwn Gamblo ar gyfer y math hwn o loteri.

Loterïau Eithriedig: gall mathau penodol o loteri gael eu cynnal heb drwydded gan y Comisiwn Gamblo na chofrestru gyda'r awdurdod lleol. Y rheiny yw loteriau achlysurol anfasnachol, loteriau preifat a loteriau cwsmeriaid.

Peiriant Betio Ods Penodol: mae peiriannau betio ods penodol yn fath o beiriannau gemau sydd yn gyffredinol yn ymddangos mewn siopau betio trwyddedig. Mae sgriniau cyffwrdd ar y peiriannau hyn ac maent yn edrych yn debyg i beiriannau cwis sy'n gyffredin mewn tafarndai a chlybiau. Maent fel arfer yn cynnig nifer o gemau, a rwlét yw'r mwyaf poblogaidd.

Peiriant Crafanc: peiriant gwobr nad yw'n un ariannol lle mae pob gwobr y gellir ei hennill yn cynnwys gwrthrych unigol (fel tegan meddal) sy'n cael ei ennill drwy lwyddo i ddefnyddio'r peiriant i wahanu un neu fwy o eitemau oddi wrth ei gilydd.

Peiriant Gemau: peiriant sy'n cael ei ddefnyddio i gamblo. Mae'r rhain yn cael eu rhannu'n 8 categori (A, B1, B2, B3A, B3, B4, C a D), gan ddibynnu ar uchafswm y symiau betio ac uchafswm y gwobrau. Gellir defnyddio gwahanol gategorïau o beiriannau mewn gwahanol fathau o safleoedd gamblo trwyddedig ac o dan wahanol hawlenni.

Peiriant Sgiliau gyda Gwobrau: peiriant lle mae ennill gwobr yn dibynnu ar sgil y chwaraewr yn unig ac nid oes unrhyw elfen o siawns. Nid yw'r rhain yn cael eu rheoleiddio.

Person Ifanc: at ddibenion Deddf Gamblo 2005, unrhyw un nad yw'n blentyn ond sy'n iau na 18 oed.

Plentyn: at ddibenion Deddf Gamblo 2005, unrhyw un o dan 16 oed.

Safle Betio: safle gamblo trwyddedig sy'n gallu darparu cyfleusterau betio a pheiriannau gemau. Dim ond oedolion (18 oed neu hŷn) all fynd i safle betio oni bai fod y safle ar drac.

Safle Bingo: safle gamblo trwyddedig a all gynnig bingo trosiant uchel a pheiriannau gemau.

Sylwadau perthnasol: sylwadau sy'n cael eu gwneud gan awdurdodau cyfrifol neu rai sydd â chysylltiad o fewn y cyfnod penodedig, sy'n ymwneud â hyrwyddo o leiaf un o'r tri amcan trwyddedu, sydd heb eu tynnu yn eu holau; ac, ym marn yr awdurdod trwyddedu, nad ydynt yn ofer neu'n flinderus.

Tafarn: safle sydd â thrwydded safle dan Ddeddf Trwyddedu 2003 i werthu alcohol i'w yfed ar y safle mewn bar lle mae alcohol yn cael ei weini i gwsmeriaid. Gall tafarndai gael 2 beiriant gemau categori C neu D. Os oes gan dafarn Hawlen Peiriannau Gemau Safleoedd Trwyddedig (gweler uchod), gall gael mwy o beiriannau gemau.

Trac: safle lle mae rasys neu ddigwyddiadau chwaraeon eraill yn cael eu cynnal e.e. rasio ceffylau, rasio cŵn, athletau, pêl-droed, rasio moduron, ac ati.

ATODIAD C: TABL DIRPRWYO

Mater dan sylw	Y Cyngor Llawn	Is-bwyllgor Trwyddedu	Swyddogion
Polisi trwyddedu tair blynedd	X		
Polisi i beidio â chaniatáu casinos	X		
Gosod ffioedd – lle bo hynny'n briodol			X
Cais am drwydded safle		Pan mae sylwadau wedi'u derbyn a heb eu tynnu'n eu holau	Pan nad oes sylwadau wedi'u derbyn / pan mae sylwadau wedi'u tynnu'n eu holau
Cais am amrywiad i drwydded		Pan mae sylwadau wedi'u derbyn a heb eu tynnu'n eu holau	Pan nad oes sylwadau wedi'u derbyn / pan mae sylwadau wedi'u tynnu'n eu holau
Cais am drosglwyddo trwydded		Pan mae sylwadau wedi'u derbyn gan y Comisiwn	Pan nad oes sylwadau wedi'u derbyn gan y Comisiwn
Cais am ddatganiad dros dro		Pan mae sylwadau wedi'u derbyn a heb eu tynnu'n eu holau	Pan nad oes sylwadau wedi'u derbyn / pan mae sylwadau wedi'u tynnu'n eu holau
Adolygu trwydded safle		X	
Cais am hawlenni gemau clybiau / peiriannau clybiau		Pan mae sylwadau wedi'u derbyn a heb eu tynnu'n eu holau	Pan nad oes sylwadau wedi'u derbyn / pan mae sylwadau wedi'u tynnu'n eu holau
Canslo hawlenni gemau clybiau / peiriannau clybiau		X	
Ceisiadau am hawlenni eraill			X
Canslo hawlenni peiriannau gemau safleoedd trwyddedig			X

Ystyried hysbysiad defnydd dros dro			X
Penderfyniad i roi gwrth-hysbysiad i hysbysiad defnydd dros dro		X	
Penderfynu a oes gan berson gysylltiad			X
Penderfynu a yw sylwadau'n rhai perthnasol			X
Penderfynu a yw sylwadau'n ofer, yn flinderus neu'n ailadroddus			X

ATODIAD D: CRYNODEB O BEIRIANNAU GEMAU

CRYNODEB O GATEGORÏAU PEIRIANNAU GEMAU A HAWLIAU

Gellir gweld crynodeb llawn yn www.gamblingcommission.gov.uk

Eitem ar gyfer y Rhaglen 11



FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Tuesday 20 th June 2023
Report Subject	Flintshire and Wrexham Public Services Board (PSB) Well-being Plan 2023-28
Cabinet Member	Leader of the Council
Report Author	Chief Executive; Chief Officer (Social Services)
Type of Report	Strategic

EXECUTIVE SUMMARY

The Well-being of Future Generations (Wales) Act 2015 requires specific public bodies to work together under a Public Services Board (PSB) to improve local economic, social, environmental, and cultural well-being.

Responsibilities of PSBs include periodically preparing and publishing an assessment of local well-being, which is used to inform the setting of local well-being objectives that are contained within a five-year local Well-being Plan.

An assessment of local well-being was published in 2022 and has been used to inform a new Well-being Plan for the period 2023-28.

Prior to publishing a new Well-being Plan, the PSB is required to consult a number of statutory consultees, including the Local Authority Overview and Scrutiny Committee.

Following this consultation the Flintshire and Wrexham Well-Being Plan 2023-2028 has been reviewed and finalised ready for publication in June 2023.

The Flintshire and Wrexham Well-being Plan 2023-28 is presented at Appendix A for approval by Flintshire County Council.

RECOMMENDATIONS

1	That Flintshire County Council approves the Flintshire and Wrexham Well-being Plan for 2023-28.
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REPORT DETAILS

1.00	EXPLAINING THE PUBLIC SERVICES BOARD (PSB) WELL-BEING PLAN 2023-28
1.01	The Well-being of Future Generations (Wales) Act 2015 places a well-being duty on designated public bodies. This requires them to act jointly under a Public Services Board (PSB) to improve local economic, social, environmental, and cultural well-being and thus support the achievement of the seven well-being goals for Wales.
1.02	A PSB is required to periodically prepare and publish an assessment of local well-being. The assessment should be published within the 12 months preceding each ordinary local government election. Flintshire PSBs most recent Well-being Assessment was published in May 2022.
1.03	A PSB is also required to prepare and publish a five-year Well-being Plan that sets out the PSBs local well-being objectives and the action the PSB will take to meet them. A PSB should publish its Well-being Plan no later than 12 months after each local government ordinary election.
1.04	Flintshire PSBs first Well-being Plan was published in 2017 and covered the period 2017 to 2023. The next Well-being Plan, covering the period 2023 to 2028, was due to be published by May 2023. The PSBs Well-being Plan must be approved by the statutory members of the PSB, which includes the Local Authority. To allow time for development, consultation and appropriate oversight, governance and approval of the new Well-being Plan, agreement has been sought for a slightly later publication date locally of June 2023.
1.05	In January 2023, the Flintshire PSB and Wrexham PSB merged to form a single PSB covering the two local authority areas. This decision was made in recognition that there were similar well-being objectives across both areas. Working together formally through a joint PSB was also recognised as a way to enhance the collaborative working developed across the individual PSBs to support communities during the COVID-19 pandemic.
1.06	A team of officers drawn from partner organisations involved in the work of Flintshire and Wrexham PSB have worked together to produce a Well-being Plan for 2023-28.
1.07	Based on the evidence and insight highlighted by the well-being assessment, existing priorities of the PSB, and the learning and reflection from joint PSB working on community resilience over the last two years, this team of officers have produced a draft Well-being Plan that identifies

	<p>the key actions needed to deliver two well-being objectives for 2023-2028:</p> <ul style="list-style-type: none"> • Build flourishing communities by reducing inequalities across environment, education, employment, income, and housing. • Improve community well-being by enabling people of all ages to live healthy and independent lives.
1.08	The purpose of the Flintshire and Wrexham PSB Well-being Plan 2023-28 is to identify a small number of shared objectives, focused around improving local well-being, that public sector organisations work on together to add value to the work of individual organisational plans and enhance outcomes through collaborative working.
1.09	The Flintshire and Wrexham PSB Well-being Plan has been produced so that partners, stakeholders, and communities can be engaged to co-produce ways to improve local well-being and build resilience now and over the long term.
1.10	The Flintshire and Wrexham PSB Well-being Plan 2023-28 is presented at Appendix A for approval by Flintshire County Council.

2.00	RESOURCE IMPLICATIONS
2.01	In recognition of shared local well-being objectives, and to enhance effective collaborative working to achieve the outcomes in the Well-being Plan 2023-28, the Public Services Boards of Flintshire and Wrexham have agreed to come together as a single body from January 2023. This is in line with other PSBs within the region.
2.02	<p>The local authority must provide administrative support to the PSB, this includes arranging meetings, preparing the agenda and papers for meetings, and working on the annual report, amongst others.</p> <p>This function is fulfilled by an Officer of the Council, with appropriate management support and supervision.</p>
2.03	<p>The PSB is supported regionally by the North Wales Insight Partnership (NWIP), which consists of officers across public sector organisations, connecting organisations and communities across the region.</p> <p>The NWIP is encouraging regional partnership working to align priorities and identify opportunities across the PSBs, the Regional Partnership Board, and the North Wales Economic Ambition Board.</p>
2.04	Welsh Government has continued to allocate funding via a regional support grant award. This grant is allowing the development of some innovative approaches to engagement and co-production, which have already helped to shape the Well-being Plan. Welsh Government has (subject to term and conditions) made this support funding available for 2024/2025 and 2025/2026 to enable sustainable collaborative working.

2.05	<p>Working with partner organisations and communities, the Wales Co-Production Network is providing long term support for engagement and co-production.</p> <p>The PSB is utilising the support of this Network to help engage the local communities in well-being work.</p>
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3.00	IMPACT ASSESSMENT AND RISK MANAGEMENT
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3.01	<p>A full Integrated Impact Assessment (EqIA) for the Well-being Plan has been completed.</p> <p>An overview of the likely impact the Well-being Plan will have is provided below.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">Long-term</td> <td>Positive – the Well-being Plan is for a period of five years but will continue to build on the previous Well-being Plan objectives and have mechanisms to ensure continuity beyond the life of this Plan.</td> </tr> <tr> <td>Prevention</td> <td>Positive – the Well-being Plan looks to address factors that may be detrimental to local well-being both now and in the future.</td> </tr> <tr> <td>Integration</td> <td>Neutral</td> </tr> <tr> <td>Collaboration</td> <td>Positive – the Well-being Plan will contain shared objectives which the PSB partners will commit to achieving in collaboration, including involving wider stakeholders as appropriate.</td> </tr> <tr> <td>Involvement</td> <td>Positive – stakeholders will actively be encouraged to help co-produce ways to improve local well-being and enhance outcomes.</td> </tr> </table> <p>Well-being Goals Impact</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">Prosperous Wales</td> <td>Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales</td> </tr> <tr> <td>Resilient Wales</td> <td>Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales</td> </tr> <tr> <td>Healthier Wales</td> <td>Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales</td> </tr> <tr> <td>More equal Wales</td> <td>Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales</td> </tr> <tr> <td>Cohesive Wales</td> <td>Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales</td> </tr> <tr> <td>Vibrant Wales</td> <td>Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales</td> </tr> </table>	Long-term	Positive – the Well-being Plan is for a period of five years but will continue to build on the previous Well-being Plan objectives and have mechanisms to ensure continuity beyond the life of this Plan.	Prevention	Positive – the Well-being Plan looks to address factors that may be detrimental to local well-being both now and in the future.	Integration	Neutral	Collaboration	Positive – the Well-being Plan will contain shared objectives which the PSB partners will commit to achieving in collaboration, including involving wider stakeholders as appropriate.	Involvement	Positive – stakeholders will actively be encouraged to help co-produce ways to improve local well-being and enhance outcomes.	Prosperous Wales	Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales	Resilient Wales	Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales	Healthier Wales	Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales	More equal Wales	Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales	Cohesive Wales	Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales	Vibrant Wales	Positive – the well-being objectives have been selected to support the achievement of the well-being goals for Wales
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	Globally responsible Wales	Neutral
3.03	To comply with Welsh Language Standards, and to ensure the Well-being Plan 2023-28 is accessible to residents and communities, the Flintshire and Wrexham PSB Well-being Plan 2023-28 is available in both Welsh and English.	

4.00	CONSULTATIONS REQUIRED/CARRIED OUT
4.01	A draft version of the Flintshire and Wrexham PSB Well-being Plan was subject to a statutory 12-week period of consultation, which was conducted between November 2022 and February 2023.
4.02	<p>When developing a Well-being Plan the PSB is required to consult fully with several statutory consultees, including the local authority's overview and scrutiny committee.</p> <p>The Well-being Plan was presented to the Corporate Resources Overview and Scrutiny Committee on 15th December 2022.</p>
4.03	Copies of the draft Flintshire and Wrexham PSB Well-being Plan were shared with other statutory consultees to gain their feedback and input.
4.04	<p>Consultation responses were received from several Elected Members and Town and Community Council representatives, along with other statutory consultees, such as Welsh Government and the Future Generations Commissioner's Office.</p> <p>In general, consultee respondents supported the new Well-being Plan and objectives, with some suggestions made to assist with clarity and/or understanding.</p> <p>Some consultees raised matters of local well-being they felt needed inclusion. Unfortunately, some of these hadn't been shared during the well-being assessment consultation in 2022. The final document 'An Assessment of Well-being in Flintshire 2022' was the evidence base for preparing the Well-being Plan. However, the new well-being objectives have a number of underpinning outcomes, which may encompass some of the well-being the matters raised by consultees in some form. There is also a desire to maintain a degree of flexibility with the new Well-being Plan to ensure emerging trends can be identified and responded to, where necessary.</p> <p>All consultation responses were considered when preparing the final Well-being Plan 2023-28.</p>
4.05	The PSB will continue to develop and initiate consultation and engagement strategies with our communities throughout the life of the Well-being Plan to help inform and shape project plans. This work will be supported by Regional PSB funding.

5.00	APPENDICES
5.01	Appendix A - Flintshire and Wrexham PSB Well-being Plan 2023-28

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Further information on the PSB, along with links to <i>An Assessment of Well-being in Flintshire 2022</i> and the current <i>A Well-being Plan for Flintshire 2017-23</i> can be found on the Council's website: https://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Flintshire-Public-Services-Board.aspx
6.02	Statutory guidance for PSBs, including on the duty to produce a well-being plan, is available on Welsh Governments website: https://www.gov.wales/sites/default/files/publications/2019-02/spsf-3-collective-role-public-services-boards.pdf
6.03	Equality Impact Assessment (EqIA) (including Welsh Language & Socio-economic Duty)

7.00	CONTACT OFFICER DETAILS
7.01	Contact Officer: Nicola McCann – Strategic Partnerships Advisor Telephone: 01352 702740 E-mail: Nicola.McCann@flintshire.gov.uk

8.00	GLOSSARY OF TERMS
	<p>Public Services Board (PSB) The Well-being of Future Generations (Wales) Act 2015 established statutory PSB's in each local authority area. The role of the Board is to:</p> <ul style="list-style-type: none"> Assess the state of economic, social, environmental and cultural well-being in its area Set objectives that are designed to maximise the PSB's contribution to the well-being goals <p>Each PSB must prepare and publish a plan setting out its objectives and the steps it will take to meet them. This is called a Local Well-being Plan. It must state:</p> <ul style="list-style-type: none"> Why the PSB feels their objectives will contribute within their local area to achieving the well-being goals How it has had regard to the assessment of Local Well-being in setting its objectives and steps to take <p>Well-being of Future Generations (Wales) Act 2015</p>

<p>The Well-being of Future Generations (Wales) Act 2015 requires public bodies in Wales to think about the long-term impact of their decisions, to work better with people, communities and each other, and to prevent persistent problems such as poverty, health inequalities and climate change.</p>
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Mae'r dudalen hon yn wag yn bwrpasol

Flintshire and Wrexham
Public Services Board

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OUR WELL-BEING PLAN 2023 – 2028

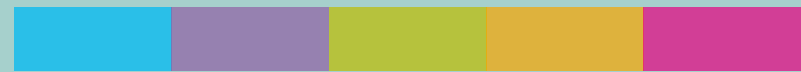


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Mae'r ddogfen hon hefyd ar gael yn Gymraeg – gweler y dudalen Gymraeg ar ein gwefan.
This document is also available in Welsh – see Welsh page on our website.



Croeso!

Welcome to our journey to help improve local well-being across Flintshire and Wrexham. For a few years now, public sector organisations across our area have been working more closely with the third sector, businesses and communities.

It is only by working together that we will be flexible enough to deal with the most pressing current issues, such as the cost of living and the energy crisis, whilst also building our momentum to reduce the impact of inequality and the climate and nature emergency.

When we talk about our communities, we mean the rich mix of voices we work with, from places, ages, around beliefs or on-line. We all have a stake in a better place to live, both now and for the future that we want to see. This means our natural resources, nature and our communities exist in balance and we focus on building the local economy we need to support our next steps.

There are four pillars of well-being – environment, culture, society, and economy. These are intertwined, they are not separate. Across these pillars, there are common challenges of inequalities and social determinants of health. Unless we commit as a society to confronting these common challenges in a joined up way, we will continue to risk a decline in our well-being.

This five year plan shows how we believe that if we lift up our sights to think about how our life can be in 2050 and enable everyone to get involved in whatever way they can, then we can build our resilience and well-being.

We want our plan to be useful to our communities, partners and stakeholders – to set out a direction that will inform their plans – whether they are a large organisation or a local area. To provide a consistent knowledge base to inform our bus stop discussions and our pub arguments. And to point us in the right direction on our journey towards a fairer and greener place.



Who are we?

Who are we?

The Public Services Board is where public sector organisations across Flintshire and Wrexham come together. We are working with our communities to change how we do things, to make sure we will be able to face the challenges ahead such as the climate and nature emergency, and how we ensure good mental health and wellbeing for all.

After working in partnership throughout COVID, the Public Services Boards of Flintshire and Wrexham have now come together as a single body. We are committed to working with energy and enthusiasm and listening to others. This means involving our communities, so they are always at the heart of our service design and the delivery of our services. This way, everyone can benefit fairly from our resources, our assets and accessible services. We are stronger together.

We have a strategic partnership with a strong focus on taking a shared approach to learning, decision-making and action. Together, our organisations employ lots of local people. Every member of the PSB is an anchor institution, here for the long term and working for our area, looking at how we use our resources better to build a fairer, healthier place. And how we can actively use our spending power to power the local economy and build well-being.

It is crucial that this plan listens to local people because they understand our history and our communities better than anyone. And so for this plan to work we need to build trust, add value and transform people's lives. From our roaring industry on Deeside to the roaring terraces of Y Cae Ras, we truly believe that working together is the key to unleashing our true aspirations.

Ann Woods

Chair Flintshire and Wrexham Public Services Board, Chief Officer Flintshire Local Voluntary Council

Nina Ruddle

Vice-Chair Flintshire and Wrexham Public Services Board, Head of Public Policy Engagement, Wrexham Glyndwr University

Neal Cockerton

Vice Chair Flintshire and Wrexham Public Services Board, Chief Executive Officer, Flintshire County Council,

Get Involved

In the future we will continue to use and share our evidence, intelligence and insight to inform how we work. If you'd like to join us then contact:

sustainability@wrexham.gov.uk

corporatebusiness@flintshire.gov.uk



What have we learned?

What have we learned?

To deliver sustainable change for Flintshire and Wrexham we will need to be bold. We will need to think about what will need to change in 5, 10, 15, 20, and 25 years to minimise the impact of inequality and the climate and nature emergency. We have to leave our home, our place and our world better than we found it.

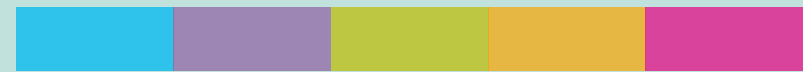
A key aspect of our well-being assessment was to understand the big trends and drivers that are likely to shape the future in Flintshire and Wrexham. The assessment provided insight into how we can best prepare for the future, around people and population, planetary health and limits, inequalities and technology. We used a range of resources to shape our thinking, including the Future Generations Commissioner for Wales' Future Generations Report, Welsh Government's Well-being of Wales and Future Trends Reports, and Natural Resources Wales' North East Wales Area Statement.

The Flintshire and Wrexham PSB difference is the rich evidence we are building up through stories, narratives and experiences. By sharing conversations we learn about each other and how we can build a fairer place to live together. Our TrACE Community of Practice is bringing together people and organisations across North Wales engaging in 'trauma informed practice' to learn, share and innovate. It will help build strategic capacity and capability across the region and allow PSBs to understand many types of lived experience and actively enable community resilience.

Our Community Narratives programme is already building creative methods such as storytelling to record diverse voices and experiences of our communities. And in a Future Leaders workshop, young people from Ysgol Clywedog told us that decisions made today, on their behalf in this plan will shape their lives.

Young people from across Flintshire and Wrexham came together with GwE (the North Wales regional school improvement service) in November 2021 to deliver TEDx climate change talks. By being given space, they were able to talk about what issues that matter to them. We will continue to build on this with more events, co-creating ways to address the issues that our young people identify.

We can't create, deliver and measure the success of our wellbeing plan, without working with our communities, and learning from their rich stories and lived experience. This is why the Flintshire and Wrexham Public Services Board has committed to work with communities to co-create our actions.





What is the secret to
how we do things?

What is the secret to how we do things?

When we work together we can achieve so much more. We have been building a systems leadership approach for a number of years, and it really works. This means everyone committing to real change, and joining the movement to improve things, one person at a time. Everyone will have something to give. Everyone's voice is powerful, and working together will unlock that energy.

Our approach to shared planning and equal decision-making with the PSB, wider partners and communities all working together and at the same time, is called co-production. We are focusing on how we involve our communities in service design and delivery through a growing network of practitioners, trainers and facilitators at the Co-production Network for Wales.

Working with the other Public Services Boards across North Wales, this plan has been shaped through different involvement programmes with partner organisations and community groups. This work will grow over the next five years, and services may change, as communities' needs change.



Our formula means we will always:

- Seek to build value as anchor institutions and community leaders
- Take a joined up approach to what we do
- Be bold and brave and not afraid to fail
- Use and share evidence, intelligence and insight to inform how we shape long term well-being.
- Be honest with our communities and stakeholders
- Ensure our PSB partner organisations are quick to act.
- Actively use our spending power to unleash community benefits and social value
- Be guided by the question 'So, what difference is this making?'

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What are we going to do?

What are we going to do?

Based on what we have learned over the last few years, from the COVID-19 pandemic and using evidence and data to guide us, we have produced two broad well-being objectives, which will help us all to work together to tackle inequality and improve well-being:

- **Build flourishing communities by reducing inequalities across environment, education, employment, income and housing.**
- **Improve community well-being by enabling people of all ages to live healthy and independent lives.**

Our well-being objectives have then allowed us to identify six outcomes where we really want to improve well-being. We will then bring it all together around three key themes: Children and Young People, Our communities and Where we work.

When we work with each other, we always start with a focus to build fairness and equalities into what we do from the very start. We will understand each other better through honest conversations, which discuss how the impacts of our actions may be vary across our communities.

Our Welsh language and culture connects us. It is not enough for us simply to set a target for using our language. We will do much more to build on our history, our welcome and our passion. By being curious we will build confident communities and make change happen.

It will be the job of the PSB to join the dots. That's the secret to our magic in Flintshire and Wrexham.

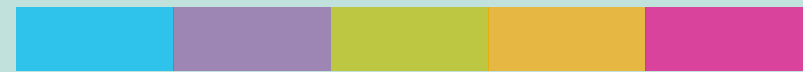


How it all comes together

How it all comes together

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Flintshire and Wrexham Public Services Board				
Build flourishing communities by reducing inequalities across environment, education, employment, income and housing.		Improve community well-being by enabling people of all ages to live safe, healthy and independent lives.		OBJECTIVES
Ensure children and young people will thrive through making the most of new skills, training and learning opportunities.	Children and Young People	Ensure there is a joined up approach across the public sector to prevention and early intervention for all children and families	OUTCOMES	
Mobilise everyone's skills and talents to tackle climate change and the nature emergency and build a strong, fair sustainable local economy.	Our Communities	Innovate with communities to build good mental health and wellbeing		
Strengthen the connection between PSB organisations and their staff who work and live in our communities.	Where we work	Ensure that the PSB deeply understands the needs and resources of our communities		



1. Build flourishing communities by reducing inequalities across environment, education, employment, income and housing.



Children and Young People

Ensure children and young people will thrive through making the most of new skills, training and learning opportunities.

Through our well-being assessment we found that for some key social determinants (employment, education, community safety and health) outcomes were poorer for people living in a low-income area. Whilst the overall qualification profile is increasing, inequality in educational attainment remains and households with a disabled person in the household, and people from Black, Asian and minority ethnic groups are at risk of income poverty. It is critical that we invest and innovate in how we prepare young people for their future, through learning, apprenticeships and building new experiences and lifeskills, learning to think and question and build resilience.

We have a real opportunity to redesign how we build and share spaces, services and ideas in our communities to build a sense of local pride.



Our Communities

Mobilise everyone's skills and talents to tackle climate change and the nature emergency and build a strong, fair sustainable local economy.

Climate change and the nature emergency is the defining issue of our time. We have a real opportunity to work together to engage with our natural environment to build positive health outcomes, including improved physical and mental health, and reduced risk of cardiovascular disease and other chronic conditions.

The effects of climate change are already here, from wilder winters to hotter summers. We must seize the opportunity to build a sustainable local economy, working across our region and across the border to grow local business, improve biodiversity and focus on developing green skills and infrastructure. This will help to mitigate the effects of climate change, adapt our communities to the impacts of a changing climate and support improved well-being outcomes.

Green skills will be a significant proportion of the future jobs market and so we need to provide the opportunity for everyone in our communities to get involved with the huge and varied opportunities in this sector. We will make clearer connections to local and regional partners across a range of areas such as energy, the economy and skills and work with these partnerships to take a fairer approach to measuring economic success, and to share our long term thinking.

In our future we see low carbon forms of active travel as being key to accessing a good range and quantity of well-paid, stable employment opportunities available, and we will promote the idea of the 20 minute neighbourhood where jobs, facilities and shops are easier to reach without sitting in congestion.

There is a need to ensure that a just transition to a net zero Wales is carefully managed to be both equitable and fair, so that we all share the load. The need to decarbonise our economy and communities will have impacts on industries, sectors of the workforce and socio-economic groups in different ways, depending on the pathways, policies, and actions we choose.



Whilst current environmental, conservation and management actions are having positive impacts on environmental well-being, this is being overwhelmed by the growing pressures on biodiversity. Often, even in rural areas, getting out into nature might be difficult, because of access or poor transport links.

There is clear evidence that greener communities have healthier residents with residents who are more active and have improved mental health, and our poorer areas are often characterised by an absence of green, natural spaces. Walks through green space have been shown to reduce blood pressure, improve mental acuity, boost memory recall, and reduce feelings of anxiety. *The Japanese have a name for this type of experience: shinrin-yoku*

Where we work

Strengthen the connection between PSB organisations and their staff who work and live in our communities.

Our assessment identified the key role that the public sector has to build strong communities, through its spending power, and our role as anchor institutions. Collectively we are a large and diverse employer, from hospital porters to firefighters to our army of carers.

Co-producing projects with communities and stakeholders will encourage a diversity of voices from our communities and means we identify what's important to local areas and prevent little problems from growing. Employees who work for PSB organisations already invest their time in their communities, as school governors, sports coaches or organising local Eisteddfodau. By working together, the PSB organisations will do much more to co-ordinate and support colleagues to develop a sense of belonging for all communities, reinforcing our Welsh culture and providing a warm welcome to asylum seekers, refugees, and migrants.

2. Improve community well-being by enabling people of all ages to live healthy, safe and independent lives.

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Children and Young People

Ensure there is a joined up approach across the public sector to prevention and early intervention for all children and families.

Preventing the need for people to require health and social care support, and intervening early when help and support is required, is the most effective way to improve the wellbeing of our population. Taking this approach is particularly important at a time when NHS and social care services are overwhelmed with demand. We can ensure that we respond to the changing profile of Wrexham and Flintshire, areas where the age profile of the population is growing increasingly older. Keeping active and busy can stop people from feeling lonely - the wisdom, experience and time of our older people is one of our best kept secrets.

Adverse Childhood Experiences are stressful experiences that children can be directly or indirectly exposed to while growing up, and these are connected to all the social determinants of health (well-being). Our assessment has identified that we need to focus on reducing these negative experiences otherwise they will continue to affect our population throughout their lives, leading to poor health, social problems and early death.

All PSB members will need to work together to ensure that prevention is embedded across everything they do, with a strong focus on early years, where we know investment will achieve the biggest return in long-term health and wellbeing outcomes. This will also complement the needs of our older population, creating an environment for healthy ageing.



Our Communities

Innovate with communities to build good mental health and well-being

For North Wales, there is a higher rate of mental health problems than for the rest of Wales, and this is without us fully understanding the long term impacts of COVID-19. We know from Wrexham's population needs assessment that there are further opportunities to co-produce community based and accessible mental health services to positively change the model of mental health service delivery in Wrexham. A community of practice approach will share best practice and help us to make the most of opportunities for upstream prevention. And there is a real opportunity for us to have healthy green spaces and accessible, integrated, and well-designed services that work for everyone across Flintshire and Wrexham.



Where we work

Ensure that the PSB deeply understands the needs and resources of our communities.

Our assessment found a mixed picture of engagement with our communities and stakeholders. This is especially true for disabled people. We found that by committing to better, ongoing conversations and actively seeking out seldom heard voices, that the PSB must work with communities and services users on the design, delivery and ownership of the services that they need.

Our Diverse Together Community Chats programme is enabling engagement with a diverse range of community groups around safety, equality and wellbeing. We know that our older population is increasing and we need to work with other partnerships to ensure our approach benefits all parts of our communities.

The PSB has committed to work with communities to enable these conversations and often, it will be our Town and Community Councils who will be a close ally on the ground through their local plans.

We are looking into how a Citizens' Jury for North Wales could work. This is where a group of people come together to assess evidence and deliberate on an issue such as climate change and the nature emergency, and these solutions could help us to deliver things differently in the future.





How will this plan change things?

How will this plan change things?

Research, evidence, community stories, techniques and training for community engagement are shared at the **North Wales Insight Partnership (NWIP)** which is a collaborative working space for the PSBs, partners and community voices across the region. We're proud that we routinely use the five ways of working (prevention, long term, collaboration, integration and involvement) to shape how we work.

We will work with our communities and stakeholders to gather their thoughts and their experiences, so that we can celebrate and share our success, learn from how we are working and provide a way to get everyone involved so that we push each other to be our best selves.

We include Welsh Government and the Office of the Future Generations Commissioner in our discussions at NWIP. This means that we can work collaboratively at different levels, ensuring that our national policymakers understand the voices and ideas from our communities.

So showing impact and sharing what we do will be more than just an annual report or a set of performance measures. We will use our two connected well-being objectives as a means to frame conversations that will explore how we can best share stories and keep our poetry and our songs thriving.



Our Public Services Board actions

Our Public Services Board actions

From the stillness of Moel Famau to the gentle Ceiriog Valley, we need to work together to protect our most distinct and precious things, which are the places we call home. Through our shared commitment, by testing ideas, challenging impacts, and enabling co-production with our communities we will keep changing things for the better and the long term.

We will set up three Boards responsible for delivering real improvements in well-being for children and young people, our communities and our workforces and they will co-ordinate our delivery teams. Some of the projects that we will work on first are shown below. But these are just the beginning of our shared task.

These Boards will join the dots, act as a focus point for anyone who wants to get involved and help to share the impact of how we are doing things.

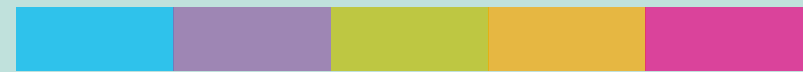
Each of our projects will have clear plans that focus on what we want to achieve. Doing this means there will be a consistency across what we do, and we will be able to identify cross cutting measures and where there are multiple benefits from working together (and unintended consequences if we don't.)

Children and Young People

- Expand the Children's University for Wrexham and Flintshire programme
- Create an programme of engagement and co-creation
- Develop our joined up approach to prevention and early intervention
- Support the community based Healthy Weight programme

Our Communities

- Expand our community based climate change action
- Increase active travel through the North Wales Healthy Travel Charter
- Develop a programme to make sure that good quality and healthy food is affordable and accessible
- Co-ordinate a programme to build future skills and green opportunities
- Support the TrACE community of practice
- Promote health and biodiversity opportunities through local social prescribing and enhancing green infrastructure.



Where we work

- Develop better ways to communicate between organisations and our communities.
- Ensure organisations manage their premises and working practices to address the climate and nature emergencies
- Use our spending power to build community well-being benefits
- Commit to a volunteering policy that supports local communities.
- Identify where organisations can use their recruitment practices to enable diverse and thriving workplaces.
- Highlight the barriers to using public services faced by disabled people
- Become foster friendly organisations

Partners

These are the Flintshire and Wrexham Public Services Board Partners. These organisations have helped to develop and deliver the Well-being Plan for Flintshire and Wrexham:



Tudalen 238



Eitem ar gyfer y Rhaglen 12

Notice of Motion: Ensuring Accountability in Flintshire's Residential Mobile Home Licencing

Proposer: Cllr Sam Swash

Seconder: Cllr Alasdair Ibbotson

This Council notes:

1. that within Flintshire, there are a number of residential mobile home sites, licensed by Flintshire County Council under the Mobile Homes (Wales) Act 2013.
2. that residential mobile home sites vary in size, with the largest in Flintshire being Willow Park in Mancot, which provides residential mobile housing for more than 200 residents.
3. that site owners are licensed by Flintshire County Council to operate sites.
4. that currently, neither the residents of the parks, nor elected members, are notified when an application for a site licence is made to the local authority.
5. that currently, neither residents of the park, nor elected members, are provided with an opportunity to make representations on the application for a site licence.

This Council believes:

1. that the current process for the granting of site licences for residential mobile home sites fails to sufficiently represent the residents of the sites or locally elected members.
2. that making decisions that profoundly impact the lives of hundreds of residents without their involvement is fundamentally undemocratic.
3. that before granting licences for residential mobile home sites, residents of the site, site owners, and locally elected members should be notified and invited to make representations.
4. that, given the size of residential mobile home sites, and the number of our residents which they home across Flintshire, there is a clear public interest in the decision to grant a site licence, and the conditions attached to it.
5. that the decision to grant a residential mobile home site licence should be one that is taken democratically by the elected members of the Licencing committee, with representations invited from a) the site owner, b) the residents of the mobile home site, c) the elected representatives of the local ward, and d) any other interested party.

This Council resolves:

1. that the decision to issue, renew, extend, vary or not issue site licences for residential mobile home sites should rest with the licencing committee, taking into account the advice of relevant officers;
2. that the schedule of officer delegation be amended accordingly;
3. that advance notice be given to elected members when a residential mobile home site in their ward will be subject to a decision on the issuing, renewal, extension or variation of a licence, to enable them to make representations;
4. that the Constitution and Democratic Services committee shall be tasked with agreeing a policy on minimum standards of resident consultation in respect of residential mobile home licencing ahead of decisions, and,
5. that, pending the completion and adoption of this policy, the Council will welcome and acknowledge any written correspondence received from residents of sites subject to licencing decisions, and recommends that requests to make representations to the licencing committee in person in respect of these decisions be handled in the same way as planning applications.